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meredith
The Student Handbook

The Student Handbook

1992-1993

The Meredith College Student Handbook is designed to aid you in your adjustment and development within the Meredith community. The handbook includes information on Meredith's administration, academics, policies, services, and activities. The final section contains the Student Government Association Constitution and Bylaws.

You will find the Handbook most valuable if you read it first in its entirety and then use it as a reference whenever you have questions.

The Handbook is published for the Student Government Association of Meredith College by the Office of College Communications in cooperation with the Dean of Students Office.

Alma Mater

We salute thee, Alma Mater, we salute thee with a song,
At thy feet our loyal hearts their tributes lay;
We had waited for thy coming, in the darkness waited long,
Ere the morning star proclaimed thy natal day.

Thou hast come through tribulation and thy robe is clean and white,
Thou art fairer than the summer in its bloom,
Thou art born unto a kingdom and thy crown is all of light;
Thou shalt smile away the shadow and the gloom.

In thy path the fields shall blossom and the desert shall rejoice,
In the wilderness a living fountain spring;
For the blind shall see thy beauty and the deaf shall hear thy voice,
And the silent tongue their high hosannas sing.

Where the rhododendron blushes on the burly mountain's breast,
In the midland where the wild deer love to roam;
Where the water lily slumbers while the cypress guards its rest;
Lo! thy sunny land of promise and thy home.

Where the sons of Carolina taught a nation to be free,
And her daughters taught their brothers to be brave,
O'er a land of peaceful plenty, from the highland to the sea,
May thy banner, Alma Mater, ever wave!

— Richard Tilman Vann



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Nondiscriminatory Policy

Meredith College admits women students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the College. It does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admissions policies, scholarship and loan programs, and athletic and other school-administrated programs. Furthermore, it does not discriminate in admission or access to its programs and activities on the basis of handicap as defined by Section 504 of the Rehabilitation act of 1973. The vice president for business and finance at Meredith coordinates the College's nondiscriminatory policy on the basis of handicap.

There's a Meredith in your future. It's a Meredith whose dominant characteristic, I believe, is that our students care more about each other than at any place I have ever seen. On its campus, some things take place that are truly magic—a sense of community, a sense of respect, a sense of place, a sense of time, and a sense of beauty. Meredith is up close and personal, and the sense of belonging you find here stays with you always.

It's a Meredith that will always possess the magic. We know the future will bring changes, but it is important for us to know what will remain the same. We will always find integrity; that is the backbone of the College. We will always find honesty; that is the signature of the College. We will always find academic excellence; that is the chief characteristic of the College. We will always find a touch of class; that is the expression of the College. We will always find a value orientation; that is the direction of the College. We will always find a focus on God; that is the foundation of the College.

My vision for Meredith is positive and strong. We have a great school, and it will get better. I'm pleased that Meredith is in your future; I am also delighted that you are in hers.

Welcome to Meredith—to the excitement of college in the '90s.

-John E. Weems, President

Administrative Offices

President of the College

The President is the chief educational and administrative officer of Meredith College. He is responsible to the Board of Trustees for the supervision, management, and government of Meredith, and for interpreting and carrying out the policies of the Board of Trustees. He signs all diplomas and executes in the name of Meredith College all contracts, deeds, notes, and other documents and legal instruments authorized by the Board or the Executive Committee. He coordinates all administrative and educational functions of the College. He is the official representative of the College. The Office of the President is located on the second floor of Johnson Hall.

**Dr. John E. Weems.....President,
ext. 8511**

Vice President and Dean of the College

The Vice President and Dean of the College supervises the

academic program of the College and in the absence of the president acts in matters of a more general nature. He is available to students for advice and help in all matters of academic concern. He should be consulted when the academic situation warrants. The Office of the Vice President and Dean of the College is located on the first floor of Johnson Hall.

**Dr. Allen Burris.....Vice President
and Dean of the College, ext. 8514**

Vice President for Administrative Affairs and Executive Assistant to the President

The Vice President coordinates the Office of College Communications. She represents the President at special meetings, conferences and functions, and handles special projects for the President. The Vice President is responsible for the preparation of Strategic Planning Documents and other special reports and studies. She maintains communications with the Board of Trust-

ees and supports their decision-making responsibilities through the preparation of reports, studies, research, and presentations. The Office of the Vice President for Administrative Affairs is located on the second floor of Johnson Hall.

Dr. LaRose F. Spooner
.....Vice President for Administrative Affairs and Executive Assistant to the President, ext. 8511

Vice President for Business and Finance

The Vice President for Business and Finance is responsible for all financial matters except those which relate to financial assistance, including student charges and payments. In addition to financial matters, the Vice President for Business and Finance is responsible for the maintenance and housekeeping services, dining services, telephone services, the student store and campus security.

The Office of the Vice President for Business and Finance is located on the first floor of Johnson Hall.

Mr. Charles E. Taylor, Jr
.....Vice President for Business and Finance, ext. 8516

Vice President for Institutional Advancement

The Vice President for Institutional Advancement is the chief administrative officer responsible for development, fund raising, alumnae affairs, corporate and foundation relations, planned giving, and related activities. The institutional advancement staff works to promote college relation activities, Parents' Association activities, Student Foundation Activities, and Granddaughters' Club activities.

Fund-raising activities secure resources for current operation expenses equal to the difference in income from tuition and fees paid by students and actual operational costs. They also secure resources for capital improvements (building and renovations) and endowment (the Meredith College endowment providing perpetual support for all programs of the College.)

The Office of the Vice President for Institutional Advancement is located on the second floor of Johnson Hall.

Dr. Murphy Osborne
.....Vice President for Institutional Advancement, ext. 8374

Vice President for Student Development

The Vice President for Student Development is responsible for the coordination of the Student Development division, including the following departments: Admissions, Campus Ministry, Career Services, Counseling & Personal Growth Center, Dean of Students, Scholarships and Financial Assistance, Health Services, and Student Activities and Leadership Development.

The Vice President sets policy for the division and provides special programming related to these areas, as well as to international students, promotes student life at Meredith, develops student leadership, and enhances students' personal and intellectual growth and development.

The Office of the Vice President for Student Development is located on the first floor of Johnson Hall.

Dr. Sandra Thomas...Vice President for Student Development, ext. 8350

Dean of Undergraduate Instruction and Registrar

The Dean of Undergraduate Instruction and Registrar is available to assist you in matters

relating to instruction, advising and registration for courses. Office of the Registrar is responsible for the scheduling of classes and academic records. The Dean of Undergraduate Instruction is also the Director of Summer School.

The Office of the Dean of Undergraduate Instruction and Registrar is located on first floor of Johnson Hall.

Dr. Allen Page
.....Dean of Undergraduate Instruction and Registrar, ext. 8593

Dean of Students

The Office of the Dean of Students coordinates the following areas of campus life: Freshman Year Experience which includes new student orientation and activities designed to increase new student adjustment to the College community; student housing; Student Advisor program; SGA Honor Council and related areas; selection, training, and supervision of residence life staff; student profiles research; special student populations; special programs related to student life; and, personal counseling and interaction with students encountering difficulties.

The Office of the Dean of

Students is located on the first floor of Johnson Hall. Students are invited to come by the office at any time or call to make an appointment.

Ms. Dorothy Sizemore.....Dean of Students, ext. 8521
Mrs. Janice McClendon.....Assistant Dean of Students/
Director of Residence Life,
ext. 8521

Alumnae Association Office

The Meredith College Alumnae Association includes all Meredith graduates and any former students who did not graduate but request to become members. The Association serves to strengthen relations among alumnae and between alumnae and the College.

Each class elects two agents their senior year prior to the Annual Meeting of the Alumnae Association and reports their names immediately following the election to the Director of Alumnae Affairs. The class agents serve as the link between the College, the Alumnae Association and their class.

To be named.....Director of Alumnae Affairs, ext. 8391
Ms. Rebecca Askew.....Director of Annual Giving, ext. 8392

Office of College Communications

The College Communications office supports the mission of Meredith College through the development of all official institutional communications materials. Specifically, this office oversees the college's official publicity and publications efforts, except for those classified as student publications. As time permits, the College Communications staff offers advice and assistance to students who are working on publicity or promotional materials.

Mrs. Jeannie Morelock.....Director of College Communications, ext. 8455

Mr. Steve Mosley.....Publications Manager, ext. 8455

Academic Information

Scholars, I am glad to have this opportunity to welcome you to Meredith and to give you some advice. I addressed you as "scholars" to remind you of why you are here. The most important educational decision you will make here concerns how you will commit yourself to scholarship. Everyone wants to do well. The most crucial element in doing well is your own decision to work at it. No matter how good the teacher, not much will happen unless you commit yourself to learning. Commitment is an act of the will and only you can will it for yourself. Do it now and every day from now on.

Some specific suggestions: read the catalog, this handbook and other publications; follow instructions; ask for help; go to class; get to know your teachers; take advantage of learning opportunities that are not required such as convocations, lectures, art exhibits and concerts; and, every day,—"hit the books"—and think.

-Allen Burris
Vice President and
Dean of the College

The Meredith College Catalogue, the official source of academic information, is given to each new student during orientation. If there are further questions, consult your faculty advisor, the registrar, or the Vice President and Dean of the College.

The Vice President and Dean of the College has general supervision over the academic program of the College and in the absence of the President he may act in matters of a more general nature. Dean Allen Burris is available to students for advice and help in all matters of academic concern. When problems arise, you should consult first with your advisor, your professor, and the department head concerned. If the situation is not satisfactorily resolved, do not hesitate to consult the Dean. There may be times when it is necessary to go directly to the Dean with a problem of extraordinary sensitivity. Feel free to follow that course if the situation warrants.

Dr. Allen Burris.....Vice
President and Dean of the College,
ext. 8514

Advisors, Academic

Each incoming freshman and transfer student is assigned an academic advisor to aid her with academic programming, scheduling, and preregistration. When a student declares her major, usually at the end of her sophomore year, she is assigned an advisor from her major department.

Academic advisors meet with students individually and in groups to assist with academic planning and scheduling. Each student is ultimately responsible, however, for her own scheduling and academic pursuits.

Advisors, Student

Student Advisors are upperclass women who have been selected and trained to assist freshmen in solving problems that they may encounter as new students, particularly during the first few weeks of school. Student advisors must meet the same qualifications as those students elected to a campus office. The Chief Student Advisor is a senior elected by the student body in the spring SGA elections.

Student Advisors for Freshman Students

Dawnyelle Thrush.....Chief Student Advisor

Nicole Rivenbark, Hilary Vining, Heather Blake, Laura Wilson, Jamie Richards, Kristina Spence, Jodi Mitchiner, Elizabeth King, Sharon Thomes, Shannon Strikland, Jill Tuttle, Amber Faison, Elizabeth First, Shannon Baynor, Marion Grizzard, Tonia McClure, Rebecca Garrett, Lisa Lund, Lee Caroline Roney, Tiffany Edwards, Leslie Wallace, Regina Martin, Sheryl Long, Jan Everhart, Jamie Robbins, Christy Moore, Allison Hodges, Renee Bouchard, Patricia Frazier, Martha Garner, Erin Riley, Melissa O'Neal, Dana Rogers, April Dawkins, Shelly McGirt, Amy Carter, Julie Haynes, Emily Boyce, Alisa McCollum, Jennifer Williams, Anissa Jones, Katie Turner, Debra Cherry, Christina Clark, Kristine Stagg, Andrea Adams, Jennifer Foxx, Donna Page, Diona McCaskill, Ellen Powers

Student Advisors for Transfer Students

Christina Clark, Ann Case, Candance Hagan, Sonali Kolhatkar, Angela Lilly, Elizabeth Lind, Michelle Pigford, Rhonda Smith, Karla Waters, Kristin White.

Student Advisor Alternates

Eve Brown, Angela Carter, Kelly Christy, Crystal Howard, Ashley Skidmore.

Class Attendance

Each student is expected to be regular and prompt in her attendance at all classes, conferences, and other academic appointments. Regular attendance is vital for the student, the professor and fellow classmates to benefit from the sharing and thinking in the classroom. Each student must accept full responsibility for class presentations,

announcements and assignments missed because of absence.

The student is responsible for contacting her professors regarding any absence. Each faculty member determines whether an absence is "excused" or "unexcused."

The effect of class attendance on the grade will be clearly specified, in writing, by each instructor at the beginning of the course.

Inclement Weather Policy:

In keeping with Meredith's policy on class attendance, classes will be held even in inclement weather. In the case of extremely hazardous driving conditions, commuting students should make individual decisions concerning class attendance. Professors will make it clear to each class what is expected during inclement weather.

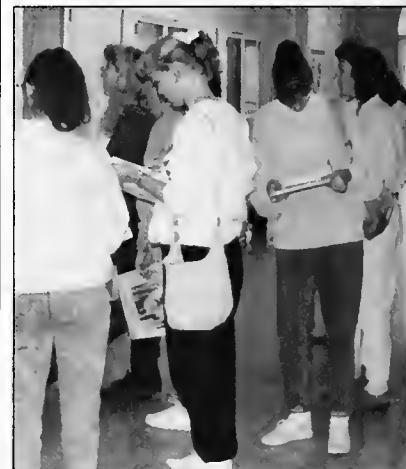
Classification

Students are classified according to the following number of credit hours:

Freshman	1-25 hours credit
Sophomore	26-59 hours credit
Junior	60-89 hours credit
Senior	90-above hours credit

Class Reservation

(See pre-registration)



Committees with Student Representation

Academic departments at Meredith have advisory committees which include students in their membership. Also, a majority of the college standing committees have several student members.

Continuing Education

The continuing education program at Meredith includes the following:

Re-Entry Program, for women age 23 or older who wish to begin or resume academic coursework leading to a degree.

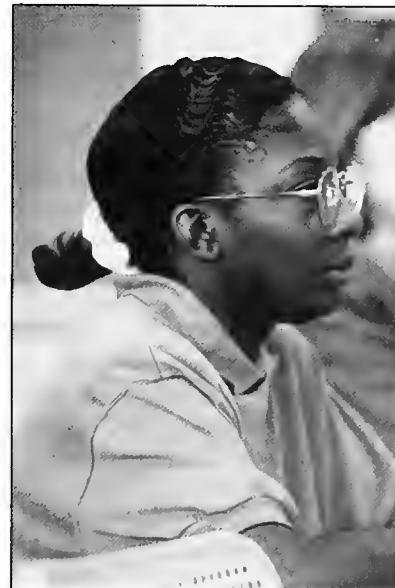
Enrichment Program, consisting of noncredit, short courses focusing on arts and humanities, special interests, and personal and career development.

Postbaccalaureate Certificate Programs, consisting of two professional curricula leading to certification by Meredith College: Legal Assistants Program (LAP) and Cultural Resources Management (CRM).

For re-entry admission procedures, see adult students and Continuing Education information in the Meredith College catalogue, or consult the continu-

ing education brochure. The brochure also includes a listing of current enrichment courses and information on certificate programs. It is available each semester from the Continuing Education Office, located on the lower floor of Jones Auditorium. Students of traditional age may enroll in enrichment courses while undergraduates, and in certification programs following graduation. Call Continuing Education (829-8353) for further information on any of these special learning opportunities.

Dr. Mary Johnson.....Dean for Continuing Education, ext. 8353



Continuing Education continued

Mrs. Anne C. Dahle.....Director, Reentry Program, ext. 8353
Ms. Sandra C. Close.....Assistant Director, Reentry Program, ext. 8353

Ms. Penelope W. AugustineDirector, Enrichment Program, ext. 8353
Ms. E. Page Potter.....Director, Legal Assistants Program, ext. 8353

Cooperating Raleigh Colleges

Meredith College, North Carolina State University, Peace College, Shaw University, Saint Mary's College, and Saint Augustine's College form a consortium through which they provide their collective educational resources to students at each of the six institutions. A student who wishes to register for a course at one of the Cooperating Raleigh Colleges should consult the Registrar's Office for proper procedure.

Dr. Rosalie P. Gate.....CRC Director, (919) 829-8538

Experiential Learning

Through the Cooperative Education and Internship Programs at Meredith, a student can "try

out" one or more work environments before graduating. This experience allows her to learn more about herself and work, to assess one application of her major and predict if she will enjoy it, to discover new positions within a company/agency, and to determine for herself additional courses or skills that she may need. Cooperative Education is coordinated through the Office of Career Services and Cooperative Education. Internships are administered through academic departments. For further information, contact your academic advisor or Career Services (829-8341).

Grade Point Average (See Probation/Suspension, Academic)

Grading System

Each course receives one official semester grade, an evaluation of the entire work of the student during the semester. A grade report is sent to the student or to another person designated by the student. For further information on the grading system see "Grading System" in the college catalogue.

Honors Program

The Honors Program offers the intellectually gifted and ambitious student opportunities to develop academically to her full potential. Each year, approximately twenty entering students are invited to participate in the Honors Program. The honors curriculum spans the four-year undergraduate experience and is well integrated into the whole of the academic program.

A student is expected to take honors work each year. She would typically take two to three honors classes during the freshman year, including the honors writing course and an honors colloquium. Retention in the program requires that the student maintain a minimum overall grade point average of 3.0 or, failing that, to receive permission of the Honors Committee to continue in the program.

International House

The International House is open to all students interested in other cultures, languages, political issues, and the broad scope of international issues. The International House concept encompasses the French Language Hall, the Spanish Language Hall, and an International Issues focus.

Students may choose one of the three tracts and receive one-hour credit for participation. Interested students should contact the head of the Foreign Language Department.

Mid-Term Grade Reports

Midway into each semester, instructors provide the Registrar's Office with mid-term grade reports for those students whose performance in class has indicated work below a "C" average. This is not a permanent grade, but rather an indication of the student's progress thus far in the current semester. The student and her faculty advisor are notified of the mid-term grade in October for the fall semester and in March for the spring semester.

Opportunities for Academic Enrichment

In building the total program of study, many students take advantage of one or more of the special opportunities listed below to pursue specific academic interests. These opportunities afford a variety of learning experiences.

Capital City Semester - program of intensive seminar and research experience on North Carolina government and politics

Cooperating Raleigh Colleges -
The opportunity to take classes at North Carolina State University, Peace College, Saint Augustine's College, St. Mary's College, and Shaw University while a student at Meredith

Marymount Manhattan College -
opportunity for study in the New York area

Meredith Abroad Program - a summer session abroad offering a full semester of credit for the same price as attending Meredith for a semester—including transportation costs

Overseas Travel/ Study Programs - arranged within departments

Special Studies (may be proposed by students or faculty)

Independent Study - autonomous study, e.g. biology or chemistry lab research

Directed Individual Study - study with guidance of instructor, e.g. historical research

Group Studies - special topic course not already in curriculum, e.g. Women's Studies

Community Internships - field experience, e.g. interior decorating, graphic design, mental hospital work

United Nations Semester at Drew University - classes in Madison, NJ. and observation-seminar sessions at the United Nations

Washington Semester at American University - study and research on the federal government level in Washington, D.C.

Plagiarism

Plagiarism is the dishonest use of another's words, thoughts, ideas or organization as one's own. Honest work in no way precludes using another's work, it simply requires that in all instances such use be properly acknowledged.

Plagiarism results when a student copies from another student's paper or from books and periodicals and fails to acknowledge such borrowing. Whether source materials are quoted directly or are paraphrased, all such borrowing must be acknowledged clearly in the final paper or oral report through the use of footnotes or source tags.

If a student discovers that she has made a mistake in acknowledging sources in a paper already submitted, she should make this known to her instructor.



A plea of ignorance will not be accepted as an excuse by the Honor Council.

As the educational purpose of papers differs from classroom to classroom, it is the joint responsibility of the instructor and the student to clarify what constitutes plagiarism in keeping with the purposes outlined for a particular paper. Each instructor should state specifically the extent and limits of available sources a student may employ in writing her paper. It is understood that a student who is uncertain about an assignment and sources to be used will consult with her instructor for clarification. (Please note that the

student will consult with her instructor for clarification before completion of paper.) (Please note that the use of old high school papers is discouraged, but if used, must be acknowledged as a source.)

Pre-Registration

Pre-registration is the process of requesting space in classes for the next term. It is open only to students who are in a prescribed program of study at Meredith such as degree or teacher certification program. Pre-registration is held during the last half of each semester but is not in effect for summer terms. No payment is required for class reservation, but payment must be made before registration can be completed. Information on the pre-registration process is available from the Registrar's office immediately after mid-term recess.

Probation/Suspension, Academic

To continue enrollment at Meredith, students are expected to maintain satisfactory progress toward graduation. Satisfactory progress means maintaining at least the minimal expected quality point ratio (QPR or GPA). A student is considered to

be making minimal progress if she has earned at the end of any semester the appropriate quality point ratio indicated below:

Total Hours Attempted	Minimum Expected Meredith QPR
1-25	1.35
26-59	1.65
60-89	1.85
90 and above	1.90

When a student fails to achieve minimum progress, she will be placed on academic probation for the following semester. A student on academic probation who does not meet the minimum QPR (GPA) at the conclusion of the spring semester will be suspended for the following fall semester. (See College Catalogue for further information).

Records, Access To

In compliance with the Family Education Rights and Privacy Act of 1974, and the Buckley Amendment to that act, Meredith has established the following policy concerning student records:

Student records at Meredith are kept in the Offices of the Registrar, the Dean of Students, and Career Services. Financial aid

records are kept in the Financial Assistance Office. A student's request for access to her records in any of these offices will be granted, in compliance with the Right to Privacy Act, within a 45-day period. A student is requested to make an appointment with the appropriate office if she wishes access to her records.

Academic records, test scores and other information of this nature must be released by the student for distribution. However, student directory information such as name, address and telephone number can be distributed at the discretion of the institution officials unless the student specifically requests that some or all of this information not be disclosed. To prevent disclosure of directory information, a student must file a form requesting that this information be withheld. This form is available in the Registrar's office.

For information regarding the Meredith policy in the compliance with the Family Educational Rights and Privacy Act of 1974, and the Buckley Amendment to that act, please call Office of Career Services and Cooperative Education, extension 8341.

Registrar

See Dean of Undergraduate Instruction and Registrar, p. 8.

Summer School

There are 3 three-week sessions of summer school held on the Meredith campus each summer. Registration is held on the first day of each term and the full tuition for the term is due at that time.

Normally a student may take only one course per session. A brochure listing the proposed summer courses is available in the Registrar's Office early in the spring semester.

Students may also take courses at other institutions during the summer. All such courses must be approved by Meredith before they can be added to the academic record. Approval forms for visitation courses are available in the Registrar's Office.

On-campus housing is available to Meredith students during the summer only to those students who are

Attending summer school at Meredith

Attending summer school at CRC institutions, with permission from the Registrar to visit away

Working full-time on campus (40 hrs. per week)

Working as an intern or co-op student receiving credit from Meredith

Students must vacate their rooms immediately after the completion of their summer school term, internship, job, or co-op. Housing fees are assessed on a weekly basis.

Testing

If a student's semester exam schedule includes more than two tests within a 24-hour period the student may request to reschedule the third exam.

Transcripts

Students may receive official copies of their college transcript from the Registrar's Office for \$2.00 per copy. The student's signature is required before a transcript can be released.

Requests should not be made by phone.

Withdrawals

If a student wishes to withdraw from the College and terminate her enrollment prior to the completion of the semester, it is her responsibility to have a conference with her academic

advisor, the Dean of Students, the Academic Dean, and if on financial assistance, with the Director of Financial Assistance, to complete the withdrawal form and leave her official college records in good standing. Upon completion of withdrawal, she will be expected to complete proper check-out, vacate her room, and return her room key to her Residence Director within forty-eight hours.

NOTE: Any room-deposit refund due the student will be mailed from the business office at a later date.

When a student decides to return to Meredith after withdrawing, she applies for re-admission through the admissions office.

Honor System

The Honor System is a long cherished tradition and a basis for all life at Meredith. Based upon the principles of integrity, fulfillment of community obligations, and responsibility to one's fellow citizens, the purpose of the System is to maintain an atmosphere of trust and honor throughout the entire Meredith community and to prevent this trust from being weakened by

the dishonorable actions of a few. It is not intended simply to punish students who do not abide by the Code, nor is it intended to place restrictions on a student which conflict with her personal values. The Honor System must be an integral and basic part of the life of every student at Meredith. The willingness of each student to accept full responsibility for her actions and to abide by the standards set by her fellow students is imperative to a community of mutual trust. It is essential that each

student commit herself to abide by and uphold Meredith's Honor Code and system of self-government. Only in this manner can the entire student body keep the benefits of a community of trust and integrity which the Honor System fosters.

Honor Council

The Honor Council is composed of the chair; the secretary; two representatives from the freshman, sophomore, junior, and senior classes; the solicitor general; the support counselor,

Statement of Honor

We, the Meredith Community, are committed to developing and affirming in each student a sense of personal honor and responsibility. Uncompromising honesty and forthrightness are essential elements of this commitment. The Honor System is a method by which individual honors are protected and maintained. Any dishonorable action will be regarded as a violation of this commitment, and corrective action will be taken.

If I am in violation of the Honor Code, to prevent jeopardizing the Honor System or weakening our system of self-government, I have an obligation to report myself to the proper authorities. If I am aware of a violation of the Honor System by another student, I shall call this matter to the attention of that student as a violation of responsibility to the community.

In choosing Meredith College, I am accepting the Honor System as a way of life. As a Meredith student, I am responsible for insuring that the Honor System is at all times carried out.

Honor Pledge

I do solemnly pledge my honor that as long as I am a student at Meredith College, I will faithfully uphold the principles of the Honor Code and will respect and observe the procedures and requirements of the Honor System. I also pledge my support to our system of self-government, an integral part of our way of life at Meredith College. I make this pledge in view of my fellow students thus signifying our high resolve to keep our honor forever sacred and our self-government forever strong.

NOTE: Enrollment is not complete until a student has signed the Honor Pledge.

two commuter representatives and four faculty members appointed for a two-year term by the Academic Dean. The Dean of Students and/or her designee shall serve as a non-voting member and as advisor.

The minimum number of board members present at any hearing is nine. These include the chair, the secretary, the SGA president and the advisor as non-voting members, and five voting members who shall be comprised of one faculty representative and four student representatives, all to be appointed on a rotating basis by the chair.

The Honor Council shall not convene during exam weeks except for those cases involving graduating seniors.

Note: A summer Honor Council composed of the chair (when possible), one or two student representatives to Honor Council (either new or retiring members), one faculty representative to Honor Council, the summer Residence Director, and the Dean of Students or her designee, shall hear cases occurring after the final day of classes of the spring semester through the final day of classes of summer school except for those cases deferred until the beginning of the fall semester. The services of a Support Counselor

and Solicitor General may not be available, and the appeal process will not include a Review Board.

Honor Code Violations

The Honor Council acts on violations of the Honor Code. Violations of the Honor Code include, among others:

Academic dishonesty, including, but not limited to:

Unauthorized copying, collaboration or acceptance of assistance in the preparation of written work or laboratory work;

Plagiarism—which is defined as the intentional representation of another person's words, thoughts, or ideas as one's own;

The use of notes, books or other unauthorized aids on examinations or

Stating that assignments are completed when they are not (i.e. parallel readings)

Aiding and abetting a dishonest action of another student.

Theft of, misuse of, or damage to any personal property on institutional premises, any academically

related personal property wherever located, or any college property.

Violation of any "college policies" as set forth in this *Student Handbook*.

Alteration, forgery, falsification, abuse, or fraudulent misuse of college documents, records or identification cards.

Violation of rules governing the residence halls, the Health Center, the library and other college owned, operated or regulated property.

Conduct resulting in physical or psychological harm to another person or which otherwise threatens or endangers the health or safety of any such person.

Intentional disruption or obstruction of teaching, research, administration, disciplinary procedures, or other college activities, operations or functions, including the failure to appear before college officials or disciplinary bodies when directed to do so.

Disorderly conduct on college-owned, operated, or controlled property or at college sponsored functions. Disorderly conduct

shall include acts which violate the rights of others, which tend to breach the peace, or which are deemed lewd, indecent or obscene.

Unauthorized entry into or occupation of, or trespass upon college facilities or property.

Unauthorized use of name of the college or the names of member organizations in the College community.

Intentional abuse of a position of trust or responsibility within the College community.

Furnishing of false information, with intent to deceive, to members of the College community who are acting in the exercise of their official duties.

Failure to follow directions given by College officials or staff members in the exercise of their official duties.

Any violation of federal, state or local law if such directly affects the College's pursuit of its proper educational purposes.

Failure to abide by sanctions or penalties properly imposed by the College or disciplinary bodies.

Aiding or abetting any violation of the Honor Code.

Any other conduct which is undesirable or unacceptable, or interferes with or threatens the college's ability to fulfill its educational purposes.

Note: A student may be accused of more than one violation as a result of a single incident.

IGNORANCE OF A RULE OR REGULATION SHALL NOT BE ACCEPTED AS A DEFENSE BY THE HONOR COUNCIL.

Reporting a Violation of the Honor Code

Self-referral

If a student realizes that she has violated the Honor Code, she is encouraged and expected to report herself to the Solicitor General.

Report by another student

If a student witnesses or suspects that an infraction has occurred, she has two paths she may follow. She may confront the suspected students, or she may refer her suspicions directly to the Solicitor General.

Report by a member of the faculty or the administrative staff

If a teacher suspects a student of academic dishonesty and is able to ascertain the facts of the case, it is the teacher's responsibility

to inform the student and request that she report herself to the Solicitor General or the Dean of Students. Should the student not make the report, the faculty member should do so.



Penalties

One or more of the following penalties or others deemed appropriate by the Honor Council may be imposed upon students for violations of the Honor Code, depending upon the gravity of the offense:

Call downs

An oral statement to a student that she is violating or has violated a rule, policy, or regulation. Call downs may be given by the Honor Council, resident assistants, residence directors, and residence hall presidents. Students must be told immediately that a call down has been given, and the reason for the call down. Written notification shall be given to the student who has received an accumulation of four call downs, however, lack of notification does not excuse the call downs.

Call Downs Resulting in an Automatic Campus

Accumulation of six call downs results in an automatic one-week campus for resident students and an automatic one week reverse campus for a commuting student. A campus as a result of the accumulation of six call downs is reported to the Solicitor General by the resident assistant. The penalty is read at the next Honor Council meeting for notation in the minutes. Official written

notification of the specifications of the campus is then given to the student by the secretary of Honor Council, who informs her that she has 48 hours in which to begin the campus or to appeal the penalty. (She may be given an additional week to begin the campus if the campus involves an exam week. A campus may be served at the beginning of the following semester.) If the student chooses to appeal, the written appeal presented to the Solicitor General must clearly state the grounds upon which the appeal is made. The case then enters the usual Honor Council procedure.

Campus

The restrictions of a campus are as follows:

The student must remain on campus at all times unless granted special permission by the Dean of Students. Any student found in violation of this restriction shall be considered guilty of a second violation of the Honor Code.

The student may have no off-campus guests except parents.

The student may attend Sunday morning church services provided she checks out and in with the residence director on duty and brings to

her a copy of the morning worship bulletin.

The student must check in with the residence director on duty each night at 11:00 pm.

Students regularly employed off-campus must request a special work permit from the Dean of Students.

In case of an emergency, permission to break or to change a campus may be given by the Dean of Students

Only a graduating senior may be campused during exam week of her last semester.

The secretary of Honor Council notifies the student's resident assistant and residence director that a campus has been given.

Reverse Campus

Commuter students may be given a reverse campus for an Honor Code offense. Restrictions for a reverse campus are as follows:

The student may not be on campus except while in class or to keep an appointment with a professor. She may not eat meals on campus or be on campus for an extended period of time between classes.

The student may not attend, on-campus or off-campus, any campus-sponsored event.

Special permission for library hours may be secured from the Dean of Students.

Warning

Written notice that continuation or repetition of the cited conduct found wrongful, within a period of time stated in the warning, may be cause for more severe disciplinary action.

Reprimand

A written censure including the possibility of more severe disciplinary penalties in the event of the finding of another violation of the Honor Code within a stated period of time. Other components are as follows:

Notification of parents to be considered by the Dean of Students.

Students while on reprimand to be ineligible to run or be appointed to SGA offices. (See Bylaws - Article, I, Section 2,C.)

Duration of the period of reprimand will be specified for each case.

Probation

Probation is a set period of time during which the student is to

give exceedingly careful attention to her behavior in order to affirm her ability to abide by the Meredith College rules and regulations.

IMPORTANT —PLEASE NOTE that if at any time a student who is on probation is found guilty of another violation of the Honor Code she shall be suspended for a minimum of one semester, or expelled from the College. Other components of a probation are as follows:

Notification of the parents. Within two weeks following the final hearing, a copy of the written notification of penalty shall be sent to the parents by the chair of the Honor Council accompanied by a letter from the Dean of Students.

Statement of offense to be placed in confidential file in the Dean of Students' office.

Notification of Academic Advisor.

Students while on probation to be ineligible to run or be appointed to SGA offices. (See Bylaws - Article I, Section 2,C.)

Exclusion from participation in a privileged or extracurricular college activity for a specified period of time, both as set forth in the Notice of Probation.

Restitution

Reimbursement for damage to or misappropriation of property and/or reimbursement for medical expenses for injury of the person.

Fines

A student may be charged a fine for an Honor Code offense. The amount of the fine is to be determined by the Honor Council.

Community Service

A student may be required to render a specified number of hours of community service to be performed either on campus or off-campus as designated by the Honor Council.

Suspension

Exclusion from classes and other privileges or activities related to the College for a minimum of one semester as set forth in the Notice of Suspension. Other components are as follows:

If after a 48-hour period following her notification of suspension the student has not appealed, the decision will be submitted to the President of the College for final approval.

The student must vacate the campus within twenty-four hours following the final decision of the president. During the period of suspension, the student may return to campus for official

business with administration and/or student government officers, at which time she may see her friends.

The student may apply for readmission to Meredith after the specified period of suspension.

Parents will be notified by the President of the College.

Action will be recorded on official records in the Office of the Dean of Students and the Office of the Registrar.

A student who chooses to appeal shall continue attending classes during the appeal process. Continued class attendance, however shall have no effect upon the outcome of the appeal.

Expulsion

Termination of student status. Other attributes are as follows:

If after a 48-hour period following her notification of expulsion the student has not appealed, the decision will be submitted to the President of the College for final approval. The student must vacate the campus within twenty-four hours following the final decision of the President.

The student shall not have the privilege to apply for readmission to the College. Expulsion shall be recorded on official college

records in the Office of the Dean of Students and the Office of the Registrar.

A student who chooses to appeal shall continue attending classes during the appeal process; continued class attendance, however, shall have no effect on the outcome of the appeal.

Parents will be notified by the President of the College.

Note: Penalties resulting from cases involving academic dishonesty shall include the right of the professor to levy any additional academic penalty she/he shall deem appropriate.

Appeals

A student may appeal Honor Council action to the Review Board by presenting in person written notice of her appeal to the Dean of Students within 48 hours of her Honor Council hearing. An appeal of a case heard on Thursday or Friday must be submitted to the Dean of Students by noon of the following Monday. The Notice of Appeal must state clearly the reason for the appeal. The Review Board hearing shall occur on the Friday following the Notice of Appeal (unless another hearing has been scheduled, in which case, the hearing shall be

scheduled by Wednesday of the following week).

The appellant shall have a maximum of five minutes to present her appeal to the Review Board.

The action of the Review Board is final except in cases of remand, and except for the right of the student charged to appeal to the President of the College in cases of suspension or expulsion. A student may appeal a Review Board decision by presenting her written appeal to the Vice President for Student Development within 48 hours of the Review Board Hearing. The Vice President for Student Development will then present the appeal accompanied with relevant case documents to the President for his review and decision.

A student may appeal a campus resulting from the accumulation of six call downs to the Honor Council by giving written notice of her appeal to the Solicitor General within 48 hours of receipt of the notification of campus. Decision of the Honor Council is final.

Appeals from an Honor Council Hearing presented during fall exam week will be heard at the beginning of the following semester unless the

case involves a graduating senior. Appeals presented during spring semester exam week will be heard if possible.

CRC Students

Students participating in the Cooperative Raleigh Colleges (CRC) Program who are accused of academic dishonesty are liable to the judiciary process of the host institution.

Jurisdiction of the College

Students are expected to maintain at all times a high standard of personal conduct in keeping with Meredith principles. The College reserves the right to suspend or to exclude at any time any student whose academic standing or conduct is regarded by Meredith as undesirable or unacceptable.

Commuter Students

Adjudicative action is taken for the accumulation of six call-downs by commuter students. For any other infraction, a commuter student's case will be handled by the Honor Council.

Honor Council Officers and Members

Chairperson.....	Mitchell Brown, ext. 7891
Recording Secretary.....	Hannah Simonds
Corresponding Secretary.....	Jenny Harris
Solicitor General.....	Angela Toms, ext. 7642
Support Counselor.....	Jessica Cook, ext. 7862
Senior Representatives.....	Liza Lietz Janie Mullis
Junior Representatives.....	Rebecca Hodges Ashley Skidmore
Sophomore Representatives.....	Ashley Haley Anne Haddock
Freshman Representatives.....	to be elected
AMC Representatives.....	to be appointed
Faculty Representatives.....	John Creagh three positions are to be selected
Advisors.....	Dean Sizemore Libby Mullinnix Paula Daniels

Review Board Officers and Members

Chairperson.....	to be elected
Secretary.....	to be elected
Members.....	Julie Shook Cindy Deaton Kristine Stagg Joanna Byrum
Faculty Representatives.....	Bob Vance Louise Taylor to be appointed
Advisors.....	Dean Sizemore Libby Millinnix

Note: For further information related to the honor system refer to the SGA Constitution.

College Policies and Regulations

Alcoholic Beverages

The College strongly discourages the use of alcoholic beverages by Meredith students. Students shall not possess or consume intoxicants on the campus, or at college-sponsored functions. A student may not attend class while under the influence of alcohol. Meredith students are expected to represent the College with dignity at all times. Any amount of alcohol shall be considered "possession" and shall result in judicial action. Any alcoholic beverage bottle kept as a momento must be carefully rinsed before bringing the bottle onto campus and must remain uncorked.

Automobile Regulations and Fees Student Parking Permits

At the beginning of each semester, all commuter, or resident sophomore, junior, or senior



students may qualify for the privilege of bringing a car on campus by presenting the registration card of the car being registered, signing the appropriate agreement, paying the parking permit fee, and displaying the numbered decal. Forms and decals may be obtained from the Security Office. Adequate parking is provided for all those who qualify.

A minimum number of special permits will be granted to freshman students who qualify due to hardship:

Medical Hardship

A diagnosed medical problem which requires consistent, scheduled visits by the student to

a qualified physician. Freshman students may submit a written request and documentation to the Meredith Health Center. Decisions of the Health Center are final.

Financial Hardship

Documented financial need that can be satisfied only by working an off-campus job. Documentation must be obtained through the Office of Scholarships and Financial Assistance. Freshman students may submit a written request and documentation to the Office of Scholarships and Financial Assistance. Decisions of the Office of Scholarships and Financial Assistance are final.

Fee Schedule for Parking Permits

Annual resident permit	\$100.00
Annual commuter permit:	
9 or more credit hours	60.00
Fewer than 9 credit hours	30.00

Permits are payable each fall.
Refunds will be prorated by semester.

Parking Regulations

The following parking practices are specifically prohibited:

Double parking.

Parking on lawns, landscaped areas, sidewalks, or other areas not set aside for parking.

Parking in such a manner as to block traffic, parked vehicles, or roadways.

Parking in fire lanes, loading areas, emergency areas, or areas marked as NO PARKING ZONES.

Parking in an area designated for registration decals other than the one displayed.

Parking in visitors' area with a current Meredith decal.

Parking an unregistered vehicle anywhere on the Meredith campus.

Parking in a space reserved for residence directors and residence life staff.

Students are not allowed to park on the front drive, in front of Johnson Hall, Jones Auditorium, or Vann Residence Hall at any time.

Parking regulations are enforced 7 days per week, 24 hours per day.

No warning tickets are given. Parking fines are \$10.00, Auto-boot* fines are \$35.00.

Unregistered cars with an accumulation of 3 or more tickets will be Auto-booted and will not be released until all fines are paid. (*An Auto-boot is a device that clamps to the wheel of a car. Attempts to move a car with an Auto-boot will result in serious damage to the car.)

Note: Meredith College does not assume responsibility for any vehicle parked on campus.

Temporary Parking Permits For Students

Permits cost \$1.00 per day, excluding Saturday and Sunday with a two-week (10 days) limit, provided space is available at the time of the request. Students are allowed one permit per semester without a review by the Chief of

Security. The permit must be approved before the car is brought to campus.

For Family and Guests

All cars are required to be registered. Students are responsible for the proper parking and registration of family and guest vehicles. There is no charge for permits for family and guests. Students should be familiar with all visitor parking areas and direct their guests to the proper area. Guests' vehicles are also subject to being ticketed or Auto-booted.

Chief of Security,
Dan Shattuck.....Ext. 8524

Closing Hours

Campus closing hours are at 1:00 a.m. Sunday through Thursday, and 2:00 a.m. Friday and Saturday. At this time all cars entering the campus must stop at the gatehouse. Only those cars with justifiable reason may continue onto campus.

Classroom buildings are opened at 7:00 a.m. and locked at 11:00 p.m. seven days a week. All students are expected to vacate the classroom buildings by 11:00 p.m. unless special arrangements have been made

by the Chair of an academic division with the Security Office for students to remain in a building after lock-up. Off-campus persons are not allowed in the buildings after lock-up, and students are requested to work in pairs.

The above schedule applies only during the regular academic calendar (holidays excluded), and does not include the swimming pool or the library. Check at those locations for current hours.

Johnson Hall is opened at 7:00 a.m. and locked most evenings at 10:00 p.m.

The Faircloth Gate is opened at 6:00 a.m. and locked each evening at 11:00 p.m. During holidays and other specified times the Faircloth Gate may be locked earlier in the day.

Residence Halls are opened daily at 6:00 a.m. and locked Sunday through Thursday at 10:00 a.m., and on Friday and Saturday at 2:00 a.m. For additional security some residence hall doors are locked at 7:00 p.m. See closing hours under Residence Life.)

Check the college calendar for special lock-up times related to holidays.

Contractual Agreements

Any contractual agreement for which the College must issue a check, or upon which the name of Meredith College appears, must have the signature of the Vice President for Business and Finance. This policy includes any club, organization, group or individual acting directly or indirectly as a part of the College. Organization advisors and/or sponsors must approve the agreement which is to be signed by the vice president and must deliver a copy of that agreement to the vice president.

Dating on Campus

Male guests are allowed in the residence halls only in the designated first floor parlors, and only when accompanied by a Meredith student.

Men may call for their dates from the following phones:

Pay phone beside the switchboard in Johnson Hall.

Pay phone on the breezeway between Johnson Hall and Brewer.

Campus phones on the breezeways between Johnson, Vann and Brewer.

Campus phone — entrance hallway to Poteat.

Campus phone — entrance hallway to Heilman.

Campus phone — entrance hallway to Barefoot.

Campus phone in International House entry-parlor.

Male guests may be received in the following places:

Johnson Hall and the front breezeways of Vann and Brewer.

Poteat first-floor parlor.

Heilman first-floor parlor.

Barefoot first-floor parlor.

International House entry-parlor.

Campus dating locations:

Designated first-floor parlors.

Weatherspoon Gymnasium during the hours posted by the Physical Education Department. Equipment must be returned to its proper place upon leaving.

Cafe Center snack bar, lounge or book store.

NOTE: Use of the lake area at night is discouraged.

Unaccompanied men are not allowed in the courtyards after dark.

Men are not allowed anywhere on campus after closing hours except to return their dates to campus.

(For more information, see Male Visitation.)

campus environment free of such influences as illegal drugs. In view of this, the Board of Trustees has enunciated the following policy related to illegal drugs. The policy simply stated is as follows:

Meredith College students shall not manufacture, possess, sell or deliver a controlled substance or counterfeit controlled substance. The terms "controlled substance" and "counterfeit controlled substance" shall be defined in accordance with the definitions set out in the North Carolina General Statutes. Any student suspected of a violation of this policy is subject to a hearing by the Honor Council of Meredith College. If found guilty, the student will be suspended or expelled in accordance with the drug policy as enunciated by the Board of Trustees. The violator is also subject to the North Carolina law.

Freshman Regulations
Freshmen observe the same regulations as all other students, with the addition of the following:

All new students are required to take the Student Handbook test during the first two weeks of classes. If the student has not passed the test within the two week period, she will receive one call down for each week she is late.

Dress

At all times appropriate and socially acceptable standards of dress are expected of Meredith students. Standards are important not only to the individual student but also to the position of the College in a wider community.

At specific times, the College will encourage certain dress (nice pants or a dress) — i.e. Founder's Day and Sunday Lunch

For reasons of health and safety, shoes must be worn in the dining hall and science laboratories.

En route to and from the gymnasium and designated sun-bathing area, students must wear cover-ups over their bathing attire.

Drugs

Meredith believes it essential to the well-being of her students to make every effort to maintain a

Freshmen are not allowed to keep cars on campus unless special permission is granted due to severe financial/health hardship.

Freshmen will receive one automatic call down for each failure to attend required hall meetings.

Freshman are required to attend Insight 101, a freshman seminar.

Freshmen must attend weekly hall meetings during the fall semester.

For detailed information about residence life, refer to the following topics: Closing Hours, Judicia Policies, College Policies and Courses in Freshman and Transfer Training (Article 2c under Bylaws).

Grievance Procedures

Academic Problems

Students who are experiencing academic problems either with a grade or other aspects of the course should first discuss the matter with the professor. It is the professor's responsibility to fully explain all grades and requirements of the course. If the problem is not resolved the student or professor should consult the department head. Should further action be required, the matter should be re-reported to the Dean of Instruction and Registrar or if warranted, the Vice President and Dean of the College.

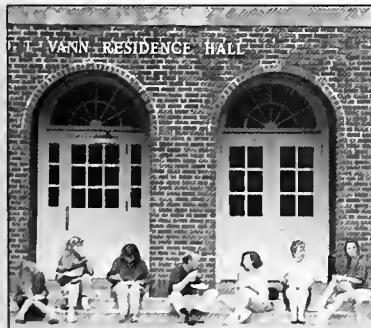
Only a teacher may change a grade unless it is appealed to the Academic Council.

Discrimination

Anyone at Meredith who experiences discrimination on the basis of race, color, national or ethnic origin should discuss the matter with either the Vice President for Student Development or the Vice President and Dean of the College, who will consider the matter for appropriate action.

Housing Problems

A student who experiences a housing problem during the academic year should discuss the problem with the Resident Assistant responsible for the floor or the Residence Director responsible for her residence hall. If the problem cannot be resolved through discussion with the Resident Assistant or the Residence Director, the student may make an appointment with the Director of Residence Life for further consideration. If additional consideration is deemed necessary, an appointment may be made with the Dean of Students to consider appropriate action.



Sexual Harassment

Sexual harassment encompasses any sexual attention that is unwanted. Anyone who experiences sexual advances by another member of the Meredith community which she/he considers inappropriate should discuss the matter with either the Vice President for Student Development or the Dean of the College. After careful consideration, appropriate action will be taken.

Health Related Issues

AIDS

Students or employees of the College who may become infected with the AIDS virus will not be excluded from enrollment or employment, or restricted in their access to College services or facilities, unless medically based judgments in individual cases establish that exclusion or restriction is necessary for the welfare of the individual or other members of the College community. Individuals with the AIDS virus will be expected to maintain appropriate health practices in relationship to other members of the Meredith community.

Sexually Transmitted Diseases

Students with sexually transmitted diseases will not necessarily be excluded from enrollment or restricted in their access to College services or facilities, but they may

be requested to relocate their housing if that is deemed appropriate by the Dean of Students and the Director of Residence Life.

Other Communicable Diseases

The College reserves the right to request that a student with a highly communicable disease leave the campus immediately and remain away until she is medically no longer deemed contagious.

NOTE: The College attempts to respect the privacy of students in all health-related matters.

Immunization Records

A law has been enacted by the General Assembly of North Carolina, which requires all students who are new enrollees in the college/university system to present proof of immunizations to the Director of Health Services prior to matriculation. The law became effective July 1, 1986, and requires proof of certain immunizations as evidence of protection against specific vaccine preventable disease. Students must present, as a minimum, the following verification. 1) Proof of a tetanus-diphtheria vaccine booster within the last ten years. 2) Proof of one dose of live virus measles (Rubeola) vaccine which must have been received on or after the first birthday.

3) Proof of one dose of live virus rubella vaccine (German Measles). An acceptable record of immunizations can be acquired from a high school, personal shot record, or the local health department if immunizations were received there.

All immunization records will be screened carefully by this institution and if deficiencies are found, the student will be notified and will be given 30 days after matriculation to comply. Students who fail to comply with these requirements will not be permitted to remain in attendance at Meredith College.

Inspection of Rooms

Meredith reserves the right to inspect all rooms in the residence halls at any time and as often as deemed necessary. Attention will be given to maintenance, safety, health hazards, room damage and compliance with college policies. Students will be responsible for any damage to college property. See Article VII, Section I-D of the SGA Constitution and By-laws.

Jurisdiction of the College

Students are expected to maintain at all times a high standard of personal conduct in keeping with Meredith principles. The

College reserves the right to suspend or to exclude at any time any student whose academic standing or conduct is regarded by Meredith as undesirable or unacceptable.

Lake

In the midst of the Elva Bryan McIver Amphitheater, one finds a lovely setting with a small lake — one of Meredith's well-known landmarks. This setting, with the ducks swimming at their leisure, fills one with peace and serenity. Many Meredith students find the lake area perfect for study, quiet conversation, relaxation, or contemplation. Social events, such as picnics, are often held on the island in the middle of the lake, as well as some more official gatherings, such as Class Day exercises.

Use of the lake area is discouraged at night due to security measures. Swimming in the lake is discouraged quite strongly due to the fact that the lake is small and land-locked.

Male Visitation

For reasons of privacy and security, males are allowed in the residence halls only in the first floor parlors, and only when accompanied by a Meredith student. Residence Directors and

Residence Hall Presidents may grant special permission for men to carry heavy items to or from a student's room. This permission does not include visitation privileges in the residence hall; therefore, men should not linger on the halls after they have completed the task for which they were given permission. The person giving permission to a male to carry things onto the hall is responsible for checking to make certain the male vacated the hall. An annual "move-in" day may be designated each fall at which time men may assist with the move-in process. (Heavy items are defined as follows: Refrigerators, heavy trunks, cinder blocks, bookshelves, heavy furniture, unusually bulky or large items.)

Fathers of Meredith students and brothers under the age of twelve are allowed in the residence halls at any time before closing hours provided they are escorted by the Meredith student to and from her room.

Males unaccompanied by a Meredith student are not allowed in the courtyards after dark.

Males are not allowed anywhere on campus after closing hours

except to accompany a date back to her residence hall, after which he must immediately leave the campus.

Married Students

Failure to declare marital status immediately will be regarded as intentional falsification of all college records.

Meredith Seal and Logo

The college seal is the official "stamp" of Meredith and should be used formally—on college-wide event programs, documents, diplomas, etc.

The Meredith seal was designed in 1909 by Ida Poteat, professor of art, 1899-1940. Below the band running diagonally across the shield are pines symbolizing the State of North Carolina. The lighted torch illustrates Meredith's motto, the single word Lux, meaning light—the light of the mind and the light of the soul.

The Meredith College logo was designed in the spring of 1989 in an effort to update the look of the logo and the College. While the logo is appropriate in most instances, use of the seal should be more carefully considered because of its formal connotations. The Office of College Communications should

approve the use of the college seal and logo.

Off-Campus Events

All college policies as stated in the Meredith Student Handbook shall be followed at all off-campus events sponsored by Meredith. Meredith students are expected to represent the College with dignity at all times. A college-sponsored function shall be interpreted as any function, event, or activity sponsored by Meredith or under the name of any organization or group within the Meredith structure.

Students shall not possess or consume alcoholic beverages at any college-sponsored function.

Meredith students shall not possess or consume drugs illegally at any college-sponsored function.

Meredith students shall be responsible for informing their dates or guests attending an off-campus function of college policies to be followed.

Anyone violating these policies will be brought before Honor Council

Procedures to be followed for off-campus college-sponsored functions:

The advisor to the group sponsoring an off-campus event shall be notified as to the time, place, date, and nature of the event. In the case that there is not an advisor, the Director of Student Activities shall be notified.

The Meredith Security Office shall be notified as to the time, place, date, and nature of the off-campus event.



Additional security shall be hired by the organization sponsoring the event if required to do so by the management of the off-campus building or area being utilized.

Off-Campus Responsibility

Meredith College assumes no liability for any student when that student is off the Meredith College campus. Each student is personally responsible for her own safety, her own actions, and the results of her own decisions.

Parental Communications

The college reserves the right to contact parents of Meredith students whenever it is deemed necessary or appropriate regarding student behavior or other student or campus-related matters.

Performances and Publications

All public performances and all publications will be discussed in advance with the member of the faculty or administration sponsoring or advising the organization.

Publicity and Advertising

Meredith related announcements may be posted on individual hall bulletin boards. No publicity articles should be placed on



residence hall outside doors, on the doors of other campus buildings (including dining hall), on inside or outside walls, and in breezeway areas.

Approval for posting or distributing announcements of non-Meredith College social events must be secured from the Student Activities Office prior to posting. Non-approved announcements will be removed. A bulletin board is available in Cate Center on which two announcements of non-Meredith events may be posted.

Re-admission

A student who does not complete the semester immediately preceding the term she wishes to return must apply and be

approved for readmission. An application for re-admission is available from the Office of Admissions. For a full statement of the re-admission policy, see the college catalogue.

A student who has permission from Meredith College to visit another institution for a semester is not required to file for re-admission, provided she returns to the campus for the term immediately following her semester away.

Refund Policy

(See Refund Policy in college catalogue.)

Residence Requirement

Meredith students under the age of twenty-three must live on

campus or reside with their parents, husband or (with special permission based on severe hardship) a close relative. A person must be enrolled at Meredith to have the privilege of residing on campus. Senior and junior students, on occasion, may be given special permission by the Dean of Students to reside off-campus. A student must have a 2.0 GPA to apply for off-campus housing.

Campus housing is available only to undergraduate students under the age of twenty-three. Any student residing on campus who reaches the age of twenty-three during an academic year may complete that year on campus, but will not be eligible for on-campus housing thereafter, unless she entered Meredith prior to the age of twenty-one and is completing a continuous four-year academic program. Individual requests for a one-semester extension for housing may be considered in August or January if space is available.

No student may reside on campus for more than ten semesters, or beyond one year after her class has graduated. A first semester freshman over the age of twenty-one, or a transfer student twenty-two years of age

or older, may be given permission from the Dean of Students to reside off-campus.

Returned Checks

In the case of returned checks, the Accounting Office will automatically redeposit the check at no charge. If the check is returned a second time, it is charged to the student's account and a \$20.00 handling fee is added.

Two returned checks will result in the loss of check cashing privileges on campus for the remainder of the academic year.

Self-Determining Hours

All students at Meredith enjoy self-determining hours. See After-hours check-in procedures under Residence Life.

Smoking Policy

Out of consideration for members of the College community who choose not to smoke or are allergic to smoke, smoking is prohibited in classrooms, conference and seminar rooms, libraries, laboratories and shops, storage and work rooms, auditoriums, foyers, dining areas, halls, restrooms, stairwells, lounges, reception rooms (including secretaries' offices), and other

public areas. Resident students who smoke are requested to smoke only in their private room with the doors closed and to refrain from smoking in commonly shared facilities, i.e. parlors, kitchens, hallways, and hall baths.

Social Sororities

Students do not have social sororities of any name or kind on the campus, whether national or local, affiliated or unaffiliated.

Solicitation Policy

Members of the Meredith community enjoy protection of their rights of privacy. Solicitation by off-campus persons, organizations or businesses is strictly prohibited unless authorized by the Dean of Students or the Director of Student Activities. Any use of college facilities by off-campus persons for purposes of solicitation, even those sponsored by campus organizations, must also be approved. Under no circumstances will off-campus persons be allowed to solicit door-to-door.

Any business or company requesting to give a presentation is to be referred to the Director of Student Activities to be channeled through the appropri-

ate organization or refused permission.

Any religious organization requesting to give a program or presentation is to be referred to the Campus Minister to be channeled through his office.

Sunbathing

Sunbathing is permitted only in the area between Faircloth, Brewer, Heilman and Barefoot. En route to and from designated sunbathing area, students must wear coverups over their bathing attire.

The sunbathing area is restricted to women only.



Welcome to Meredith's residence halls. You are now a member of a residential community bonded together by a common purpose—personal growth—through formal education, relationships, community interaction, and personal introspection. The focal point of this unity is our mutual commitment to Meredith's Honor Code and our own personal integrity. We encourage you to become a positive, contributing member of your community.

Meredith aspires to offer you an environment which challenges you to become the very best that you can be, in all areas of your life—spiritual, intellectual, social, cultural, emotional, physical and professional.

Meredith can only offer to you these opportunities—your choices will determine the breadth and depth of your own personal growth.

We challenge you to choose wisely and to become involved in the activities offered by your residence life staff. These will foster your personal growth and allow you to follow your dreams.

As a member of Meredith's residence community you will enjoy certain privileges as well as have certain responsibilities. Our staff members are here for you; let us know how we can help.

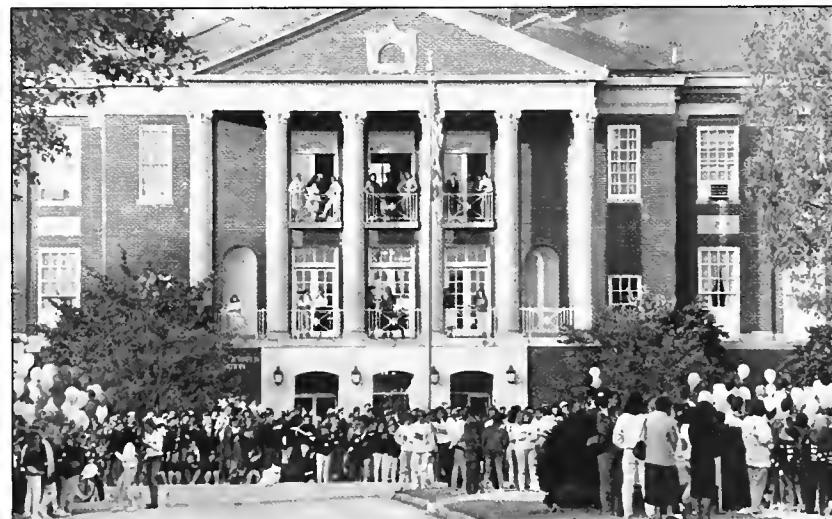
-Dean Sizemore and
the Residence Life Staff

Residence Life

Resident students at Meredith enjoy many special privileges and opportunities. Enjoyment of these opportunities depends upon your personal involvement as well as your personal commitment to the welfare and needs of those living around you. Each resident must take personal responsibility to abide by the rules and regulations so that the group as a whole can function effectively and benefit from the creative interaction of residence life.

The Residence Life Staff seeks to provide a program of student

services designed to enrich the quality of life of Meredith students. The residential setting, as a living/learning dimension of campus life, is perhaps the single most important synthesis of classroom learning and college experience and activity. The Residence Life Staff has made a commitment to enrich and supplement the classroom experience by directing attention to an array of activities and programming which would contribute to the wholistic development of students. The Residence Life Staff includes the Dean of Students, the Director of Residence Life, Residence Directors, Resident Assistants and Residence Hall Presidents.



Residence Directors

Residence Directors live in apartments in the residence halls on campus. They perform a variety of duties on campus, working through the Office of the Dean of Students, as well as being available to assist any student with questions or problems. Residence Directors supervise the work of Resident Assistants and serve as advisor and resource person for many organizations on campus.

Rotating duty schedule for Residence Directors is posted on each hall beside the phone. Emergencies should be reported immediately to the Residence Director on duty, who is in constant contact with Security.

If you need to contact an RD on duty:

Call the RD apartment number listed below; if RD does not answer,

Call the Beeper # 9-981-3576
WAIT to hear three beeps.

Dial the NUMBER FROM WHICH YOU ARE CALLING.

HANG UP.

Remain by that phone — RD will return your call as quickly as possible

Vann.....	Libby Mullinnix, ext. 8525
Stringfield, Carroll.....	Beth Cashwell, ext. 8520
Brewer.....	Paula Daniels ext. 8527
Faircloth, International House.....	Becky Bradshaw, ext. 8508
Poteat.....	Marge Stevens, ext. 8506
Barefoot/Heilman.....	Libby Weber, ext. 7812

Resident Assistants

Resident Assistants are selected in April by a selection committee appointed by the Dean of Students. Selection follows an in-depth application process which includes a formal written application, three references, a group interview, and two personal interviews. Resident Assistants are a part of the staff of the Dean of Students Office and receive financial compensation.

A Resident Assistant resides on each floor of a residence hall, is supervised by the Residence Director of her residence hall, and serves as her assistant. Her primary responsibilities include the following:

To be accessible to the students on her hall for assistance and counsel.

To uphold and enforce the Honor Code.

To encourage student participation in campus activities.

To facilitate good campus communication.

To uphold the Quiet Hours Policy as stated in this *Student Handbook*.

To create a positive living-learning environment on her hall which will enhance and facilitate maximum community interaction and encourage accelerated personal growth.

Rules and Regulations Governing Residence Halls

Babysitting in Residence Halls

Students interested in babysitting are encouraged to babysit in the employer's home. Babysitting in the residence halls is permitted:

Only for very short periods of time;

Never all night;

Never during quiet hours; and

Restricted to children 9 years of age or younger.

Bicycles

Bicycles are to be stored in the bike racks only, not in the residence halls, due to fire hazard. Bicycles found anywhere other than in the bike rack will be cut loose at owners expense and impounded by Security to be returned to the student at the end of the semester to take home. The penalty for violation of this policy is 3 call downs and a \$15 fine.

Check-In/Check-Out of Room Procedures

Check-In

1. Pick up room key: returning students and transfers in Housekeeping Office on 1st Poteat; freshmen in the 1st floor parlor of respective residence hall. (Mid-year room changes secure key from "new" RD.)
2. Complete room Check-in Form with RA on hall.
3. Sign and date Check-in Form (both RA and student.)
4. Leave the Check-in/Check-out Form with RA.
5. RA files Check-in/Check-out Forms with RD.

Check-Out

Mid-year Procedure

If student is withdrawing from school:

1. Make an appointment with RA to complete room Check-out.
2. Remove all belongings from room.
3. Put all trash in appropriate containers provided by housekeeping. (Large trash cans)
4. Clean and sweep room and clear walls. (Do not sweep trash into hall.) Take nails out of walls and doors.
5. Meet with RA for preliminary room check for cleanliness and damages.
6. Both student and RA sign and date Check-out Form.
7. Take room key and Check-in/Check-out Form to RD in your building.
8. Complete Room Damage Deposit Refund Request in House-keeping; leave Check-in/Check-out Form and refund request with Housekeeping.
9. After housekeeping has made the final room check and assessed any necessary charges, the refund request will be

forwarded to the Accounting Office.

10. The Accounting Office will refund by mail the damage deposit or part of it depending on damage assessment.

If student is changing to another campus room...

Follow steps 1-7 listed above in mid-year procedure for room leaving.

Follow steps 1-5 listed under check-in procedure for new room.

A student must vacate her room within forty-eight hours after deciding to leave campus. A student not planning to return following Christmas break must remove all belongings before leaving for break. A student who, during Christmas break, decides not to return must remove all belongings prior to date students return to campus. (See schedule of charges.)

End of Year Procedure

If student is withdrawing from school:

1. Meet with RA and check room for major damages. PLEASE NOTE: Housekeeping will re-inspect room at a later time for cleanliness and other undetected damages. Charges against Room Damage Deposit will be made if necessary.

2. Remove all belongings from room.
3. Put trash in appropriate containers provided by Housekeeping.
4. Clean and sweep room and bathroom and clear walls.
(Do not sweep trash into hall.)
5. Be sure all college furniture is in the room and reattach all headboards to beds.
6. Remove all personal items from storage area before the last day of exams. Items left in storage after graduation day will be disposed of.
7. Remember, no summer storage!
8. Both student and RA sign and date Check-out Form.
9. Student takes Check-out Form and room key to the Housekeeping Office on 1st Poteat.
10. Last occupant to check-out leaves the phone in the room, locks the bathroom connecting door, then locks the door to her room before turning in her Check-out Form and key. (Students are responsible for the security of their phone and cablevision cable.)

Please check carefully the hours that the Housekeeping Office will be open so that you may schedule your departure appropriately.

11. Students who are graduating or withdrawing after the semester must complete the DAMAGE DEPOSIT REFUND SLIP when you turn in your key and Check-out form in the Housekeeping Office. The deposit will be mailed to you during the summer after rooms have been checked and necessary charges deducted.

If student is returning...

Follow steps 1-4 in end of year procedure.

If damage charges are assessed, the student will be notified.

PLEASE NOTE: If the Check-in/Check-out Form is not completed properly, the damage deposit will be assessed according to the Schedule of Charges.

The preceding procedure must be followed each time a student vacates a room (or moves to another on-campus room). Failure to follow the above procedures will result in the following charges against the Residence Damage Deposit:

Schedule of Charges

1. Failure to follow the proper check-in/check-out procedures including the failure to sign and date your room Checkin/Check-out Form will result in a \$25 charge against your deposit.

2. Failure to vacate room within stated time will result in a \$25.00 charge against your deposit.

3. Failure to turn in key within 24 hours after the completed room check-out with the Resident Assistant will result in a \$15 charge against your room deposit (lock must be replaced).

4. Additional charges will be made against your deposit for damages to any room to which you are assigned or its contents; and for failure to clean your room or bathroom properly upon your departure.

5. A \$25 charge will be made against your deposit for failure to return your room or bathroom to its original state of cleanliness (restoring to move-in condition).

6. Defacing walls or woodwork to the point where repairs are necessary:

Removal of material from walls (tape, gum, tacks and/or nails, plastic putty, screws, hooks) - \$20.00 minimum

Repainting or papering of walls or woodwork - full deposit

Repair of large holes resulting from unauthorized construction (attached bookshelves,

cabinets, lamps, etc.) - \$30.00 minimum

7. Damage to furnishings and room accessories:

Missing furniture or room accessories - actual replacement cost

Defacing of furniture requiring refinishing - full deposit

Replacement of carpet - actual replacement cost

Telephones - full deposit

Missing TV Cable - \$20.00

Furniture in room but not assembled - \$20.00

Other repairs for damages not specifically outlined above will be charged against the residence damage deposit according to cost of repair. Cost of repair for damage of common property (parlor, hallway, bathroom, etc.) will be shared by those students responsible.

When the cost of repairs for damage in a room exceeds the maximum damage deposit, responsible student(s) will be required to make full restitution.

Closing Hours

Meredith's closing hours are as follows:

Sunday-Thursday 1:00 a.m.

Friday-Saturday 2:00 a.m.

At these times all cars entering the campus must stop at the gatehouse on the front drive. [Only those cars with Meredith students or with justifiable reason will be allowed to continue onto the campus.] Driver identification and Meredith student identification will be required before the car will be allowed to proceed.

Procedures are as follows:

Meredith students present Meredith I.D. or driver's license.

Non-students present drivers' licenses, which will be retained by security until they leave campus. No one will be allowed to enter campus without proper identification.

Proceed to appropriate designated campus location.

If driver of car is a Meredith student, she proceeds to her designated parking lot.

If driver of car is not a Meredith student, s/he proceeds to the

residence hall of Meredith student(s); unloads passenger(s); returns immediately to gatehouse to reclaim I.D.; exits campus.

Meredith student(s) proceed(s) to entry door of residence hall.

Student presents identifying information to security.

Security will open door.

IMPORTANT: PLEASE NOTE that any student returning to campus after hours without her Meredith I.D. will be fined \$5. She will have 72 hours in which to appeal her fine to security before the charge is forwarded to the accounting office.

***Students are encouraged to never leave campus without their Meredith I.D.**

Please note that the Faircloth gate will be locked nightly at 11:00 p.m.

At closing hours all residence halls are locked to increase the protection of the students in the residence halls. As a further safety measure, students are requested not to leave the residence halls after closing hours. In case of necessity to exit a locked door, security must be

notified before exiting a locked door. For increased safety, numerous residence hall doors are locked during the early evening (See below for locations and times.) Residents are responsible for knowing which doors are locked early and must not use these doors after they are locked. Any student responsible for allowing a secured door to become unlocked will be considered in violation of the Honor Code.

EXITING ANY DOOR AFTER CLOSING HOURS WITHOUT SECURITY NOTIFICATION IS AN HONOR CODE OFFENSE.

IMPORTANT!! PLEASE NOTE!! In order to provide optimum security for all students in the residence halls, doors will be locked according to the following schedule.

CARROLL

All first floor doors locked at 7:00 p.m.

INTERNATIONAL HOUSE

Side doors locked at 7:00 p.m.
Front door locked at closing hours

VANN

Front door, breezeway door, and

parlor doors locked at closing hours
Side doors locked at 7:00 p.m.

STRINGFIELD

Breezeway door, back door, parlor doors locked at closing hours
Side doors beside stairways locked at 7:00 p.m.

BREWER

Front door, breezeway door and parlor door locked at closing hours
Side doors locked at 7:00 p.m.

FAIRCLOTH

Breezeway door, parlor doors locked at closing hours
Back door locked at 11:00 p.m.
Side doors locked at 7:00 p.m.

POTEAT

End doors except for the 2nd breezeway locked at 11:00 p.m.
Ground side door locked at 11:00 p.m.
Front door locked at closing hours

HEILMAN

End door toward Barefoot locked at closing hours.
End door toward Wainwright locked at 11:00 p.m.
Parlor door locked at all times

BAREFOOT

End door toward Heilman locked at closing hours
End door toward Poteat locked at 11:00 p.m.
Parlor door locked at all times

Exiting a door after its designated lock-up time and before closing hours will result in the following penalty:

First offense: 2 call downs-Notify RA. If the student's first offense is within 15 minutes after lock-up time, the violation will be recorded and no call downs will be given. However, the second time the student violates the locked door policy, no grace period will be given and the first offense penalty of 2 call downs will be issued.

Second offense: An additional 3 call downs

Third offense: Automatic campus for 1 weekend

Fourth offense: Honor Council appearance

Call downs resulting from exiting a locked door are recorded separately from regular call downs (missed Hall Meetings, noise, etc.), yet the two lists are tallied together. The reason for the separation is that call downs resulting from exiting a locked door and the number of offenses carry throughout the academic year. They are not erased at the end of the first semester. If a student has served an automatic week campus during first semester as a result

of the tally of both lists, call-down accumulation begins again for both lists, but the number of offenses continues to second semester as well as any additional "exiting-locked door" call downs acquired.

NOTE: The above procedure does not relate to exiting a locked door after closing hours. Usual Honor Council appearances/procedure applies after closing hours.

Fire Safety Rules

Room Safety

No electrical appliance of any kind, i.e. hairdryer, curling iron, curlers, may be used in a residence hall unless it is Underwriters' Laboratories listed. Students are expected to use all appliances with the utmost safety methods.

*Electrical cooking appliances, irons and sun lamps may not be used in students' rooms. Any cooking appliance found on campus will be taken to the Housekeeping Office, and, upon request, will be returned to the student at the end of the semester. Microwave ovens are available on each floor; kitchenettes are provided. Unattended irons must be unplugged and stored in student's room. Electrical cooking appliances

must be left at home. Battery operated appliances are permitted.

*Any extension cord used in the residence halls must be HEAVY DUTY. Any extension cord which is plugged directly into a wall socket must be heavy duty with a fuse. Explanation: Plug a **heavy duty cord with a fuse** directly into the wall socket. If the cord is not long enough for your needs, you may then plug an additional **heavy duty cord** into the cord with the fuse. (Do NOT use a light extension cord in the residence hall for any reason!) (A heavy duty cord will be about the size of your little finger.)

*Candles or open flame items may not be used. No flammable chemicals are to be kept in residence halls.

*Electric Christmas tree lights may not be used anywhere in the residence halls. Battery operated lights are permitted. All decorations must be non-flammable or treated with fire retardant chemicals. This includes trees.

Metal trash cans are recommended.

*All hallways and exitways are to be kept clear of obstructions with complete access to be available at all times. This includes no bicycle storage in stairwells or hallways.

*No personal items may be left in hallways at any time.

All stairwell doors, which act as floor separations and fire doors, are to be kept closed at all times.

Storage areas must be kept orderly with no storage of cardboard boxes.

All students must exit buildings immediately when fire drills are held.

Students are requested not to smoke in bed and to handle all smoking materials with utmost care.

No tissue paper or other flammable materials may be placed on hall walls or doors except on designated bulletin boards.

Posters and notices can not be placed on exit doors, stairwell doors and walls. Use Bulletin Boards and room doors only.

*Violation of these policies will result in 3 call downs and a \$15 fine.

Fire Drills

Frequent fire drills are held for the safety of all students. Failure to participate in a fire drill will result in three call downs. Repeated failure to cooperate in the fire drill procedures will result in judicial action. (For specific fire drill procedures, see Security and Emergency Procedures.)

Guests

A Meredith student is responsible for the appropriate behavior of her campus guests. A guest is expected to observe the same regulations as her hostess. The hostess should register her guest (female) before 11:00 p.m. with the Residence Director on duty, who will issue to her a guest pass. If the guest arrives after closing hours, the student must register her with a security guard. The security guard may request identification of any guest coming in after closing hours. A guest will not be permitted onto campus if she does not have a guest pass or is not accompanied by her Meredith hostess.

A female guest will be allowed to stay overnight on campus only if her hostess is also on campus. Guests will be responsible for paying for all meals eaten in the dining hall. (See dining hall fee schedule.)

Hall Councils

Each residence hall has a Hall Council to assist with governance and programming. The Hall Council is composed of the Residence Hall President, two representatives from each floor, the Resident Assistants, and Residence Director who serves as advisor. Primary responsibility

of the Hall Council is to plan, publicize, implement, and evaluate all major residence hall programming.

Hall Meetings

Except for freshman halls which meet weekly during fall semester, hall meetings are scheduled on alternating Monday evenings at 7:15 p.m. All students are required to attend every hall meeting. If for some unusual reason a student is not present at a hall meeting, she will receive one call down. The call down may be erased if the student missed the hall meeting due to a class conflict, a regularly scheduled job responsibility or illness, and the student contacts her RA and personally secures the hall-meeting information. A second hall meeting will be scheduled at 8:30 p.m. for those freshmen students with 7:00 p.m. classes.

Holiday Closings

Residence halls will be closed during holidays and vacations including fall break, Thanksgiving, Christmas, Easter, and spring vacation. Students must vacate the residence halls at the stated time of each closing. Call downs will be given to late leavers - 2 call downs for each 15 minutes late.

Barefoot Residence Hall will remain open during fall break, spring break, and Easter for ONLY those students who must remain in Raleigh due to full-time employment, student teaching, internships or co-op positions. Students needing a place to stay during these breaks must make their own arrangements in Barefoot and then register their location in the Dean of Students Office. No meals are provided.

Housing Specifications

(See Room Descriptions and Room Regulations)

Freshmen are assigned to rooms in Vann, Stringfield, and Carroll residence halls. Two Residence Hall Presidents elected from upperclassmen, plus their suites, reside in Vann and Stringfield. Upperclass Resident Assistants and their suites reside on each hall in Vann, Stringfield, and Carroll.

The upperclass residence halls also have Residence Hall Presidents with Resident Assistants on each hall. Upperclass students are housed in Brewer, Faircloth, Poteat, Barefoot, and Heilman residence halls. Housing assignments are made in the spring for the following fall, giving priority to eligible seniors.

then juniors, then sophomores (eligible, in this case, meaning those who have paid their advance room deposits by February 15). Actual room assignment is made on a randomized basis.

Students may not move from one room to another without permission from her Residence Director and the Director of Residence Life.

Students may change rooms without charge during the third through sixth week of each semester and between semesters. A room change at any other time is subject to a \$15.00 processing fee.

Students vacating the residence halls are expected to do so within the specified time. Anyone violating the specified time frame will be fined a minimum of \$25.00

The College reserves the right to move a student to a different room if a reassignment is deemed appropriate by the Director of Residence Life and the Dean of Students.

If a student wishes to change her room or roommate, it is requested that she wait until two weeks after classes start. In order

to make room changes, first make arrangements with the other student/students involved; second, obtain a room change form from your Resident Assistant; third, complete and sign the housing transaction form and take it to the Resident Director and the Director of Residence Life for their signatures; fourth, follow the proper check-in/check-out procedures as outlined earlier in this section; fifth, move.

Students with a communicable disease may be requested to move off-campus.

International House

Special housing is available for outstanding students of the French and Spanish languages in the International House. Students will be carefully selected from applicants. Students are asked to speak the target language throughout the day. One hour credit in the language is given to students who participate in a weekly conversation hour and in a seminar. This is an excellent opportunity for majors in the respective languages or majors in international studies to be immersed in the target language.

Applications are directed to



Janice McClendon, Director of Residence Life.

Keys

Each resident student must secure a key to her room (returning students and transfers in the Housekeeping Office on 1st Poteat; freshmen in the 1st floor parlors of their respective residence hall). Keys are not to be duplicated and are to be returned to the Housekeeping Office or RD when the room is vacated. Lost keys are to be reported immediately to the Environmental Services Office

with a request for a lock change. A charge of \$30 will be made against the student's Residence Damage Deposit for a lock replacement and new key.

Students are requested to keep their doors locked at all times and to carry their key at all times. If you are locked out of your room, contact the following people according to the following hours:

Monday thru Friday:

9:00 a.m. to 3:30 p.m. - Housekeeping Office, Ext. 8560 (or your RD if housekeeping is unavailable)

3:30 p.m. to 11:00 p.m. - RD in your building if available, or Security

11:00 p.m. to 9:00 a.m. - Security, Ext. 8524

Weekends

3:30 p.m. Friday to 9 a.m. Monday Security, Ext. 8524 (unless your RD is on weekend duty, in which case you may call her)

A \$5.00 fine will be charged each time a master key must be used to open a locked door and must be paid to the Accounting Office within 24 hours. Students will be required to show their Meredith I.D. before the door will be unlocked.

If rooms are exchanged during the academic year, all keys must be returned and exchanged for keys to the new room. Keys must be returned within 24-hours when vacating campus.

Kitchenettes

The student kitchenettes are located on the first floor of Vann, Brewer, Stringfield, and Faircloth; on each floor of Poteat, Heilman, Barefoot, International House and on the second floor of Carroll and may be used before 12:00 midnight. Safety precautions should be observed at all times and students are responsible for cleaning up their own messes.

Laundry Rooms

Automatic washers and dryers can be found in the following locations:

Vann.....	1st & 4th floors
Stringfield.....	1st & 4th floors
Faircloth.....	1st & 4th floors
Brewer.....	1st & 3rd floors
Poteat.....	1st, 2nd & 3rd floors
Barefoot....	1st, 2nd, 3rd & 4th floors
Heilman.....	1st, 2nd & 3rd floors
International House.....	1st floor
Carroll Residence	
Hall.....	basement

There is a \$0.75 charge for each washer and a \$0.75 charge for each dryer. Washers and dryers

should not be used to wash and dry bedspreads or rugs. If a machine malfunctions, call Environmental Services Office, ext. 8560. (No machine may be used after 11:00 p.m.)

Ironing boards are provided, but students must supply irons. Irons left on the pressing boards should be unplugged when unattended. No pressing is to be done in students' rooms.

Maintenance Requests

Requests for maintenance, housekeeping, and grounds-keeping services may be made to the Environmental Services Office, ext. 8560.

Married Students

Married students who meet the residence requirements may live in the Meredith residence halls under the following conditions:

On-campus housing for a married student must be approved by the Dean of Students.

All student government regulations apply to married students according to their academic classification.

All residence halls rules and regulations apply to married students.

Off-Campus Housing Option

A quota of twelve juniors and twenty-four seniors is currently offered an off-campus option each spring. After the quota has been reached, the remaining requests are placed on a waiting list. If residence hall capacity permits, the option may be opened further at a later date, dependent upon the current resident enrollment. Students requesting to live off campus must have a 2.0 GPA and have parental approval. Students should be aware that when moving off campus they are no longer eligible to receive services in the Health Center unless they pay the \$60.00 health fee. Students off campus do not have dining privileges unless they pay for their meals.

Parlors

Parlors are located on each floor of the residence hall for the enjoyment and use of each resident. Please treat your parlor as you would the living room of your own home. Clean up your own messes, and respect the rights of others sharing the parlor. Do not use the parlor for any kind of painting project or construction project, i.e. Corn-huskin props, organization banners, etc.

Quiet Hours

Reasonable quiet shall be observed in the residence halls at all times and "busy" signs shall be respected. Quiet hours shall be observed during study hours from 7:30 p.m. to 7:00 a.m. Sunday through Thursday and from 12:00 midnight to 7:00 a.m. Friday and Saturday. Moderate quiet shall be observed during morning class hours. Radios, record players, televisions, or other musical instruments must not be heard outside the room during quiet hours. Those not observing quiet hours will be subject to judicial action. Twenty-four hours quiet is observed during final exam week.

Residence Damage Deposit

A Residence Damage Deposit will be returned when the student leaves the college if the following occurred:

Proper checkout procedure was followed by the student each time a room was vacated.

No damage to rooms occupied by the student occurred during her entire stay at Meredith (including key return).

Room was left clean at checkout each year.

Any time charges are assessed against the deposit, the student will be notified. If cumulative charges exceed original deposit the student will be notified to replenish her Room Damage Deposit. Grades and transcripts may be withheld if damage charges exceed at any time the balance of the deposit.

Roofs

Persons are not permitted on the roof or ledge of any campus building. Repair cost for roof or window damage caused by persons on these areas will be paid by the responsible students.

Room Descriptions

Rooms on first, second, and third floors of Vann, Stringfield, Brewer, and Faircloth Residence Halls measure 11' x 16' except for rooms 119 Vann, 121 Stringfield, 122 Faircloth, and 121 Brewer which measure approximately 15.5' x 16.5'.

There is a pair of windows in each room which measures 78" W x 75" L except in rooms numbered 114, 115, (108, 109 in Vann), 218, 219, 318, 319: these measure 72" W x 106" L. Each window has a venetian blind. In rooms 119 Vann, 121 Stringfield, 122 Faircloth, and 121 Brewer there

is in addition to the pair of windows measuring 78" W x 75" L a smaller window which measures 30" W x 46" L. The beds are 20" from the floor.

The rooms on fourth floor of Stringfield, Vann, Brewer, and Faircloth are irregular sizes. Measurements will be provided by the Dean of Students Office upon request. Each room on fourth floor Stringfield, Vann, Brewer, and Faircloth has two dormer windows with venetian blinds, except rooms numbered as follows: Vann 404, 411, one window each; Vann 407, three windows; Stringfield 403, 415, one window each; Faircloth 401, 402, 405, 416, 419, one window each; Brewer 401, 402, 404, 405, 406, 414, one window each; Brewer 403, 407, three windows. Brewer 412, Faircloth 410, Vann 400, and Stringfield 407 have one double window which measures 71.5" W x 47" L. All other windows are approximately 35" W x 48" L.

The rooms on second floor Carroll are irregular in size. Measurements will be furnished by the Dean of Students Office upon request. Windows on second floor Carroll measure 48" W x 61" L, except room 205 which has one window 48" W x 61" L and one window 72" W x

61" L. Rooms 206, 208, 210, and 214 have one window each; rooms 201, 204, and 207 have two windows and 213 has four windows. Mattresses for the twin beds in each room are 76" x 36" and are 21" from the floor.

Rooms on 1st, 2nd and 3rd Poteat Residence Hall measure 11'6" x 21' and are equipped with built-in furniture. Mattresses for the twin beds are 76" x 36" and are 21" from the floor. Each room has a window 40" W x 62" L. The rooms on the ground floor of Poteat are irregular in size. Measurements will be provided by the Dean of Students Office upon request. Each room has a window which measures 49.5" W x 44.25" L. Bathroom facilities are located on the hall.

Rooms on first, second, and third floors of Barefoot and Heilman Residence Halls are 12' x 15'3" and are carpeted and equipped with built-in furniture. Windows are 36" W x 75" L and the height of the bed from the floor is 21".

Rooms on fourth floor Barefoot measure 14' x 24' with 2 dormer windows measuring 46" W x 58" L. Rooms are equipped with built-in furniture. Bathroom facilities are located on the hall. Beds measure 20" from the floor.

Rooms in the International House measure approximately 12' x 15' and have one window which measures 3'W x 4' L. The International House is carpeted and bathroom facilities are located on the hall.

All residence halls are air-conditioned. Each student is provided a single bed, a dresser, a desk, a desk chair, telephone and a closet. Each student brings her own bedding, including mattress cover and pillow; shower curtain; and floor cleaning appliance (no vacuum cleaners are provided). All rooms are painted or wall-papered off-white.

Room Regulations

Each room must be personally inspected by the Resident Assistant and the new occupant before moving into the room. Proper check-in procedures must be followed in order to avoid a \$25.00 charge against the Residence Damage Deposit.

Every student must secure a key to her room from the Housekeeping Office before moving into a room. If rooms are changed during the year, the proper check-in/check-out procedures must be followed. Keys must be returned to the Housekeeping Office before leaving the College.

The College cannot be held responsible for articles misplaced or lost. Rooms should be locked when students are out.

Students may not be destructive to College property when decorating rooms. They may not paint furniture or rooms, or mar walls or doors with paint. Students will be required to pay for damage done to college property.

Furniture must not be removed from any room or parlor.

Curtain rods must be left in rooms.

*Students may not keep animals and pets in the residence halls.

*Students may not put trunks, luggage, boxes, clothes racks, bicycles, etc., in the halls. (Rooms are available in most residence halls for storage of luggage during the academic year.)

*Bicycles may not be kept inside residence halls. (Bicycle racks are installed near each residence hall.)

Small refrigerators (3.1 cubic feet maximum) are permitted.

No microwave ovens are permitted.

No small heaters are permitted.

For health reasons, all dishes should be properly cleaned after

usage. There are to be no dirty dishes left on halls, in rooms, or in kitchenettes. No dishes from the Dining Hall are to be taken to student rooms.

Building of lofts is discouraged. No loft attached to walls or permanent construction is permitted. Any free-standing construction must be removed from the campus by the student at the end of each year. The college assumes no responsibility for student problems incurred because of lofts.

*No electrical cooking appliances may be used in student rooms. All cooking must be done in the residence hall kitchens using the major appliances.

Proper check-out procedures must be followed when vacating a room.

Drapery should be made of fire resistant materials.

*Only heavy duty extension cords with a circuit breaker may be used.

*Violation of these policies will result in 3 call downs and a \$15 fine.

Room/Hall Search

Meredith reserves the right to inspect all rooms in the residence halls at any time and as often as deemed necessary. Attention will be given to maintenance,

safety, health hazards, room damage and compliance with college policies. A Residence Director has the responsibility and the power to conduct an immediate room search if she detects alcohol, drugs or a male in a residence hall.

The Student Government Association Executive Committee also reserves the right to conduct room searches, locker searches, and motor vehicle searches, due to reasonable suspicion of a violation of college policies. Procedures shall be followed to ensure the protection of the student and her property. A Residence Director must be present during the search conducted by SGA.

On occasion, an entire hall may be searched by the Student Government Association Executive Committee. If this should occur, each resident of the hall will be requested to remain in the hall parlor until her suite and motor vehicle have been searched. Each room will be searched thoroughly. A study room will be provided and each student will be allowed one phone call to cancel any prior arrangements. A hall search will also include a search of the cars of the hall residents. Careful procedures will be followed by the SGA.

officials to insure that the search is conducted properly and as quickly as possible.

If a report is made to the Solicitor General that one or more students are suspected of violating the Honor Code, (i.e. possession of alcohol, possession of drugs, male visitation in residence hall rooms, theft of personal property) and no specific information is given about a particular room, a warning may be given in person to the entire hall by the SGA President or her designee, and other members of the SGA Executive Committee. If a warning is given to a hall and the problem persists, a search of the entire hall may be performed.

Safety Regulations —

Miscellaneous

*Sporting equipment such as skates, skateboards, roller blades or other similar items may not be used within residence halls.

Running in halls is prohibited.

Sleeping in halls is prohibited.

Climbing on any roof or ledge is prohibited.

*Violation of policy will result in 3 call downs and a \$15 fine.

Security

Meredith College takes seriously the need to exercise reasonable care for the safety and security of her students. Security officers patrol the grounds twenty-four hours a day; residence halls are locked nightly at 1:00 or 2:00 a.m.; Campus Security is readily available at all times through the use of mobile telephones, ext. 8524.

Personal security, however, is the responsibility of each individual student. Students are expected to keep their room doors locked—especially at night; students are never to exit a locked door without first alerting security; students are requested to walk in pairs or groups after dark; students are expected to alert security immediately if any uninvited or suspicious individual is sighted on campus.

DO YOUR PART TO KEEP
YOURSELF SAFE — AND —
OUR CAMPUS A SAFE PLACE
TO LIVE!!!

Smoking in Residence Halls

Smoking is prohibited in all commonly shared areas of the residence halls, i.e. hallways, hall parlors, kitchens, hall bathrooms. Students may smoke in their rooms with their doors closed,

unless they reside in a non-smoking area. Violators will receive two call-downs for the first violation and three calldowns for each succeeding violation.

Storage

There are storage rooms in most of the residence halls for luggage storage and out-of-season clothing during the academic year. Bicycles, appliances of any kind, Meredith furniture, etc. may not be stored in storage rooms. Please have identification on outside and inside of luggage. Due to fire regulations, cardboard boxes may not be stored in the storage rooms. The College is not responsible for lost articles.

If summer storage is needed, there are private commercial mini-storage facilities within 5 miles of the campus.

Any items of clothing, carpets etc. left in rooms or storage rooms at the end of the spring semester will be disposed of by the housekeeping staff.

Telephones

Meredith provides private telephone service to each residence hall room. The charge is included as part of the student room fee. There is no installation charge or monthly service charge. Students receive discount

ong-distance service through the college. Individualized monthly statements are provided by charges are payable directly to Meredith College.

The cost of repairs to or replacement of telephones and related equipment in a student's room will be deducted from the room damage deposit. Students will only be charged for those repairs made necessary as a result of abuse of the telephone equipment. Repairs as a result of normal use will not be charged to the students. Decisions concerning charges will be made by the technician at the time of the repair and will be final.

If you receive repeated obscene phone calls, call Glen Sanderson at 8434.

Cablevision - Cablevision

All student rooms are wired for cablevision. Any student experiencing problems with Cablevision equipment or reception may call Cablevision Repair Service at 44-8744. Any questions regarding Cablevision billing should be directed to Cablevision at 833-950.

The Cablevision of Raleigh's jumper cable connected to the wall remains with the room. If removed, a \$20 charge will be

placed against the appropriate room deposit.

Arrangements for premium channel boxes (HBO, Cinemax) must be made with Cablevision of Raleigh at 832-2225. A time and place for pickup and drop-off of the premium cable boxes will be announced.

All Meredith cable drops provide Cablevision channels 2-26, excluding premium channels. Included within this basic service are three channels 5, 10, and 13, that are programmed and aired from the Meredith Cable Office. The office is located in room 71 in the Carlyle Campbell Library basement. All programming run on channels 10 and 13 is for educational purposes only and is aired by student workers on request from faculty or staff.

Channel 5 provides a 24 hour notice board, Meredith Network News. Any faculty or student may air notices on channel 5. Request forms may be obtained and delivered to the Cable Office or the Student Activities window.

Any questions or concerns regarding MCTV should be directed to Cindy Bowling, Cable Administrator (#8448).

Any problems or questions that are unresolved concerning

Cablevision may be addressed to the Raleigh Cable Franchise Administration, 831-6278.

Tornado Drills

Tornado drills are held each semester. Participation is required of each student. Students are to move to the center of the first floor in each building when the tornado alarm sounds. (See Tornado Alert Procedure).

We welcome you to our campus and are so pleased that you have chosen Meredith for your undergraduate education. We hope you will read this section carefully to understand fully the services which are offered to you by the Student Development Staff. We take pride in the quality of campus life at Meredith and know you will want to participate fully in our student activities, academic seminars, lectures, concerts, social and recreational activities. We believe in an enriched cultural and educational climate and want you to take fullest advantage of the personal educational opportunities for you on our campus.

Meredith has a rich history of student involvement and self governance. The Student Government Association will serve you well, and we hope you will soon be a full participant in student leadership at the College.

Accept the challenge to do your best, to make new friends, and to chart a course for your four years here which will stimulate you, challenge you, and allow you to become not only an educated woman, but also an interesting one.

I hope that you will find Meredith College both a challenge and a guide for your future. Warmest personal wishes.

-Dr. Sandra C. Thomas
Vice President for
Student Development

Student: Services and Activities

Student Services Campus Minister

The campus minister seeks to offer guidance for the development of religious programs on campus and seeks to offer ministry to the diverse needs of a college setting.

The campus minister serves as advisor for the Meredith Christian Association and is actively involved in assisting with programs and plans of this organization.

The secretary in the campus ministry office is also a part of

"ministry team." She is responsible for the secretarial duties of the office and also offers support to students as they engage the service of the campus minister's office.

Information concerning summer ministry projects, seminaries, and area churches is available in the campus minister's office. Students are invited to come by and visit with the campus ministry staff.

Sam Carothers.....	Campus Minister, ext. 8346
Gay Elliott.....	Secretary ext. 8346

Career Services and Cooperative Education

The Office of Career Services and Cooperative Education is a



tudent's vital link between campus and career. The office's professional staff provides a range of programs to help students translate knowledge about themselves into career plans that are meaningful, satisfying, and consistent with their education, experience, and personal values.

The Office and adjoining Career Resource Room are located on the second floor of the Late Student Center. Hours of operation are 8:00 a.m. to 5:00 p.m. weekdays. The Resource Room is open two evenings per week.

The following services are provided:

Career Planning and Exploration

Individual Career Counseling

Vocational Testing

Computer-Assisted Career

Guidance: SIGI PLUS

Graduate Study Guidance

Graduate Education Fair

Career Planning Seminars

CPS #101: Career Decision-making

Academic course that relates personal assessment and vocational exploration to selection of major study and future careers. One-hour pass/fail credit. For freshmen and sophomores.

CPS #301: Career Planning
Academic course that relates

Ms. Gordon Folger.....	Director, ext. 8341
Ms. Madra Britt.....	Assistant Director, ext. 8341
Ms. Valerie Gogal.....	Assistant Director, ext. 8341
Ms. Mary Ellen Phalen.....	Office Manager, ext. 8342
Ms. Ann Phillip.....	Part-time Office Assistant, ext. 8341

chosen academic major to career fields and focuses on job search strategies and implementation. One-hour pass/fail credit. For juniors and seniors.

Cooperative Education

Supervised employment that relates classroom work to future career goals. Full or part-time, paid on-the-job experience. One to four hours elective credit Two or more semesters duration. Junior or senior status.

Employment Assistance

Job Fair

On-Campus Recruiting

Teacher Network Day

Resume and Interview Preparation

Job Search Consultation

Workshops, Seminars, and

Networking events

Credentials Files

Job Listings

Resource Information

Career Reference Materials

Graduate and Professional School

Information

Employer/Company Files

International Opportunities

Meredith Alumnae Network Files

Graduate Follow-Up Studies

Check Cashing

Check cashing services are provided in the Meredith Supply Store to all students with a Meredith Identification Card.

The amount is limited to \$50.00 per day. Parents sending checks which must be cashed by students in the Supply Store should keep this dollar limit in mind. There is a \$20.00 service fee for each returned check. The amount of the check and the fee will be charged to the student's account. Returned checks are automatically redeposited before they are charged to a student's account. In cases where two checks have been returned, check cashing privileges are suspended.

College Calendar

The College Calendar is located in the office of Dr. Marie Mason (Johnson Hall). Priority is given to campus-wide events and to the earlier date of application. (Applications are available in Dr. Mason's office for scheduling events and reserving campus space for specified periods of

time.) All meetings and all reservations for campus rooms or buildings must be registered.

Dr. Marie Mason.....Coordinator, Campus Activities, ext. 8533

College Counselor

Professional counselors are available to talk confidentially with any student who has a personal concern of any kind — academic, vocational, or social-emotional. In addition to the counseling service provided on campus, the counselors also have information about available off-campus resources which may be pertinent to students' needs. Programs offered by the Personal Growth and Counseling Center include individual counseling, group counseling, and small group seminars and workshops on a variety of personal growth issues. Students are encouraged to stop by the counseling offices any time during the day, or to call and arrange an appointment.

Gina Roberts.....College Counselor, ext. 8427

Communication Center, Bulletin Boards and Announcements

A communication center is located in Cate Center where campus organizations post programs, projects and meeting times. Each campus organization is responsible for its own announcements, and each publicity item should be dated. To provide adequate space for each organization, all announcements should be put up no earlier than one week prior to the event, and all articles should be removed immediately following the program. The Dean of Students Office posts Today's Events each day on a display located in Johnson Hall. Announcements that are to be posted on the boards should be submitted to the Dean of Students Office by 4:00 p.m. the day prior to their announcing.

No publicity articles may be placed on residence hall outside doors, on the doors of other campus buildings (including dining hall), on inside or outside walls, and in breezeway areas. Each residence hall has a designated area where flyers pertaining to campus events should be

posted. Those designated areas are:

Brewer—middle foyer
Faircloth—vending machine area
Vann—middle foyer
Stringfield—vending machine area
Poteat—inside double doors at front entrance
Barefoot—inside entrance on Heilman end
Heilman—inside entrance on Barefoot end

Approval for posting announcements of non-Meredith College events must be secured from the Director of Student Activities prior to posting. Non-approved announcements will be removed.

Dining Hall

Dining Hall privileges are for resident students only. Other persons choosing to eat in the dining hall must pay for their meals. Other regulations are:

No dishes, trays, silver, or other equipment may be taken from the dining hall.

Personal dishes and large cups are not to be brought into the dining hall.

No foods may be taken from the dining hall at any time.

Students having guests pay the cashier at the end of the line.

Guests will not be permitted for certain special meals due to the dining hall capacity.

Meal Prices for Guests

Breakfast	\$3.00
Dinner	\$4.20
Lunch	\$3.60
Sun. Lunch	\$4.20

Serving Hours

Breakfast	
Mon.-Fri.	7:15 a.m.-8:15 a.m.
Sat.-Sun.	8:30 a.m.-9:30 a.m.

Continental Breakfast

Mon.-Fri.	8:15 a.m.-9:15 a.m.
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Lunch

Mon.-Fri.	11:00 a.m.-1:15 p.m.
Sat.	11:30 a.m.-1:00 p.m.
Sun.	11:30 a.m.-1:15 p.m.

Dinner

Sun.-Thurs.	4:30 p.m.-6:15 p.m.
Fri.-Sat.	4:30 p.m.-6:00 p.m.

Thad O'Briant.....Food Service
Director, ext. 8377

Use of Cafeteria Equipment

Punch bowls, ladles, coolers, and trays can be borrowed from the cafeteria. We request a 2 day notice on what is to be used. The equipment can then be picked up between the hours of 9-10 am or 2-4 pm each day. We require a \$10.00 deposit to handle any damage and the return of the equipment.

Financial Assistance

Through its student aid program, Meredith seeks to meet the financial need of each student. The Financial Assistance Office, which is located on the third floor of Johnson Hall, administers the program of scholarships, grants, loans, and campus jobs. Any student who feels she needs assistance in order to attend Meredith or who has questions about an award that has been received should consult the Financial Assistance Office. Both resident and commuter students are eligible to apply.

A student must file a Meredith aid application and a Financial Aid Form (FAF) for each year she wishes to be considered for assistance. These forms, which are available in the Financial Assistance Office, should be filed

by February 15; awards are made by April 30 and usually consist of a package of several types of aid.

A "Job Location and Development" service is also available in the Office of Scholarships and Financial Assistance. Assistance is provided students seeking off-campus employment and is available to all students.

Mr. John B. Hiott.....Director of Scholarships and Financial Assistance, ext. 8565

Ms. Carol Sanderson.....Assistant Director of Scholarships and Financial Assistance, ext. 8565

Handicapped Student Services

The Meredith campus is equipped with ramps to entrances of each residence hall as well as all classroom buildings. Housing is provided on first floors of the residence halls for easier mobility. Special concerns or requests for special services are to be directed to the Dean of Students Office.

Health Services

The Carroll Health Center staff provides clinical care for minor illnesses, health education,

emergency care, health protection, and disease prevention services for students. Services are maintained under the direction of the Director of Health Services and the college physicians.

A student health form, furnished by the College, must be completed and all immunizations documented and updated, if needed, prior to matriculation. All health forms are due on the specified date on the instruction sheet. All ocular and dental work should be either attended to before students enter or scheduled for vacations or holidays.

The Health Center is open daily Monday through Friday for the care of resident students. The college physicians are available in the Medical Clinic on Monday and Tuesday at 1:00 p.m. and Thursday and Friday at 8:30 a.m. Students must register to see the physician on the day of the clinic. Gynecological services are available to students on Wednesday from 12:30 p.m. until 4:30 p.m. for a nominal fee.

Appointments must be made through the Health Center for this clinic.

On weekends, a nurse is on call (available for advice or referral by telephone) for emer-

gencies. Check the Health Center schedule posted on each hall, or call the Health Center for recorded information for the name of the nurse on call and her telephone number.

Health fees, which are included in the residence fee, cover costs of physician and nursing services rendered in the Health Center. Special prescriptions, antibiotics, X-rays, laboratory tests, the Gyn-Clinic, emergency room fees, and consultations with physicians off campus must be paid for by the student. A limited amount of over-the-counter medication is available to students without additional charge. Commuter students may pay the Health Center fee, \$65.00 per semester for services.

Health Center rules are as follows:

Only minor illnesses and emergencies will be treated by the health services staff.

Major illnesses will be referred off campus or to family physicians.

The health services staff is responsible for the diagnosis, treatment of minor illness, and the maintenance of the health records.

All records are confidential information and are not a part of your permanent record at Meredith.

The notification of parents regarding the illness of students is the responsibility of the health services staff.

Students in isolation for contagious diseases are not allowed to receive visitors.

Students should call the nurse prior to coming to the health center after 7:00 p.m. All outside doors are locked for security measures.

In-patient services are available to students as deemed necessary by the physicians or nurses.

Other avenues of health care available to students are the private physician, urgent care facilities, and the hospital emergency room. Students may at anytime leave school to see their private physician or enter the hospital for care.

In the Health Center, you will find many brochures, magazines and books on health issues such as nutrition, health maintenance, and disease. Scales and a blood pressure apparatus, as well as video tapes and health software are available for student use in the Health Promotion Room.

Health Services Staff:

Ruth Pearce, RN.....Director of Health Services, ext. 8535
Melinda McLain, RN.....Staff Nurse, ext. 8535
Patricia Broomhall, MD.....College Physician, ext. 8535
Sidney Martin, MD.....College Physician, ext. 8535

Identification Cards

A photo ID card is issued to every new student during registration. This card is essential in many transactions on the Meredith campus and the Raleigh community. A specific time during registration will be designated by the Security Office for ID cards to be made. Returning full-time students will be charged \$10.00 to replace lost ID cards or to change name or address. A temporary ID may be secured (\$10.00 charge) in the Security Office.

Students are requested to carry their I.D. card with them at all times—but especially when leaving campus!!

Insurance

Student accident insurance is covered by the College for all full-time students. If you desire the optional sickness coverage, you will need to complete the application form available in the business office, and mail it and the fee prior to October 1. The

Sickness Plan is not intended to be a substitute for normal major medical insurance.

Library Services

The Carlyle Campbell Library offers many services and resources to the students and faculty of Meredith. The basic collection of books, periodicals, microforms, and audio-visual materials is housed in the main library building. In addition, a collection of records and scores

is found in the music library in Wainwright. (See 'Music Library.')

Most library materials are loaned for a two-week period and may be renewed for an additional two weeks provided that they are not needed by another patron. Materials must be renewed in the library.

Reserve materials may be checked out from the Circulation Desk. Professors specify one of the following types of reserve:

STRICT (in library use only),

REGULAR (used in the library during the day and checked out overnight one hour before the library closes), or

3-DAY



Reference books and periodicals do not circulate out of the library building.

Students are responsible for the payment of fines for overdue items, including reserve materials, and for replacement costs of lost items. The fine is ten cents per day per item, or eighty cents per day for reserve materials. If overdue fines are not paid when items are returned to the library, the charges are added to the student's account in the Accounting Office.

Students who wish to use other academic libraries in Raleigh will obtain a Cooperating Raleigh Colleges (CRC) Interlibrary Loan Form from one of the librarians. This form will enable students to borrow materials at CRC libraries. Students enrolled at Meredith may use other libraries and their resources without the loan form, but no circulation will be allowed without the appropriate form.

The library staff is available to help students use the library effectively. Some services include assistance in locating materials and information sources, designing research strategies for papers and projects, and instruction in the use

of AV and microform equipment and interlibrary loans.

Food and drinks are not to be brought into the library. Smoking is not allowed in the library.

Carlyle Campbell Library Hours

Mon.-Thurs.	7:45 a.m.-11:00 p.m.
Fri.	7:45 a.m. - 9:00 p.m.
Sat.	9:00 a.m. - 5:00 p.m.
Sun.	2:00 p.m.- 11:00 p.m.

The library is closed during convocation. Holiday and vacation hours will be posted.

Music Library

The Music Library is located on the first floor of Wainwright Music Building. It houses a collection of records and scores and provides a variety of listening facilities.

Records may not be checked out of the Music Library; however, scores do circulate and are subject to the same loan period and overdue policies as materials checked out from the Carlyle Campbell Library.

Music Library Hours:

Mon.-Thurs.	7:45 a.m.- 10:00 p.m.
Fri.	7:45 a.m.- 6:00 p.m.
Sat.	12:00 noon- 4:00 p.m.
Sun.	3:00 p.m. - 9:00 p.m.

The Music Library is closed during convocation. Holidays

and intersession hours will be posted.

Lost and Found

Lost and found articles may be turned in to the Security Office.

Post Office

The campus mail room is located on the first floor of Cate Center. Although it is not an official U.S. Post Office, stamps are available for purchase and packages that do not require special handling will be accepted. These services are available between the hours of 8:00 a.m. and 5:00 p.m.

Monday through Friday while classes are in session. Outgoing mail that requires special handling may be taken to the Method Road branch of U.S. Post Office, which is located within walking distance of the campus.

The mail box rental fee is \$5.00 per student, per semester. The semester charge is billed along with the student's tuition and other fees. Resident students are assigned a mail box number that corresponds to their room assignment; the number will change if a student moves to another room.

Student mail boxes have combination locks. Each student

will be given her combination upon her arrival on campus. It is the student's responsibility to remember this combination. Mail room employees are not authorized to disclose combinations. If you lose your combination you may receive it only once more, without charge, during the school year. To request a lost combination, apply in writing to a campus mail room employee. There will be a 24-hour waiting period before you receive your combination.

Student mail is put in mail boxes Monday through Saturday, except during student holidays, by 12:00 p.m. Any questions concerning arrival of mail should be directed to mail room employees after 12:00 p.m. Students who receive packages by U.S. Mail will receive a package slip telling them to come to the window to pick up the package. Students are required to bring their Meredith Student ID in order to receive the package.

UPS (United Parcel Service) packages are picked up in the Environmental Services Department, not in the campus mail room. Notification is placed in the student's mail box directing her to that department.

Outgoing mail pick-up is 6:00

a.m. and 5:00 p.m.

The following example shows the proper format for a student mailing address:

MS SUSIE STUDENT
308 POTEAT RESIDENCE HALL
MEREDITH COLLEGE
RALEIGH NC 27607-5298

Seminars

Numerous seminars are offered throughout the year by the Student Development Division. Topics range from women's health issues to campus adjustment for new students. Call the Dean of Students Office for information on topics, location and time of current seminars.

Carroll Health/Wellness

Seminars — a wide range of topics concerning women's health issues and a wholistic approach to wellness. A video library on health issues is also available in the lobby of Carroll Health Center.

Personal Growth Seminars —

offer to students an opportunity to explore issues related to personal problems and concerns as well as opportunities to experience new challenges for growth, success and personal life-enrichment. Personal Growth Seminars are offered in the Personal Growth Center and in the residence halls.

Freshman Seminar —

INSIGHT 101

Informing New Students on Individual Growth and Health Topics, INSIGHT 101 is a seminar designed to acquaint freshmen students with the many facets of college life. Insight 101 includes sessions designed for personal growth, intellectual stimulation, and adjustment to campus life. Insight 101 meets Monday mornings at 10:00 and occasionally on Monday evenings throughout the first semester of the freshman year. All freshmen are required to attend.

Success Seminar — a seminar designed to promote academic success through enriched sessions dealing with study habits, faculty/student relations, writing papers, synthesizing material, taking examinations and study habits in general. The seminar is offered in the fall semester only.

Snack Bar

Campus Dining Services operates a campus snack bar on the second floor of Cate Student Center, where you can relax and dine in a casual atmosphere. The Snack Bar is open Monday thru Thursday from 7:30 a.m. - 6:00 p.m and until 4:00 p.m. on Fridays.

Student Supply Store (Bookstore)

The Student Supply Store located in Cate Center contains all the necessary textbooks and supplies for academic courses. In addition, the Student Store carries a supply of personal toiletries and novelty items. The Supply Store also allows students to cash checks up to \$50. The Student Supply Store is open Monday-Friday from 8:00 a.m. to 5:00 p.m.

Student Activities

Office of Student Activities and Leadership Development

Meredith affords students many opportunities to become involved in extracurricular activities. The Office of Student Activities assists the student in finding an area of service commensurate with interests and abilities. These areas include clubs within major departments, student publications, student government and other associations on campus. The Director of Student Activities and Leadership Development assists in developing programs, locating funds for special projects, and helping with promotion of the

activities.

The Office of Student Activities and Leadership Development also affords the student an opportunity to participate in several self development programs, and through leadership workshops retreats and seminars, encourages the student to widen her own personal experience and knowledge. This office is available to assist in whatever way it can to make the student's extracurricular participation an integral part of her educational experience at Meredith.

The Student Activities Calendar, listing student activities, is published on an annual basis through the Office of Student Activities as a service to the Meredith community.

The Student Activities Box Office located in Cate Center offers numerous services to the Meredith Community. Information regarding campus activities, community activities, and many other services are available here.

Madalyne Gaito.....	Director of Student Activities & Leadership Development, ext. 8339
Cheryl Smith.....	Program Director, ext. 8660
Marge Keyes.....	Office Manager, ext. 8338
Student Activities Box Office.....	ext. 8338

Campus Clubs and Organizations

There are over sixty organizations and clubs on Meredith's campus offering a variety of opportunities for participation and leadership. There is an organization to meet every student's interest, i.e. academic, politics, honors, service, religion, and professional. See listing of clubs and organizations.

Convocation, Worship, Student Assembly/ Meetings—

M.W.F. —10:00 a.m.

The period from 10:00 to 10:50 a.m. is reserved for convocation, worship, Insight 101 (Freshman Seminar) and assemblies each week, Monday, Wednesday, and Friday. The weekly schedule is arranged as follows:

Convocations for the entire Meredith community are held at regular intervals throughout the year. As an integral part of the academic program, these convocations are planned to stimulate and add to the community's spiritual, intellectual and cultural enrichment. All students are expected to attend.

Services of worship are on Wednesdays. The community seeks to foster its purpose as a

Christian school by meeting together regularly for worship. All members of the college community are encouraged to encouraged to attend.

Student assemblies will convene on Fridays. They may be required as deemed necessary by the Executive Committee of the Student Government Association. In the event that the Student Senate deems a required GA meeting necessary, they may require such a meeting.

Cultural Opportunities

Campus Programs

Campus-sponsored cultural programs are generally open free of charge to Meredith students. Cultural opportunities are viewed as part of the total educational program.

Convocation — Schedules each month a speaker or other performance from various fields to offer a forum for spiritual, intellectual, cultural and social ideas.

Concert and Lecture Series — Brings outstanding artists, lecturers and performers to enhance the College's program.

Recitals — Present Meredith students, faculty, and other performers in concert.

Art Exhibits — Offer student art majors and other artists the opportunity to display their works. Galleries are in Jones Hall, Johnson Hall, Cate Center, and Gaddy-Hamrick Art Building.

Other Performances — Allow student theater, dance and the services and as a part of other special programs. Rehearsals are held for two hours each week.

Symposia — Offered periodically to explore in depth certain ideas and issues of concern to the college community.

Raleigh Area Opportunities

In addition to the cultural opportunities on campus, the Raleigh area affords numerous experiences for broadening one's education and appreciation of the arts. For many of the various concert and theatre series, season tickets and, in some cases, individual tickets may be purchased from the Meredith Entertainment Association Office. In nearby Durham and Chapel Hill there are additional cultural offerings. Check with the Student Activities Box Office for information (829-8338).

Intramurals

The Meredith Recreation Association sponsors intramurals

throughout the year to encourage participation by students in different sports such as basketball, volleyball, bowling, soccer, swimming, and flag football. The students organize their own teams and submit their team rosters and team names to the Meredith Recreation Association for final approval. The Meredith Recreation Association may present prizes to the winning teams. Gift certificates, awards, trophies, and special intramural t-shirts have been given in the past. Faculty and staff are also encouraged to participate but are not eligible for points.

Performing Arts

Aqua Angels

For students interested in synchronized swimming, Meredith offers the opportunity to participate in the Aqua Angels, a synchronized swimming group sponsored through the Department of Health, Physical Education, and Dance. The Aqua Angels perform in the fall during Parents' Weekend or in a Christmas special, and they present an annual spring show. Tryouts are held in early November.

Dance/Theatre Groups

Meredith Dance Theatre

Meredith Dance Theatre is a performing dance company which trains the dancer creatively and technically. The year is highlighted by guest residencies, workshops, and performances. Participation in Meredith Dance Theatre is through auditions only, which are held the first week of the academic year. For further information contact Alyson Colwell, Dance Director.

Meredith Performs

Meredith Performs offers a season of music, dance, and theatre to Raleigh and the campus community. This performance series serves as the principal laboratory experience for students majoring in theatre. Volunteers also come from among students, staff, faculty, and friends of the college. You do not have to have extensive theatre experience to work with Meredith Performs, but plan to make friends, learn, and have fun. Actors, singers, and dancers come to open auditions for main stage and

studio theatre productions. Backstage workers can stage manage, help with sets, properties, costumes and makeup, lighting and sound, the box office, or publicity. For performing or certain work associated with productions, you can earn one hour of college credit by registering for a theatre practicum. See the theatre faculty or the department office for details.

Musical Groups

Handbell Choir

Students with musical experience (with or without handbell experience) learn a variety of ringing techniques while rehearsing both sacred and secular repertoire for five octave sets. The choir performs one or two times each semester in chapel services and as a part of other special programs. Rehearsals are held for two hours each week.

Meredith Chorale

The Meredith Chorale is the prestigious touring choral group which represents Meredith on an annual tour and on many other occasions in churches, schools, and concert halls. In addition, the Chorale sings for many major campus events. The

group rehearses three hours per week. Membership is by audition.

Meredith Chorus

The Meredith Chorus is a large choral ensemble, open to all students who enjoy singing. It performs frequently—in chapel, in the annual Christmas concert at the Parents' Weekend worship service, and at other campus events. Rehearsals are held for three hours each week. Membership is open, without audition, to all interested students, and all are welcome.

Meredith Ensemble

The Ensemble is a small hand-picked group of singers, who represent Meredith at dinners, club meetings, and other significant occasions, both on and off campus. The Ensemble performs frequently at these events. It rehearses three hours per week. Membership is by audition.

Orchestra

Students who play orchestral or band instruments are encouraged to audition for one of the community orchestras sponsored by Cooperating Raleigh College and the Wake County Symphony Orchestra League. For information call the music office, ext. 853

Religious Activities

Meredith students are encouraged to participate in the religious activities of their choice both on campus and within the Raleigh community.

The campus minister's office coordinates and facilitates many opportunities for worship, fellowship and service. Students are encouraged to attend regularly the worship services at the church of her choice. Information on area churches of various denominations is available from the campus minister's office.

Sports

For the highly skilled and competitive player, participation is possible on one or more of the intercollegiate teams: golf, tennis, basketball, volleyball and softball. Opportunities are also available for others to be involved as managers, scorers or timers. For further information, contact Dr. Marie Chamblee in the Department of Physical Education and Dance.

Student Government

All Meredith students are encouraged to become involved in student government. Student involvement is crucial to the effective governance of the

campus and is vital to the growth and educational process of the individual student. Each student has a voice in her government through participation in the election of officers, interaction with senators, and an open-communication policy with student government officers. Opportunities for student leadership and involvement are open to all students through campus elections and membership on numerous boards and committees.

Student Government Offices are located on the first floor of Cate Center in the Office of Student Activities and Leadership Development. The SGA office phone number is 8601.

Student Government

Elections

Elections for upperclass officers are held each year in the spring. The freshman class holds its elections as soon as possible after arriving on campus in the fall. All freshmen are eligible to run for an office in their first semester. The elections schedule is printed in the Student Activities Calendar.

Eligibility for Office

Rising sophomores must have a 2.0 Overall Grade Point Average to file for office while rising juniors and seniors must have a 2.25 Overall Grade Point Average. A student who has been given a reprimand or probation by Honor Council may not file for office.

A student who does not maintain her designated grade point average will be asked to give up her office and will be replaced with an appointment made by the SGA President.

Security and Emergency Procedures

The College is patrolled 24 hours a day by college security officers under the direction of Chief Dan Shattuck. Security guards use radio phones while patrolling the campus, investigating complaints, regulating traffic, controlling parking, and supervising the fire prevention program.

As an additional security measure, Meredith is closed to the public between 1 a.m. weeknights/2 a.m. weekends and 6 a.m. daily.

Security — Shared Responsibility

Although the College takes seriously the need to provide a campus which is as safe as possible, it is extremely important that each student assume the responsibility for her own personal safety. No environment can be assumed to be totally safe, so each person must be constantly alert to her own safety and that of her fellow students.

Campus Emergency Procedures

**Monday-Friday
8:00 a.m.-5:00 p.m.**

Call Campus Security by dialing 8524 on a campus phone, or

Call switchboard operator by dialing "0" on campus phone, or by dialing 829-8600 on a private phone line.

Notify the Residence Director of the student involved in the emergency.

**Monday-Friday
5:00 p.m.-8:00 a.m. and
Weekends**

Call Campus Security by dialing 8524 on a campus phone.
REMEMBER TO LET THE SECURITY PHONE RING AT LEAST FOUR RINGS.

Call Residence Director on duty. (Use beeper number 9-981-3576 if she cannot be reached at her extension.) Wait to hear 3 beeps, then DIAL the number where you may be reached. Hang up. Wait beside the phone until RD returns your call.

Medical Emergency Procedures

**Monday 8:00 a.m.-Saturday
8:00 a.m.**

Call the Carroll Health Center (ext. 8535) and make the nurse aware of the nature of the emergency. She will then determine and procure the necessary care for the patient.

**Saturday 8:00 a.m.-Monday
8:00 a.m.**

Call the nurse who is on call. Her name and number are listed in

the schedule posted by each hal phone. If no answer, call the beeper number, 981-3577. Call Residence Director on duty or Security if needed.

WHEN A STUDENT CALLS THE RESCUE SQUAD, SHE MUST PAY THE ASSESSED FEE OF APPROXIMATELY \$60.

*If at any time you believe it is necessary to call the Rescue Squad before contacting the nurse, do so. Remember that any time the Rescue Squad is called, security needs to be notified so that they can direct the Rescue Squad to the emergency site.

Fire Drills Prior to fire drill:

Residence Hall Board Chair

During the first week of school coordinate check of fire alarm equipment with the Dean of Students Office and maintenance.

Designate the date and time for the drill (first drill must be held during the first two weeks of each semester) and announce it at the regular meeting of the Board.

Explain procedure to Residence Hall Presidents.

Inform security, RD on duty, nurse in the health center, and cafeteria manager (if drill is close to cafeteria hours) just prior to the fire drill.

Inform the Dean of Students of the fire drill.

Designate outside evacuation meeting places for each hall to line up in single file line.

Residence Hall Presidents

Conduct fire procedures training for Resident Assistants, fire marshals and Residence Directors.

Locate fire alarms for residence hall; know how to operate them and check to make sure they are working correctly (check with the Residence Hall Board Chair.)

Check fire extinguishers on each hall of the residence halls periodically to see that they are functional.

Inform Residence Director of the date and time of the drill.

Make sure Resident Assistants have chosen fire marshal suites.

Inform hall of designated outside evacuation meeting place for hall residents to line up in single file line.

In case of real fire:

If YOU discover the fire:

Activate nearest alarm.

Get out of building immediately if fire is threatening.

Call fire department - 911 (9-911 on campus phone).

Alert Security or Residence Director or switchboard.

**If tiny fire — use fire extinguisher.
If larger fire — leave to firemen.**

Before leaving your room -- Check doorknob to see if hot — if HOT, DO NOT OPEN — go to window and wait for firemen to rescue. DO NOT TRY TO JUMP OR CLIMB DOWN (with your door closed you are not in immediate danger).

If smoke is beginning to fill the hallway as you evacuate, grab something to help filter smoke. If you get caught in heavy smoke, crawl to nearest exit. (More people die from smoke than from burns.)

If fire blocks your nearest exit, go immediately to next closest exit.

Meet Resident Assistant at evacuation meeting point.

During the fire drill:

Students

Close windows.

Turn off all lights except overhead.

Leave room door open.

Walk rapidly(do not run) out of the building. (The first person to reach the door should open it for others.)

Meet Resident Assistant at evacuation meeting place. Line up as directed.

Wait for signal to return.

Fire Marshal Suites

Take student list, pad, and pencil.

Check rooms to make sure all students are out and make note of any locked doors.

Close windows and turn off overhead lights in each room.

Close doors to each room.

Go directly to Resident Assistant and report that all rooms are clear and give her the list of locked rooms.

Resident Assistants

Move quickly to evacuation meeting point.

Receive reports from Fire Marshals and account for all students on your hall.

Report to Residence Hall President evacuation times and problems (in real fire-i.e., possibility of students still in building, etc.)

Remain at the assigned position until Residence Hall President instructs you to return to the residence hall.

Residence Hall Presidents

Sound alarm at the designated time and move to designated evacuation meeting place.

Receive reports from Resident Assistants.

Relay any necessary information to Residence Directors/security / firemen.

(In fire drill, at the RHB Chair

signal, de-activate alarm signaling end of drill.)

Residence Hall Board Chair

Record the time of each residence hall's departure.

Receive reports from Residence Hall Presidents regarding evacuation after the fire drill.

Keep careful records of all fire drills and forward copies of these records to the Office of the Dean of Students.

PLEASE NOTE: (Students should be aware that it is against the law to activate a fire alarm when there is no fire.)

Theft of Personal Property

Students who experience a theft or loss of personal property should alert security as soon as possible. Meredith is not responsible for the personal property of students. If a major loss occurs, the student may choose to call the Raleigh police for investigation.

Tornado Alert Procedures

The security office and each Residence Director have a weather alert radio which emits an audible signal if the national weather bureau has issued a warning for our immediate area.

In the event of a tornado alert, students must follow the following procedures:

Go immediately to the first floor hallway.

Close all doors on first floor hallway.

Move as far away from outside openings as possible.

Sit down on hallway floor with head between your knees.

Cover your head with your hands.

Remain in this position until danger is past.

Residents of the International House should move quickly to the first floor of Stringfield when weather is threatening. Residents must go immediately to Stringfield when/if requested.

Traditions and Annual Events

Alice in Wonderland

Once in every college generation the faculty presents Lewis Carroll's "Alice in Wonderland" for the students. Students are hard-pressed to identify their elaborately costumed instructors who act out this literary fantasy. The next performance is scheduled for spring semester, 1996.



Awards Presentations

Each year as the spring semester comes to a close, Meredith celebrates achievements of its outstanding young women at an annual Academic Awards Day Service. The following awards are presented:

- Mae Grimmer Scholarship Awards
- Ida Poteat Scholarship Awards
- Perry-Harris Scholarship Award
- Carolyn Peacock Poole Scholarship Award
- Norma Rose Scholarship Award
- Ruth Hubbell Award for Creative Writing
- Marion Fisk Welch Scholarship Award
- Elizabeth Avery Colton Award
- Frankie G. Weems Award
- Martha Nell Tucker Freshman Biology Award
- John Yarbrough Sophomore Biology Award
- John Yarbrough Junior Biology Award
- CRC Press Freshman Chemistry Awards
- Vallie Tillotson Nelson Freshman Mathematics Award
- Ernest F. Canaday Mathematics Scholarship Award
- Outstanding Freshman/Sophomore in Mathematics and Computer Science Award
- Home Economics Service Awards
- Home Economics Outstanding Senior Awards
- Kappa Omicron Nu Award
- Senior Writing Center Tutor Awards

Hall of Fame Awards in

- Business & Economics Wall Street Journal Student Achievement Award
- Lois E. Frazier Academic Performance & Service Award
- Outstanding Senior in Business & Economics Award
- SNCAE Outstanding Future Teacher Award
- WINGS Academic Award
- Anne C. Dahle Re-Entry Scholarship Award
- Ralph E. McLain Scholarship Award
- Roger H. Crook Scholarship Award
- Rebecca Jean Morris Lewis Scholarship Award
- Ellen Amanda Rumley Scholarship Award
- Founders Service Award
- Outstanding Senior in Psychology Award
- Chi Award for Academic Excellence
- Dix Community Service Award
- Psi Awards for Outstanding Contributions in Psychology
- Sarah Lemmon Achievement Award
- Phi Alpha Theta Scholarship Award
- Phi Alpha Theta Outstanding Member Award
- Outstanding Freshman in French Award
- Outstanding Student of French Award
- Outstanding Student of German Award

Outstanding Student of Latin Award
Outstanding Student of Spanish Award
Outstanding Freshman in Spanish
Outstanding Student in Art Award
Physical Education and Dance Departmental Award
Theodore Presser Scholarship Award
Alpha Psi Omega
Achievement in Theatre Award
Informative Speech Contest Awards
Persuasive Speech Contest Awards
Social Work Professional Development Award
Alpha Lambda Delta
Maria Leonard Book Award
1990-91 Rotary Scholars Recognition Awards
Academic Excellence Award
Who's Who in American Colleges & Universities

Each year Meredith also recognizes the achievements of its outstanding athletes and performers at an annual Athletic/Performing Arts Banquet sponsored by the Health, Physical Education and Dance Department. All seniors who have participated for 2 or more years on an intercollegiate team, the Meredith Dance Theatre or Aqua Angels are recognized and presented with individual

pewter mugs. Other awards are presented in the following sports and performance groups:

Golf - most valuable player
Tennis - most valuable player
Volleyball - most valuable player and outstanding performance
Basketball - Nancy Newlin Award (MVP) and Coaches Award
Softball -Gold Glove, Highest Batting Average and Coaches Award
Aqua Angels - most spirited

The Office of Student Activities sponsors an annual "Leadership" Awards Day giving clubs and organizations the opportunity to recognize outstanding leadership among their members. The organizations giving awards include SGA, MRA, MCA, MEA, ABA, RHB, the four classes, Meredith Herald, Oakleaves, Astros, Phis, Publications Board, Senate, MIA, Commuters, WINGS, Student Foundation, and Student Advisors.

Big Sister — Little Sister Classes

The purpose of the Big Sister - Little Sister Program is to form lasting relationships that help the underclass students adjust to college life. Every freshman is assigned a junior to be her "big

sister" until their upperclass student graduates. Throughout the year, "sister classes" participate in a variety of social events such as ice cream socials, skating parties, pizza parties, and class serenades. The culmination of the two classes' years together is Class Day on which the members of the sophomore class honor their big sisters. (See also Odd and Even Classes and Class Day Activities).

Black Emphasis Month

The views and interests of America's and Meredith's African-American community are highlighted during this celebration, which is held during Black History Month. The Meredith student group, Association for Black Awareness, sponsors the month's activities which include speakers, a worship service, dramatic or musical performances and other special events which focus on African-American awareness and history.

Bonfire

After the senior picnic, on one night of the week preceding Commencement Week, at a grudge bonfire, each senior burns any article she has most

disliked at Meredith. Her memories of Meredith are, as a result, supposed to be only pleasant ones.

Caroling

Following the College Holiday banquet in early December, students board vans for an evening of caroling. In the first years of the College's history, students walked to their caroling destinations from the old Meredith downtown campus. Since modern conveyance has been adopted, the caroling tradition has only been abandoned during war years because of a shortage of gasoline. This activity is sponsored by the Meredith Recreation Association.

Class Colors

The colors of all odd classes are blue and white until their junior year when they adopt rainbow colors. With the exception of the leap year classes whose colors are purple and gold, even classes are green and white.

Class Day Activities

Sophomores honor their senior big sisters and the seniors highlight their college years during the Saturday of Commencement Week.

The little sisters spend the morning constructing two 60-70 foot daisy chains to be used for the afternoon's class day exercises in the amphitheater. The white clad sophomores hold two daisy chains and sing as their sister class marches through the chains. Class Historians recall and depict key events of the four years of Meredith. The sophomore and graduated sister classes sing traditional songs to the seniors. The members of the odd classes wear black gloves on their left hands and give their little sisters (wish) bones to wish them luck. The even classes give their little sisters bags of sticks and stones to protect them from the Odd Spirits' bones.

At the conclusion of Class Day, the chains are placed on the island to form the class numerals of the graduating class. The seniors then go onto the island, form a circle, and elect their permanent class officers.

College Colors

The Meredith College official colors are maroon and white.

College Flower

The Meredith College official flower is the iris.

Cornhuskin'

In the fall, each class presents for competition a parade, a tall tale and a hog-calling skit, all of which are related thematically. The four classes are judged on these performances as well as on apple-bobbing and cornhuskin'. Re-entry students and the faculty also participate in the night of fun. All of these activities comprise the official Cornhuskin' festivities. Any violation of college rules because of excessive enthusiasm is discouraged and official action will be taken. This activity is sponsored by the Meredith Recreation Association. It takes place the first Thursday in November.

The Crook

Each spring the seniors hide a wooden crook from the juniors. The juniors, aided by enigmatic clues, search the campus one week for this stick and only very rarely find it.

If the crook is found, it is brought into Class Day with a black ribbon. If it is not found, the crook is brought into Class Day with a ribbon of the Senior class colors.

The event was begun in 1906 when the crook was presented by an instructor to the seniors.

This elaborate hide and seek has been staged annually since it was revived in 1929.

Founders' Day

Each year a day is set aside for Meredith to honor its past. Founders' Day is marked by a convocation address, and a wreath-laying ceremony at the on-campus memorial to Thomas Meredith, the College's namesake. During Founders' Day on February 27, 1991, the College celebrated the 100th anniversary of the granting of the charter to Baptist Female University (Meredith College).

Meredith Mascot

Spring semester of 1980, the Student Government Association Executive Committee launched a campaign to establish the Angel as the official Meredith Mascot. The design created by Teresa Parker, a 1980 graduate, was selected by the student body to become the Meredith Mascot.

Odd and Even Classes

The four classes are divided into odd-numbered and even-numbered years. "Them Bones" is the song of the odd-numbered year and "Hail to the Even Spirit" is the song of the even-

numbered year. On Class Day the members of the odd classes wear black gloves on their left hands and give their little sisters chicken bones to wish them luck. The even classes give their little sisters bags of sticks and stones to "protect them from the Odd Spirit's bones."

Family Weekend

Each year, parents, husbands, and other relatives of students are invited to the campus for a weekend of enjoyment and fellowship. Family Weekend affords opportunities for getting to know members of the administration and faculty, and for seeing the diversity of campus life at Meredith, as well as attending appropriate workshops.

Religious Emphasis Week (REW)

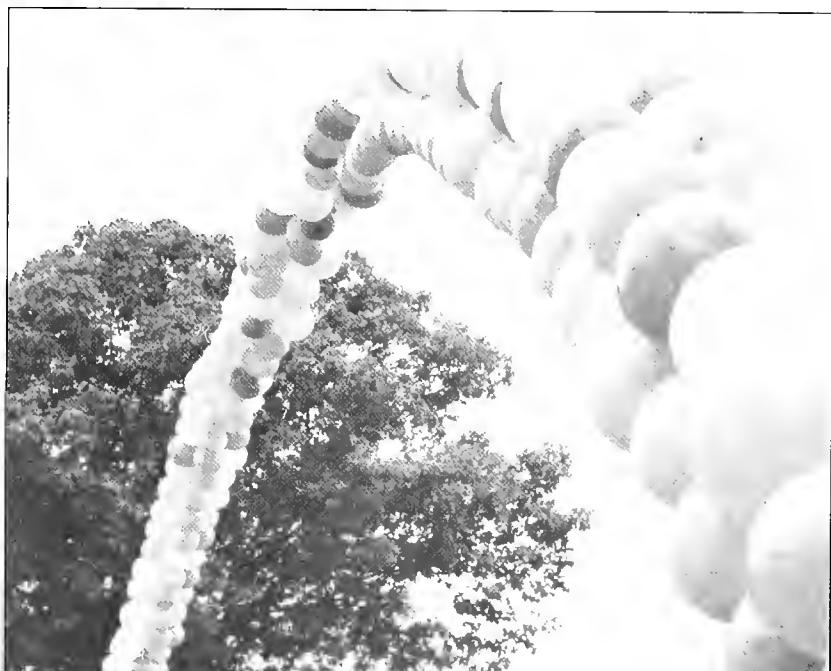
Meredith Christian Association (MCA) annually sponsors a week dedicated to an aspect of Christian involvement and spiritual life. A visiting lecturer is invited to pursue a theme related to these interests in a series of lectures or programs. The week may also include a musical performance or other special worship events.

Rush

During second semester, the Astrotekton and the Philaretian Service Clubs have a Rush Week. Various social activities are held during the week to introduce the service projects which are sponsored by the organizations.

Stunt

The Meredith Recreation Association has sponsored this event of dramatic class rivalry since 1915. The purpose of Stunt is to promote class unity through class competition, creativity, and fun. Points are awarded for each event and are used in determining the overall winner of Stunt. Recent events in Stunt have included Flour Power, Halo Chase, tug of war, lip sync, egg toss, sponge toss, and a three-legged race.



Welcome home! For the next four years, Meredith will become uniquely yours. The library, the lake, the weight room, the chapel, the dining hall...they're all part of your new home. Some of the best times of your life will be spent here. Many years of hard work and thoughtful consideration have gone into preparing you for your new life here at Meredith. Likewise, Meredith has been preparing, too...for over 100 years! Meredith is a place for learning, sharing, experiencing, and perhaps most importantly, waiting to be opened. Some doors will be opened for you, while others are there for your own exploration.

One door that will be opened for you leads to the academic buildings. Once inside, the opportunities are endless and the choices are all yours! The faculty at Meredith will serve you well; they too have been preparing all their lives for your arrival. In your years at Meredith, they will challenge you, guide you, befriend you, and TEACH you. The opportunities awaiting you inside the classroom buildings include everything from internships in state and local government, to independent studies, to trips abroad. Check out the possibilities, and don't hesitate to take advantage of them!

Doors that are always open for your exploration are those to student activities. Stunt, picnics,

Cornhuskin', educational programs, mixers, intramural sports, and movies are just a few of the activities available to Meredith students. With diverse campus organizations and associations, the possibilities for involvement and leadership are limitless! As you continue to get to know your new home at Meredith, other hallways that you may choose to explore are those leading to departmental clubs and honor societies, student publications, athletic teams, the various branches of SGA, Meredith Performs groups, service clubs, and class activities. Your participation in these programs is what makes them successful. The level of involvement you choose is up to you. Let me encourage you, though, to take a peek behind as many doors as possible before deciding where you want to put your talents and energy to work. Finding your place in your new home will be both exciting and rewarding. It's not too early to start!

The foundation upon which your new home is built is a longstanding system of honor. The Honor Code is the basis for almost everything that takes place at Meredith. It is what keeps trust in our classrooms and safety in our residence halls. Membership in the Meredith community requires that we believe in the high standards set forth in the Honor Code and strive constantly

to uphold its ideals. Keeping in mind that a house is only as strong as the foundation that supports it, the honor pledge we sign commits us to strengthening Meredith in all that we do.

Your years at Meredith will go by much faster than you can imagine. I encourage you to get involved and take advantage of all the opportunities that await you. You've spent your whole life preparing for this special time, and I dare say you will be surprised at how well you will handle the challenges that arise daily. Just remember that you could not have picked a more caring and supportive place to spend your college years.

Welcome home, and best wishes!

-Jennifer Hartig
Student Government Association President



Campus Organizations: Clubs and Publications, Student Associations, Student Government Association

As early as 1905 Meredith took an important step forward when it introduced student government, apparently the first college in the state to do so, and one of the first in the South (Mary Lynch Johnson, *A History of Meredith College*.) Since that time Meredith students have enjoyed an unusual amount and variety of input into the shaping of the policies, philosophy, and tradition of the college.

An executive branch, legislative branch, and judicial branch comprise the basic structure of the current student government association, with numerous boards and committees completing the structure. Students are elected to office through elections held early in the spring semester. Workshops and training sessions are held throughout the spring and summer to enhance the leadership ability and organizational skills of the newly elected officers.

The purpose of the association shall be to promote, in cooperation with the administration, the general welfare of the student body; to enact and enforce regulations of the association; to uphold the high ideals of the College; to promote interest in campus affairs; and to supervise all student activities for the best interest of the student body as a whole.

Student Government Executive Committee

GA Office Phone.....	ext. 8601
Jennifer Hartig.....	President, ext. 7817
Jeasha Bryant.....	Vice President, ext. 7781
Mitchell Brown.....	Honor Council Chair, ext. 7891
Anna Morgan.....	Treasurer, ext. 7947
Kathy White.....	Secretary, ext. 7802

NOTE: Any proposed organization must have its constitution approved by the Senate. All amendments to a constitution must also be presented to the Senate before adoption by the organization. Every organization is required to file two copies of its constitution in the Office of the Director of Student Activities. One copy of the constitution will be sent by the Office of the Director of Student Activities to the College Library where it will be on reserve.

Association for Black Awareness (ABA)

The major purpose of the Association for Black Awareness is to provide a medium for African-American cultural awareness on campus. The Association exists to help the African-American student in developing a better understanding of her being in relation to others and to create a better understanding of the African-American place and heritage within the Meredith community. The Association is involved in various activities during the year. Some activities are a black film series, Martin Luther King, Jr. Birthday Celebration, and Black Emphasis Month (BEM). Membership and

participation within the organization is open to anyone in the Meredith Community.

Jeanean Logan.....	President
Neasha Bryant.....	Vice President
Rhonda Smith.....	Secretary / Treasurer
Enid Jenkins.....	Historian / Parliamentarian
Angel Artis.....	BEM Chair

Meredith Christian Association (MCA)

The purposes of the Meredith Christian Association are as follows: to provide the means of understanding and growing in the truths of God in Christ; to provide varied opportunities of expressing the Christian faith; to encourage each student in appreciation of her particular denominational heritage; to encourage student involvement in Christian service to the community; to encourage student involvement in local churches; to provide opportunities for confronting social issues.

Opportunities for involvement in and interaction with the Raleigh community include programs such as Project H.O.P.E. (the Women's Correctional Center), Governor Morehead recreational program, and Glenwood Towers



senior citizens program.

On-campus involvement for growth and fellowship includes weekly MCA fellowships (Unwinding), Religious Emphasis Week, study and growth groups, off campus conferences, and a number of other programs.

The MCA encourages each student to become acquainted with the Raleigh area churches and to become involved in their college programs.

Every student is a member of the Meredith Christian Association.

Melanie Horne.....	President
Allison Holloman.....	Vice-President
Katherine Ku.....	Secretary
Janna Morgan.....	Treasurer
Caroline Ballard.....	Worship Coordinator

Christi Mull.....	Community Ministries Coordinator
Amy Wagner.....	Missions Coordinator
Kristin White.....	Publicity Coordinator
Gail Prevatte.....	Outreach Coordinator
Carrie Farmer.....	Governor Morehead Chair
Paula Trantham...Project H.O.P.E	Chair
Jennifer Costner.....	Glenwood Towers Chair
Sheryl Long.....	Refreshment Chair
To be appointed.....	Recreation / Retreat
Denise Jacobs.....	Historian
Anne Leigh.....	Study Groups Coordinator
Wendy Santiago.....	Social Concerns Chair
To be appointed.....	A.M.C Representative

To be appointed.....	W.I.N.G.S. Representative
Amy Shepard.....	<i>Branching Out</i> Editor
To be appointed.....	Freshman Representative
Kathryn Miller.....	Sophomore Representative
Kim Fuller.....	Senior Representative

Meredith Entertainment Association (MEA)

The Meredith Entertainment Association seeks to coordinate stimulating activities for the entire college community. MEA provides various entertainment and off campus. For example, MEA sponsors the Holiday Dance, Spring Fling, mixers, movies and more! Resident and commuter students, faculty, staff and friends of the College are invited to participate in MEA programs. Persons interested in working with the MEA to plan and implement programs are welcomed at MEA meetings held throughout the year. Every student is a member of the Meredith Entertainment Association.

Sherrie Lane.....President
Christy Arey.....Vice President
Deny Pevehouse.....Secretary

Amber Faison.....	Treasurer
Wendy Ingold.....	Historian
Ashley Fowler.....	Teambuilder
Frances Pate, Candace Hagan	Balloon Gallery Co-Chairs
Ginny Belcher.....	Cinema Chair
Kim Clark, Katherine Davis	Fall Fest Co-Chairs
Michelle Smith, Carrie Roney	Luau and Picnics Co-Chairs
Amanda Gemayel, Ellen Greer	Mixer Co-Chairs
Heather Eatmon, Laura Lineberger	Publicity Co-Chairs
Julie Burnette, Kate Walker	Spring Fling Co-Chairs
Katie Kincaid.....	Ticket Series Chair
Jill Tuttle, Crystal Howard	White Iris Ball Co-Chairs
Madelyn Gaito.....	Advisor

Meredith Health Association

The Meredith Health Association was organized in 1989 and is open to all students who are interested in health issues. The purpose of this organization is to promote health awareness and education on the Meredith campus. Meetings are held monthly.

Jane Sands.....President
Ruth Pearce.....Advisor

Meredith International Association

The purpose of the Meredith International Association is to share knowledge and understanding of different cultures within the Meredith community, to promote interest in other cultures as well as to explore cultural values and social and political issues through interaction with other students on campus, faculty, administration, and community groups. To facilitate this, the members of the association sponsor a worship service during United Nations Week and prepare and serve an international luncheon for the Meredith faculty.

Nadi Ali (Pakistan).....	President
Zimin Mao (China).....	Vice President
Laura Chen (China).....	Secretary
Mariko Kaneko (Japan).....	Treasurer
Melissa Bowen (U.S.A.).....	Historian
Dr. Rhonda Zingraff	Faculty Advisor
Dr. Sandra Thomas	Administrative Advisor

Meredith Recreation Association (MRA)

The Meredith Recreation Association provides co-curricular recreation activities for the entire college community. Some of these activities include: intramural sports, Cornhuskin', STUNT, Little Friends Weekend, aerobics, and Explorers. Persons interested in working with MRA are encouraged to stop by the MRA office, located in the Office of Student Activities and Leadership Development in Cate Center.

Stephanie Hubbard.....President
Dana Roberson.....Vice President
Sanoli Kolhatzker.....Secretary
Teresa Latham.....Treasurer
Amy Williams.....Historian
Anissa Jones.....Team Builder
Lainey Forde, Kristen Lind
.....Publicity Co-Chairs
Jeanine Russell, Lori Little
.....Little Friends Co-Chairs
Angie Laws.....Fitness Chair
Heather Hicks.....Explorers Chair
Aimee Willard, Ellen Powers
.....Cornhuskin' Co-Chairs
Ashley Blanton, Christy Jackson
.....STUNT Co-Chairs
Ronda Watkins, Erin Riley,
Heather McGowan
.....Intramurals Chairs
Madalyn Gaito.....Advisor



Boards and Organizations

Class Officers

Senior Class:

Ashley Price.....President
Brice Jones.....Vice President
Penny Kiser.....Secretary
Donna Woodruff.....Treasurer
Christy Melvin.....Historian
Dr. Cindy Bross.....Advisor

Junior Class:

Camille Hatch.....President
Blythe Taylor.....Vice President
Allison Clemmer.....Secretary
Elizabeth First.....Treasurer
Allison Hodges.....Historian
Dr. Renee Prillaman.....Advisor

Sophomore Class:

Amy Bond.....President
Stacey Young.....Vice-President
Holly Lennon.....Secretary

Catherine Davis.....Treasurer
Abbey Lanier.....Historian
.....Advisor

Freshman Class:
To be elected

College Marshals

The college marshals are elected representatives of Meredith who serve at official college functions such as commencement, baccalaureate, Founders' Day, Family Weekend, drama productions, and college sponsored concerts and lectures.

The chief college marshal, elected in the spring Student Government Association elections, coordinates the marshals' activities. Two marshals are elected from the senior, junior, sophomore, and freshman classes.

Kimberly Colson....Chief College Marshal

Karen Davis, Cindy Deaton
.....Senior Marshal

Aimee Ipock, Anne Lee
.....Junior Marshal

Michelle Pigford, Sandra Hagler
.....Sophomore Marshal

To be elected
.....Freshman Marshal

Elections Board

Jill Barlow.....	Chair
To be appointed.....	Secretary
Jennifer Norris, Libbie Farmer.....	Senior Representatives
Ashley Cooper, Jennifer Williams.....	Junior Representatives
Kimberly Collier, Shelly Daenzer.....	Sophomore Representatives
To be elected.....	Freshman Representatives
To be elected.....	AMC Representative

Honor Council

Mitchell Brown.....	Chair
Hannah Simonds.....	Recording Secretary
Jenny Harris.....	Corresponding Secretary
Liza Lietz, Janie Mullis.....	Senior Representatives
Rebecca Hodges, Ashley Skidmore.....	Junior Representatives
Ashley Haley, Anne Haddock.....	Sophomore Representatives
To be elected.....	Freshman Representatives
To be elected.....	AMC Representatives
Angela Toms.....	Solicitor General
Jessica Cook.....	Defense Counselor
John Creagh.....	Faculty Representative
Dean Sizemore, Libby Mullinni, Paula Daniels.....	Advisors

Honor Council Review Board

To be appointed.....	Chairperson
To be appointed.....	Secretary
Julie Shook.....	Member
Cindy Deaton.....	Member
Kristine Staggs.....	Member
To be appointed.....	Member
Connie Byrum.....	Member
Dr. Bob Vance, Dr. Louise Taylor.....	Faculty Representatives
Dean Sizemore.....	Advisor

Association of Meredith

Commuters

Commuter students will find the second floor Cate Center a place especially designed to meet their

needs. There is a lounge surrounding the fireplace which has been reserved for commuter student rest and relaxation. Also available is a room which offers

a quiet place to study. Food is available in the Snack Bar in Cate Center or in Belk Hall (See Dining Hall for price list.)

It is essential that commuter students frequently check the bulletin boards on the second floor of Cate Center for general information, campus announcements, and important events. Copies of the Meredith Herald, the weekly student newspaper, are available in classroom buildings, the library, and various places in Cate Center.

There is also a telephone available for commuter use in the Fireside Lounge. Dial "nine" and then the number you wish to call.

Special parking areas have been set aside by the College for the commuter students. The Business Office will define the parking areas when the \$50.00 (annual) parking fee is paid. Commuter students together form an active campus organization. Bimonthly meetings offer a variety of programs and often feature guest speakers from the area. They also sponsor a Holiday party (which includes decorating the Cate Center Christmas tree!), and the annual Commuter Spring Graduate Luncheon. Participation in all campus activities is encouraged.

and certainly welcomed. Commuter students should consult the Cate Center Box Office or the Student Activities Director for information and concerns regarding campus activities.

Emily Thomas.....	President
Tiahna Krabacher.....	Vice-President
Content Holdsworth....	Secretary
Christy Wells.....	Treasurer

Publications Board

The Publications Board provides constructive evaluation and suggestions for the campus publications in an effort to create an effective communications network between the publications and the Meredith community. The Board also serves as a forum for editors, advisors and Board members to consider mutual concerns of the publications. The Board welcomes questions, comments or criticisms from the Meredith community regarding the *Acorn*, the *Meredith Herald*, the *Oak Leaves*.

Beth Lowry.....	Chair
To be appointed.....	Faculty Representative
Dr. Sarah English.....	English Faculty Representative

Publications Board Continued:

Mrs. Jeanne Morelock.....	Director of Communications
To be appointed.....	Professional Representative
To be appointed.....	Senior Representative
Kym Spell.....	Junior Representative
Kathryn Miller.....	Sophomore Representative
To be appointed.....	Freshman Representative
Madalyn Gaito.....	Advisor
Amy Clark.....	<i>Oak Leaves</i> Editor
Amity Brown.....	<i>Meredith Herald</i> Editor
Leigh Anne Perkins.....	<i>Acorn</i> Editor

Residence Hall Board

The Residence Hall Board is composed of an executive committee and the Resident Assistants. Residence Directors attend as resource persons and

serve as advisors to each residence hall council. The executive committee consists of the chair of the board, the vice chair, the secretary, the treasurer, and the seven residence hall presidents.

RHB Executive Committee

Karen Howell.....	Chair
Jennifer Smith.....	Vice Chair
Ashley Skidmore.....	Secretary
Kara McCarthy.....	Treasurer

Residence Hall President:

Katie Puskar.....	Vann
Jennifer Winstead.....	Stringfield and Carroll
To be appointed.....	Brewer
Jennifer Drye.....	Faircloth
Lori Watson.....	Poteat
Blair Jones.....	Heilman
Liz Smithman.....	Barefoot
Janice McClendon, Libby Weber.....	Advisors

Resident Assistants

VANN	FAIRCLOTH	BAREFOOT	STRINGFIELD	POTEAT
Catina Pierce	Kelly Phillips	Kelly Keirnan	Allison King	Paula Hill
Angie Grady	Candace Combs	Valerie Collier	Julie Redinger	Kendall Lueke
Nanette Rigda	Kim Toler	Wendy Ingold	Rhonda Johnson	Shelly Warden
Kathy Smith	Heather Thomasson	Karen Duncan	Michelle Flora	Laurie Coleman

BREWER	INTERNATIONAL HOUSE	HEILMAN	FRESHMAN COMMUTER	CARROLL
Leah Ritchie	To be announced	Amy Lennon	Julie Stafford	Zimin Mao
Melissa Muir		Rebecca Hodges		
Kristin Applehans		Caroline Ballard		
Kate Walker				

Residence Directors

Beth Cashwell.....	Carroll, Stringfield
Libby Mullinnix.....	Vann
Paula Daniels.....	Brewer
Becky Bradshaw.....	International House, Faircloth
Marge Stevens.....	Poteat
Libby Weber.....	Barefoot/Heilman

Senate

Neasha Bryant.....	Chair
To be appointed.....	Secretary
Hollis Hayworth, Samantha Osborne,	
April Dawkins.....	Senior Class Senators
Brittany Gianinni, Brice Stokes,	
Kim Engel.....	Junior Class Senators
Teresa Latham, Joana Santamore,	
Erin Riley.....	Sophomore Class Senators
To be elected.....	Freshman Class Senators

Student Life Committee

Madalyn Jones.....	Chairperson
Dawn Wilson.....	Secretary
To be elected.....	President, Freshman Class
Amy Bond.....	President, Sophomore Class
Camille Hatch.....	President, Junior Class
Ashley Price.....	President, Senior Class
Jennifer Hartig.....	President, SGA

Sherrie Lane..... President, MEA
Stephanie Hubbard..... President, MRA
Melanie Horne..... President, MCA
Jeanean Logan..... President, ABA
Nadia Ali..... President, MIA
Karen Howell..... Chairperson, RHB
Emily Thomas..... President, AMC
Ann O'Brien..... WINGS Representative
Anne Lehman, Hannah Simmonds..... Members-at-Large

Dr. Diane Hicks, Dr. John Saunders..... Faculty Representatives
Madalyn Gaito..... Director of Student Activities
Dorothy Sizemore..... Dean of Students
Dr. Sandra Thomas..... Vice President for
Student Development (Advisor)
Residence Directors attend with one collective vote.



WINGS

WINGS, Women In New Goal Settings, is an organization of and for the Meredith students over the age of 22 and any others who may feel that their situations and needs are similar to those of older students. It was formally chartered in March of 1983. The purpose of WINGS is to provide support, information, and fellowship to these Meredith students and to make their special needs known. Meetings are usually held each month. Dates and location are posted on the WINGS bulletin board located on the second floor of Cate Center near the Snack Bar.

Anne Wilkins.....	President
Darlene Schruffer..	Vice President
Grace Pearce.....	Secretary
Lila Chung.....	Treasurer
Page Hanin, Denise Miller	Social Co-Chairs
Nancy Jones.....	Communications Chair
Amy Stroud.....	Evening Chair

Honor Societies

Alpha Delta Mu

Gamma Zeta is the Meredith Chapter of Alpha Delta Mu, National Social Work Honor

Society. Membership is open to Meredith students who are admitted to the social work program, have completed at least six semester hours to social work, and have an overall 3.0 grade point average. ADM works to encourage members to strive for excellence in scholarship and the practice of social work.

Dr. Eugene Sumner.....	Advisor
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Alpha Lambda Delta

Alpha Lambda Delta is the National Honor Society for Freshmen. The purpose of ALD is to promote and encourage academic excellence in all students, particularly Freshmen. Sophomores who have completed their Freshman year with a 3.5 over all GPA are inducted at the beginning of the spring semester. Members are active throughout their college career.

Heather Blake.....	President
Michelle Pigford....	Vice President
Sarah Barnes.....	Secretary
Angela Parks.....	Treasurer
Lori Elliott.....	Historian/Editor
Camille Hatch.....	Junior Advisor
Mallory Hearne.....	Senior Advisor
To be appointed....	Faculty Advisor
Madalyn Gaito.....	Administrative Advisor

Alpha Psi Omega

Alpha Psi Omega is the first honorary theatre fraternity at Meredith College. Membership is earned by theatre participation both on stage and backstage.

Mary Catherine Southerland	President
Elizabeth Eisele	Vice President
Angle Gasior.....	Business Manager
Katherine Jenkins.....	Secretary
Nan Stephenson.....	Advisor

Beta Beta Beta

The Tau Xi Chapter of Beta Beta Beta was installed at Meredith in 1982. This honor society is designed to recognize the interest and achievement of faculty and students in biology. The three major objectives of the society are: to promote scholarship in biological sciences; second, to promote the dissemination of biological knowledge; and third, to encourage research. To qualify, a student must be a junior or senior biology major with an overall GPA of 3.2 and a 3.5 average in biology courses.

Dr. Clara Bunn.....	Advisor
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Delta Mu Delta

The Gamma Rho Chapter of Delta Mu Delta was established on the Meredith campus in the fall of 1980. Delta Mu Delta is a national honor society in business administration. It came into being for the recognition of business administration students who have distinguished themselves scholastically. Both business executives and educators highly regard student membership in Delta Mu Delta.

To be eligible for membership, undergraduate students must have good character, be in the top 20% of their college class, have junior or senior standing, have a 3.2 overall grade point average and have 21 credits in business or economics at Meredith. MBA students must be in the top 20% of the second year class and have a 3.25 graduate point average.

Kim Puchowicz.....President
Paige Temanson....Vice President
Kirke Hooper.....Secretary
Lenora Furr.....Treasurer
Ms. Susan Wessels.....Advisor

Kappa Nu Sigma

Organized in 1923, Kappa Nu Sigma Scholastic Honor Society takes its name from three Greek

words, *Kallos*, *Nous*, and *Sophia*, meaning beauty, sound-mindedness, and intelligence. The purpose of the society is to promote scholarship at Meredith.

Senior members are inducted at the fall meeting; both juniors and seniors at the spring meeting; and other graduating seniors at the annual meeting during commencement. Membership is determined by quality point ratio.

Heather Beard.....President
Lisa Fogel.....Vice President
To be appointed.....Secretary
Karen Howell.....Treasurer
Mallory Hearne.....Reporter
Dr. Sarah English.....Advisor

Kappa Omicron Nu

Kappa Omicron Nu is a national home economics honor society. The Delta Omicron Chapter was chartered in January, 1982 at Meredith. The purpose of this honor society is to further the best interest of the Home Economics professions (Child Development, Clothing and Fashion Merchandising, Food Service Management, Nutrition, and General Home Economics) by recognizing and encouraging scholastic excellence, developing leadership abilities, fostering professional activities and

interests, and promoting networking among faculty and students of the profession.

Laura Fowler.....President
Amy Tanner.....Vice President
Cindy Deaton.....Secretary / Treasurer
Ashley Price.....Counselor
Sheri Whitley.....Reporter
Dr. Marilyn Stuber.....Advisor

Phi Alpha Theta

Phi Alpha Theta is an honor society for history. The purpose of Phi Alpha Theta is to recognize those Meredith College undergraduate women who have demonstrated a vital interest in history by excelling in their study of history and in their overall academic studies. The Phi Omicron Chapter is devoted to encouraging an interest in historical study within the college community by making available programs related to the study of history. Membership is by invitation only.

April Dawkins.....President
Hollis Hayworth...Vice-President
Kimberly Fuller.....Secretary / Treasurer
Pat Yauch.....Historian
Dr. Carolyn B. Grubbs....Advisor

Pi Delta Phi

The Iota Omega chapter of Pi Delta Phi, the National French Honor Society, was established on the Meredith campus in the spring of 1987. Pi Delta Phi had its beginnings at the University of California at Berkeley in 1906. After World War II it enjoyed a phenomenal growth and now has over 240 chapters. The purpose of the Society is to recognize outstanding scholarship in the French language and literature, to increase the knowledge and admiration of Americans for the contribution of France to world culture and to stimulate and encourage cultural activities which will lead to a deeper appreciation of France and its people.

To be eligible for membership a student must have taken five courses in French including one in French literature. She must have a GPA of 2.8 in general studies and have a 3.0 average in French.

Mallory Hearne.....	President
Melissa Fleek.....	Secretary / Treasurer
Dr. Burgunde Winz.....	Advisor

musicians, the only organization for musicians to be included in the Association of Honors Societies. The Gamma Mu chapter was chartered at Meredith in 1973. New members are chosen by faculty members from the faculty, senior and junior classes each year, on the basis of scholarly achievement and musicianship. It is considered the greatest honor for a musician to be invited to membership in this organization.

Betty Jo Farrington.....	President
Sally Thomas.....	Secretary
Tony Vaglio.....	Treasurer

Pi Mu Epsilon

The Mu Chapter of Pi Mu Epsilon was established on the Meredith campus in the spring of 1989. Pi Mu Epsilon is a national honor society whose purpose is the promotion of scholarly activity in mathematics among students. To be eligible for membership, a senior (90 or more credit hours) must have completed at least 20 hours in mathematics courses at the 200 level or above with a grade point average of 3.2 or higher. In addition, she must maintain an overall grade point average of at least 3.0 or be in the upper 1/3 of

her class, whichever is higher.

A junior (60 to 89 credit hours) must have completed at least 17 hours in mathematics at the 200 level or above with a grade point average of 3.5 or higher. In addition, she must maintain an overall grade point average of at least 3.2 or be in the upper 1/4 of her class, whichever is higher.

A sophomore (26 to 59 credit hours) must have completed at least 9 hours of mathematics in the core curriculum with a grade point average of 4.0. In addition, she must maintain an overall grade point average of at least 3.2 or be in the upper 1/4 of her class, whichever is higher.

Garnett Jones.....	President
Shannon Beusse...	Vice President
Tiffany Short.....	Secretary
Kimberly Colson.....	Treasurer
Dr. Charles Davis.....	Advisor

Pi Kappa Lambda

Phi Kappa Lambda is the national honorary society for

Psi Chi

Psi Chi is the national honor society in psychology. The Meredith chapter was organized in 1975. Psi Chi is both an affiliate of the American Psychological Association and a member of the Association of College Honor Societies. To be eligible for membership, students must be in the top 30 percent of their

lass in general scholarship and have an overall 3.0 average in psychology. The purpose of the society is to encourage, stimulate, and maintain scholastic ability and creative development of the individual. Nationally, Psi Chi sponsors research competition for undergraduates and graduates. Locally, Psi Chi helps sponsor the Carolina's Psychology Conference, an undergraduate psychological conference featuring student research. Psi Chi therefore directly encourages Meredith students to engage in scientific, psychological inquiry.

Cindy Hawke.....	President
Daniell Berube.....	Vice President
Carole Hargett...Vice President of CRC	
Jill Beeson.....	Secretary
Carol Simons.....	Treasurer
Dr. R.J. Huber.....	Advisor

Sigma Alpha Iota
The Beta Zeta chapter of Sigma Alpha Iota, an international, professional music fraternity for women, was chartered on the Meredith campus in January, 1949. Its purpose is to uphold the highest ideals of a musical education, to raise the standards of productive musical work, and give inspiration to its mem-

bers through a close sisterhood. Its members, chosen from music students, are admitted on the basis of scholarship, musical ability, and recommendation of the music faculty.

Heidi Williams.....	President
Shelly Register.....	Vice President
	Membership
Janet Edwards.....	Vice President
	Ritual
Michele Daughtry.....	Secretary
Christy Johnston.....	Treasurer
Amanda Moore.....	Social Chair
Betty Jo Farrington.....	Advisor

Sigma Delta Pi

Sigma Delta Pi is the national Spanish honor society. The Meredith chapter, Pi Epsilon, was established in the spring of 1985. Sigma Delta Pi honors those who attain excellence in the study of the Spanish language and in the study of the literature and culture of the Spanish-speaking peoples.

The requirements for membership are completion of at least six semester hours in the 300-level of Spanish at Meredith or the equivalent (including at least 3 semester hours in a 300-level literature course) with a minimum grade point average of 3.0 in these classes, rank in the upper 35 percent of the class—sophomore,

junior, senior, completion of at least 3 semesters of the college career. A student may be admitted while still enrolled in the second semester of 300-level Spanish if all requirements have been met and the instructor of the course is willing to certify that the student's work in the course is of "B" quality or better.

Selection of honorary members is based on high scholarship and earnest interest in and support of things Hispanic. The individual must have contributed notably to the dissemination of Hispanic culture and/or to the improvement of friendly relations and mutual respect between the nations of Hispanic speech and those of English speech.

Dr. Mary Thomas.....	Advisor
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Silver Shield

The Honorary leadership society, Silver Shield, has as its purpose to recognize each year from the Junior and Senior Classes women who promote by example and precept a well-rounded student life, an understanding between faculty and students, a high standard of

honor and cooperation in the student body, the ideals and traditions of Meredith, and commitment to the honor system on the campus.

New members of the society are selected from members of the rising and present senior classes by the members of the organization and the faculty. The selection is made on the basis of constructive leadership, honor, service to the school, and scholarship.

Dr. Jean Jackson.....Advisor

help them gain insight into the various career alternatives available to them. Activities include programs with guest speakers who are accounting professionals in the area and informational sessions.

All students interested in accounting are eligible for membership. All officers must have a concentration in accounting. Dues are paid at the beginning of the school year.

Annette Green.....President
Dianne Luehm.....Vice President
Kim Harris.....Secretary
Kim Puchowicz.....Treasurer

Clubs

Participation in a variety of clubs is possible on the Meredith campus. Membership in some of these clubs is open to all interested students. In others, it is restricted to those students who take certain subjects. No student is allowed to belong to more than three departmental clubs.

Accounting Association of Meredith College

This organization was established in 1985 for all students with an interest in the field of accounting. The objective of the group is to inform students of current accounting issues and to

state, and national organization and may be involved at all three levels by attending state and national meetings and participating in various projects.

Dr. Deborah Tippett.....Advisor

Barber Science Club

The Barber Science Club, organized in 1929, is composed of students majoring in science and those having science as a related field. Its purpose is to promote interest in science among the entire student body and to provide an outlet for the special scientific interest of its members. Programs by students, lecture, movies, and field trips are arranged for the monthly meetings. Special projects which utilize scientific knowledge are carried on throughout the year.

Dr. Robert Reid,
Dr. Charles Lewis.....Advisors



Canaday Mathematics Club

Canaday Mathematics and Computer Science Club was organized in 1945. It seeks to promote interest in mathematics and computer science and to provide information on its current application. Membership is comprised of students having a major or minor in mathematics and computer science and those who have completed three hours in college mathematics. Freshmen are eligible for associate membership.

Mandy Chitsaz.....President
Valerie Collier.....Vice President
Mary Dana Morrill.....Secretary
Garnett Jones.....Treasurer
Dr. Virginia Knight.....Advisor

Collegiate Music Educators National Conference (CMENC), Meredith College Chapter 421

Collegiate Music Educators National Conference seeks to conduct programs and activities which build a vital musical culture as well as an enlightened musical public. The more than 4,000 member organization is dedicated to promoting comprehensive music programs in all schools. Through regularly

with benefits received from involvement in CMENC at Meredith.

College Republicans

The College Republicans, an organization open to any individuals with an interest in the Republican party or a candidate of the Republican party, seeks to train and educate students as effective and principled political leaders. It is also a means whereby the students of Meredith may contribute to the betterment of Raleigh, North Carolina, the United States, and the Republican Party.

Meetings are held monthly. There are also voluntary opportunities in Raleigh to help candidates who are running for office. Statewide conventions are held twice a year. Dues for the year are \$2.00 and are to be paid to the Treasurer at the beginning of the school year.

Dr. Doug Wakeman.....Advisor

Colton English Club

The Colton English Club, named after Miss Elizabeth Avery Colton who was a professor of English at Meredith from 1908 to

1920, encourages participation of all students who are English majors or who have English related interests. Activities, such as monthly meetings, and sponsorship of visiting speakers, socials, and trips to local theatrical productions, are directed toward arousing campus-wide interest in all phases of English.

Julie Smith.....	President
To be appointed....	Vice President
To be appointed.....	Secretary / Publicity
Christi Mull.....	Treasurer
To be appointed.....	Social Chair
Dr. Sarah English.....	Advisor

Cooperative Education Club

The Meredith College Cooperative Education Club was organized in the fall of 1978. The objectives of this organization are to enhance understanding of the significance and value of the cooperative education program; to expand and encourage more participation in the cooperative education program; and to strengthen the processes of cooperative students. Membership will be open to all individuals who are interested in cooperative education.

Foods and Nutrition Club

The Foods and Nutrition Club is a club designed for Food Service Management and Nutrition majors. The club was established in 1989 with the purpose to give the student practical experience in issues related to foods and nutrition.

Sara Carr Puckett.....President
Kelly Christy.....Vice President
Sally Anne Goodwin....Secretary
Katie Rogers.....Treasurer
Jennifer Brown, Lorie Lee
.....Publicity and Fund Raiser
Co-Chairs
Dr. Bettina Taylor.....Advisor

Freeman Religion Club

The Freeman Religion Club, organized in the Spring of 1945, is open to all students who have an interest in discovering more about religion. Its purpose is to study ideas, issues, problems, and current trends in the field of religion.

Dr. Julia O'Brien.....Advisor

Helen Turlington Social Work Club

Membership in the Helen Turlington Social Work Club is open to all interested Meredith

students. The purpose of the club is to promote interest in social work; to increase the awareness of the social work profession among club members, other Meredith students, faculty, and administration; to function as a supportive body for social work students and for prospective social work students; and to serve as a forum for the discussion of social problems and issues.

Dr. Cynthia Bishop.....Advisor

IBD Student Design Group

This club is organized to promote professional development in interior design. Membership is open to majors and minors in interior design. Students may have membership in the local club as well as student membership at the national level.

Lynn Parrott.....President
Joy Wilcher.....Vice President
May Ann Massey.....Secretary
Ginny Holland.....Treasurer
Katie Ream.....Publicity
Ellen Goode.....Advisor

Le Cercle Francais

The purpose of this club is to foster interest in and a better understanding of the French language and culture.

Mallory Hearne.....President
Janine Roland.....Vice President
To be appointed.....Secretary/
Treasurer
Martine Ray, Dr. Louise Reiss
.....Advisors

La Tertulia Spanish Club

This club is made up of students who are taking or who have taken Spanish. The aim is to promote interest in the Spanish-speaking countries and peoples.

Trinnie Terrell.....President
Kathy Holdscowl...Vice President
Beth Lowry.....Secretary
Courtney Marks.....Treasurer

La Tertulia Officers

Melanie Cannon.....President
Jeaneen Logan.....Vice President
Amy Carter.....Secretary
Paula Williams.....Treasurer

Mae Grimmer Granddaughters' Club

Meredith students whose mothers, grandmothers, or great grandmothers attended Meredith have an opportunity for fellowship through the Granddaughters Club. The club meets in the Alumnae House to earn about Meredith and to participate in alumnae programs.

Jodi Mitchener.....President
Anna Williams.....Vice President
To be elected.....Secretary
Olivia Westnedge, Catina PierceSpecial Projects Chairs
Lou Watsons.....Publicity Chair
Alumnae Director.....Advisor

Meredith Association for the Education of Young Children

The Meredith Association for the Education of Young Children is open to all students in Child Development and related fields. It is affiliated with the National

Association for the Education of Young Children. Members are encouraged to attend lectures given by guest speakers and to attend local, state and national meetings. The organization is committed to improving the quality and availability of services for children from birth through age eight.

Paula Parker.....President
Emily Tompson....Vice-President
Sherri Whitley.....Secretary
To be appointed.....Treasurer
Anna Williams.....Reporter
Dana Roberson...Parliamentarian
Amy Tanner.....Public Policy
Dr. Renee Prillaman.....Advisor

Pre-Ministry Group

The Pre-Ministry Group is an organization for students intending to pursue a career in the ministry. Meetings provide an atmosphere of support and encouragement for members. Programs include dinners with visiting Staley, Gullick, and Preston Lecturers as well as discussions with area women serving in the ministry. Any interested student should contact the campus minister's office for information.

To be appointed.....Chairperson
Rev. Sam Carothers.....Advisor

Psychology Club

The Meredith Psychology Club has as its purpose to advance the science of psychology, and to encourage, to stimulate, and to maintain the interest of its individual members in psychology. Special emphasis is placed on community affairs and interscholastic activities.

Allison Ballard.....President
Sally Ann GoodwynVice President
Susan Johnson.....Secretary
Kim Clark.....Treasurer
Rebecca Hodges...Publicity Chair
Carol Simons.....Programs Chair
Beth Schmidt, Tracy CanupMovies Co-Chair
Molly Walters.....Trips Chair
Beckie HinesFundraising Co-Chair
Brice Jones.....Historian
Julie Smith.....Refreshments
Dr. Lyn Aubrecht.....Advisor

Society for Human Resource Management (SHRM)

SHRM is a professional society which allows students the opportunity to gain knowledge and insight into the field of personnel and industrial relations. Meredith's student chapter is affiliated with the Raleigh-Wake County Chapter which has as its members many area

professionals. Society activities include area plant tours, guest speakers, and informative workshops which promote further interest and knowledge of the personnel field.

Anessa Hole.....	President
Paula Hill.....	President-Elect
Amy Johnson, Dee Holland	
.....	Merit Award Co-Chairs

Sociology Club

The Sociology Club is made up of sociology majors and minors and other students concerned with the social issues facing society today. The club addresses one theme each year and tries to learn as much as possible about that issue and how it affects society.

Wendy Parrott.....	President
Jessica Cook.....	Vice President
Heather Bullock.....	Secretary
Andrea Parham.....	Treasurer
Allison King.....	Publicity Chair
Cara McCarthy.....	Program Chair
Dr. Ben Judkins.....	Advisor

Student Foundation

Student Foundation is an organization that works in conjunction with the division of Institutional Advancement to enhance college

relations within all facets of the Meredith community. This organization is responsible for participation in fund-raising activities, alumnae functions, the corporate relations of the college, parent activities, and other official college functions where student representation is needed. Interested rising sophomores, juniors and seniors shall be nominated for membership in the spring.

Heather Beard.....	President
Stephanie Hubbard.....	Vice President, Annual Giving
Gilda Boyd.....	Vice President, Parents Program
Tracy Salter.....	Vice President, Alumnae Affairs
April Dawkins.....	Vice President, Special Programs
To be appointed	Vice President, Corporate Relations
To be appointed.....	Secretary

acquaint her with outstanding educators of the state and nation, and to promote the aims and objectives of modern education. It places primary emphasis on the qualities of dependable character and leadership. The club is under the sponsorship of the members of the education department.

Janice Gunn.....	President
Mandy Dill.....	Vice President
Lucy Lachance.....	Treasurer
Susan Johnson.....	Secretary
Shelly Ward, Rene Bouchard	Publicity Co-Chairs
.....	Dr. Jerod Kratzer..... Advisor

Tomorrow's Business Women

Tomorrow's Business Women, a constituent local organization of Meredith organized in 1943, seeks to promote and to encourage interest in business education, business administration, management, and economics and to develop those qualities which are needed for success in the business world.

All students majoring in business or economics are eligible for membership. Other students who elect courses in business or economics are welcome as associate members.

Student North Carolina Association of Educators (SNCAE), Meredith College Chapter

SNCAE emphasizes ideals in keeping with the great Horace Mann tradition. Established as a project of the National Education Association, it seeks to orient the student to her profession, to

Dues are paid to the treasurer at the beginning of the school year.

Paige Temanson.....President
Amber Faison.....Vice President
Missy McDowell, Jodi Hitchiner
.....2nd Vice-President
Mandy Norman.....Secretary
Heather Beard.....Treasurer

Service Clubs

Astrotekton Service Club

The Astrotekton Service Club provides many opportunities for members to become involved not only with the Meredith community, but also with the Raleigh community. The Astro Service Club is an active sponsor of the Make-A-Wish Foundation and help establish fundraisers to make terminally ill childrens' wishes come true.

At the beginning of the second semester during rush week, all prospective members are invited to a party at which time they earn a great deal about the activities and students in the club and are invited to join.

The Astros' colors are teal, ink and white, and the club symbol is a star. The Astro motto is, "He builds too low who builds beneath the stars."

Monthly meetings are held at which time club functions and fund raising projects are planned and organized.

Tammie George.....President
Anessa Hole....Fall Vice President
Mandy Dill.....Spring Vice President
Wendy Santiago.....Secretary
Trista Schagat.....Treasurer
Erin Hamm.....Historian
Carolyn Moyer.....Service Chair
Olivia Westnedge.....Publicity Chair

Philaretian Service Club

The Philaretian Society is a service organization that believes through their involvement with the community and each other on campus, they will find themselves. The Phi motto is "For this is the journey that we make: to find ourselves."

The purpose of this organization is to provide service to the Meredith and Raleigh communities. The society promotes, through social activity, the intellectual and social aims of the members and promotes close fellowship among the members. The Phis are involved with many service projects like Phi Play Day, Salvation Army Soup Kitchen, and Hospice's

Octoberfest as well as several other service projects during the year. All Phi members are required to participate in at least two service projects per semester.

At the beginning of the second semester a Rush Party is held in order to invite prospective members to join. The Phis sponsor "The Bathtub Ring," a hillbilly singing group. These five students are selected every two years out of the even-numbered classes. The Phi colors are blue and white, and Milton The Bear is the mascot. There are bi-monthly meetings at which there are social activities which provide fun and a spirit of togetherness.

Kristi Narron, Christie BatesCo-Presidents
Shelly Warden.....Vice President
Rene Bouchard.....Secretary
Kelli Currin.....Treasurer
Joy Wilcher, Tricia FrazierService Project Chairs
Ashley Fowler, Emily BoyceFundraising Chairs
Heather Eatmon, Lori LittleRush Chairs
Hannah Simmonds...Social Chair
Sarah GarmhausenCampus Relation Representative
Jennifer Tingen.....Historian
Michele Sirmans.....Publicity
Libby Weber.....Advisor

Publications

The Acorn

The Acorn is the student literary magazine. It is a magazine of creative poetry, prose, and art that aims to encourage students to produce quality work. Published once yearly and distributed free of charge, the Acorn accepts submissions from the student body as well as from the faculty and staff.

Leigh Ann Perkinson.....Editor
Suzanne Newton.....Advisor

The Meredith Herald

The Meredith Herald, the weekly college newspaper, is both a vehicle for keeping the community informed and a permanent record of all that happens at Meredith. It is the medium through which total campus involvement may be expressed, whether through news coverage, letters to the editor, editorials, features, cartoons, or special columns. As readers and as contributors, all members of the Meredith community have both the privilege of and the responsibility to contribute to the success of the paper.

Meredith Herald continued

Amity Brown.....Editor-in-Chief
Gilda Boyd.....Business Manager
Jessica Cook...Editorial/Opinion
Editor
Tracey Rawls.....Layout Editor
Amy Whitt.....Sport Editor
Nan Miller.....Advisor

Oak Leaves

From the beginning to the end, the college yearbook, Oak Leaves, strives to capture the best memories of each of your years at Meredith. In the book, college studies, community living, and activities are portrayed to the fullest. The Oak Leaves shows the beauty of the college campus, the academic departments and faculty, the administrative staff, the classes and their special events, the campus organizations open to Meredith women, and the athletic and social programs offered each year.

Yearbooks of the previous year are provided during the fall semester of each academic year to all full-time students. Students who are not full-time both semesters must pay for a yearbook. Seniors are responsible for having the yearbook mailed to them or for picking it up at the

College before the fall semester ends. Photographers are scheduled by the yearbook staff to photograph students, but it is the student's responsibility to make an appointment, have the appropriate photograph made, and provide additional information.

Amy Clark.....Editor
Carolyn Hill.....Advisor



Constitution of the Student Government Association

Preamble

We, the students of Meredith College, organized as the Student Government Association, desiring to assume our proper share of responsibility and to assist the administration and faculty in advancing the ideals and endeavors of the College, have adopted the following constitution and by-laws.

Article I - Name

The association shall be called the Student Government Association of Meredith College.

Article II - Purpose

The purpose of the association shall be to promote, in cooperation with the administration, the general welfare of the student body; to enact and enforce regulations of the association; to uphold the high ideals of the College; to promote interest in campus affairs; and to supervise all student activities for the best interest of the student body as a whole.

Article III - Authority

The students have freedom in shaping the policies and regulations for student life. In its exercise of its governing powers, the Student Government Asso-

ciation is ultimately responsible to the President of the College under authorization by the Board of Trustees.

Article IV - Membership And Responsibility

Section 1. Membership.

Upon registration at Meredith, all students working toward a degree shall become members of the Student Government Association. Resident students are under jurisdiction of the association in all matters; commuter students are under immediate jurisdiction of the association, except in matters which are under the control of their parents and guardians.

Section 2. Responsibility.

Each student in coming to Meredith College accepts college citizenship involving self-government under the honor code,

which, as defined by the Student Government Association, means that:

Each student is expected to be honest and truthful at all times.

Each student is personally responsible for her own conduct, for her obligation to the college community, and for informing herself of and abiding by the College regulations. If a student breaks a regulation, she is expected to correct her offense by reporting herself to the proper authority: in an academic matter, to the instructor concerned; and in a student government matter, to Solicitor General of the Honor Council.

Each student is responsible for seeing that the honor code is carried out at all times. If she is aware of a violation by another student, she should call this

matter to the attention of that student as a violation of responsibility to the community.

Section 3. Statement of Responsibilities

Each student early in her first semester shall sign a statement concerning her responsibilities as a member of the Student Government Association.

Article V - Officers And Their Duties

Section 1. Officers

The officers of the association shall consist of a president, an executive vice president, vice president, a secretary, a treasurer, the president of commuter students, the Elections Board chair, the Student Life Committee chair, the chair of the Residence Hall Board, and an SGA reporter.

Section 2. Selection Committee

It shall be the function of the Selection Committee to select through an application/interview process all Student Government Association offices not filled during campus wide elections and all student representatives to Meredith College committees. The Selection Committee shall be comprised of the current Student Government

Association president, the newly-elected Student Government Association president, the current Student Government Association executive vice president, the newly-elected Student Government Association executive vice president, and the Director of Student Activities. In the event that the newly-elected Student Government Association president and the current Student Government Association executive vice president are the same person, the current Honor Council chair shall serve as a member of the Selection Committee.

Section 3. Duties

A. President

It shall be the duty of the president of the association to preside over all meetings of the association; to preside over all meetings of the Student Government Executive Committee; to serve as an ex officio member of and regularly attend the meetings of the Honor Council; to attend meetings of the Board of Trustees upon invitation; to serve as a member of the Student Life Committee; to review the minutes of the non-executive branches of the association; to appoint a parliamentarian if she so chooses; and to perform other duties that may fall upon her as president of the association.

B. Executive Vice President
It shall be the duty of the executive vice president of the association to serve as chair of the Senate; to assist the president in all student government affairs; to serve as a member of the Student Government Executive Committee; to preside over all meetings of this committee in the absence of the president; and to assume all other powers and duties delegated by the president of the association. A vacancy which occurs in the office of president shall be filled by the executive vice president.

C. Vice President

There shall be one Vice President-Honor Council Chair. It shall be the duty of the Vice President to serve as chair of Honor Council and as a member of the Executive Committee. She shall also perform other duties that may fall upon her as vice president of the association.

D. Secretary

It shall be the duty of the SGA secretary to perform all secretarial duties for the SGA Executive Committee.

E. Treasurer

It shall be the duty of the treasurer of the association to keep a strict and permanent account of all receipts of the association; to submit the records to the Director

of Student Activities for annual audit; to serve as a member of the Executive Committee; and to perform other duties as necessary.

F. Association of Meredith Commuters President

It shall be the duty of the president of the commuter student organization to preside over all meetings of the commuter students; to serve as a member of the Student Life Committee; and to perform other duties that may fall upon her as president of the commuter students.

G. Elections Board Chair

It shall be the duty of the Elections Board chair to serve as chair of the Elections Board and to perform other duties as necessary.

H. Student Life Committee Chair

It shall be the duty of the Student Life Committee chair to serve as chair of the Student Life Committee and to perform other duties as necessary.

I. Residence Hall Board Chair

It shall be the duty of the Residence Hall Board Chair to serve as chair of the Residence Hall Board; to serve as a member of the Student Life Committee; and to perform other duties as necessary.

J. SGA Reporter

It shall be the duty of the SGA reporter to submit articles to the Herald when deemed necessary by the SGA Executive Committee. She shall be appointed from the freshman class, and shall serve as a non-voting member of the SGA Executive Committee.

Article VI - Student Representatives to College Committees

Section 1. Selections

Students shall be recommended to the Academic Dean to be appointed to the following College Committees: Admissions, Convocation, Curriculum, Honors, Instruction, International Studies, Library, Teacher Education, and Food Service. Recommendations shall be made by application/interview process conducted by the Selection Committee.

Section 2. Duties

It shall be the duty of all student representatives to attend all meetings of their respective committees and prepare a report for the Student Government Association president within one week of the meeting. She shall report in person to the Student Government Association Executive Committee at least once per

semester, or as often as designated by the Student Government Association president.

Article VII - Organization

There shall be a Student Government Executive Committee, a Senate, an Honor Council, a Student Life Committee, an Elections Board, a Commuter Student Association, and a Residence Hall Board.

Article VIII- Student Government Executive Committee

Section 1. Function.

A. It shall be the function of the Student Government Executive Committee to serve as the executive branch of the association. It shall put into effect such changes in the constitution and the regulations of the association as have been approved by the Senate, the Student Life Committee, the Vice President for Student Development, and the President of the College.

B. It shall act as the coordinating body by keeping itself informed of legislative proposals and judicial decisions. It shall discuss overall policy, including problems arising within the association; proposed legislation; and make other recommendations and suggestions

for appropriate action to the proper board.

C. When the circumstances warrant, the Executive Committee shall summon before the Honor Council any member of the association.

D. When the circumstances warrant, a member of the Student Government Executive Committee may institute a residence hall search.

E. It shall be the function of the Student Government Executive Committee to educate the student body concerning form, function, and regulations of the Student Government Association.

Section 2. Membership

The Student Government Executive Committee shall consist of the president of the association; the executive vice president; the treasurer of the association; the secretary of the Executive Committee; and the chair of the Honor Council.

Section 3. Meetings

The Student Government Executive Committee shall meet regularly to consider the business of that body. During the year there may be joint meetings with the Student Life Committee

and Senate as a place where the Executive Committee can go to obtain more student input if the need arises.

Section 4. Quorum

Two-thirds of the members of the Executive Committee shall constitute a quorum.

Section 5. Advisor

The Director of Student Activities shall serve as advisor.

Article IX - Senate

Section 1. Function

A. It shall be the function of the Senate to

1. Receive recommendations concerning changes in the constitution and regulations of the association.

2. Review organizational constitutions.

Club constitution changes will undergo two readings by the Senate. These readings must take place within two consecutive meetings of the Senate. Passage of the constitution requires a quorum vote.

Changes in legislation/regulations and in organizational constitutions may be proposed to the Senate by:

- a. a Senator

b. a student, or
c. the Student Government Executive Committee

After passage by both the Senate and the Student Life Committee, legislation/regulation changes and organizations' constitutional changes will be referred to the appropriate college vice president for consideration and/or approval.

B. In the event that the Senate deems a required Student Government Association meeting necessary, it may require such a meeting.

C. If a proposal is refused by both the Senate and the Student Life Committee, legislation/regulation changes will be referred to the appropriate college vice president for consideration and/or approval.

Section 2. Membership.

A. Voting Members

Three senators elected from each class by the class, two commuter senators, and one WINGS representative who will be the WINGS vice president or her designee.

B. Non-voting Members

The Chair (who shall vote only in case of a tie); the secretary; and the Director of Student Activities or her designee, who shall serve as an advisor. The two-year terms of the faculty representative and

the advisor shall be on a rotating basis.

Section 3. Duties of the Officers

A. Chair

It shall be the duty of the Executive Vice-President of SGA as chair of the Senate to serve as a non-voting member; to preside over all meetings of the Senate; to call any meetings she may deem necessary; and to appoint committees as needed. She shall serve as a member of the SGA Executive Committee.

B. Secretary of the Senate.

It shall be the duty of the secretary of the Senate to record the proceedings of the meetings of the Senate; to submit minutes to the Director of Student Activities; to serve as a non-voting member; and to submit to the Student Life Committee all recommendations of the Senate concerning changes in the constitution and regulations of the association. She will also record all changes concerning the Student Handbook and forward those changes to the Office of the Dean of Students. She shall also be responsible for appointing a senator to submit an article to the *Meredith Herald* when deemed necessary by the majority of the Senate. The Senate secretary shall be selected by the current and newly elected Student Government Vice President and Senate's Faculty Advisor. The selection

shall be made from the rising sophomore, junior or senior class through an application/interview process.

Section 4. Duties of the Members

It shall be the duty of each member of the Senate to serve as a liaison between her constituents and the Senate by attending her constituents' meetings. It shall also be the duty of each member to serve on subcommittees as appointed by the chair.

Section 5. Attendance

Each Senate member will be allowed one excused and one unexcused absence per semester. In the event of an additional absence, she will automatically be relieved of her position on the Senate by a letter from the Senate chairperson. This attendance policy shall apply only to regularly scheduled meetings.

Section 6. Meetings

The Senate shall meet on the first and third Tuesday of each month at a set time and place. The Senate shall hold special meetings when called by the chair.

Section 7. Quorum

Two-thirds of the voting mem-

bers of the Senate shall constitute a quorum.

Article X - Honor Council

Section 1. Function.

A. It shall be the function of the Honor Council to operate under the premise that the accused is innocent until proven guilty through clear and convincing evidence.

B. It shall be the function of the Honor Council to render a verdict and to impose penalties which may withdraw privileges from any member of the association who has violated the Honor Code. The penalties of suspension and expulsion shall be subject to the approval of the President of the College.

C. It shall be the function of the Honor Council to request that any member of the Student Government Association appear before the board at the hearing of a case to give pertinent information. These witnesses shall have no vote.

D. It shall be the function of the Honor Council, upon unanimous vote of the Quorum Bench, to require the holder of any campus office who has not fulfilled the responsibility of that office to withdraw herself from that office.

Section 2. Membership of Honor Council.

A. Voting members: two representatives elected from the Freshman, Sophomore, Junior and Senior classes; two representatives selected from the commuter student body; four faculty members appointed for a two-year term by the academic dean; and the Honor Council chair who shall cast the deciding vote in the event of a tie vote.

B. Non-voting Members: Support Counselor; Solicitor General; Executive Secretary; Secretary; President of SGA (who may cast the deciding vote in the case of a tie vote and the chair has abstained); and the Dean of Students and/or her designee who shall serve as advisor(s).

C. The minimum number of board members present at any hearing shall be nine and shall constitute a Quorum Bench. These shall include the chair, the executive secretary, the SGA President and the advisor(s) as non-voting members, and five voting members comprised of one faculty representative and four student representatives, all to be scheduled for rotating duty by the chair.

Section 3. Duties of the Officers

A. Chair

It shall be the duty of the chair of

the Honor Council to preside over all meetings, to serve as a non-voting member, and to call necessary meetings of the board. She shall serve as a member of SGA Executive Committee and the Review Board.

B. The Vice Chair

The Honor Council shall select a vice chair, giving special consideration to members with seniority, to assist the chair and to preside over the meetings in the absence of the chair. The vice chair shall fill a vacancy which occurs in the position of the chair.

C. Executive Secretary of the Honor Council

It shall be the duty of the Honor Council executive secretary to record the proceedings and decisions of all meetings of the Council. The executive secretary shall also submit written decisions of the Council to the Dean of Students or her designee, the Vice President for Student Development, Solicitor General, Support Counselor, and Chair.

D. Secretary of the Honor Council

It shall be the duty of the Honor Council secretary to inform Council members of upcoming cases. The secretary does not attend Honor Council hearings except in the absence of the Executive Secretary. The secretary

assists with all Honor Council correspondence and the distribution of Council minutes.

E. Solicitor General

It shall be the duty of the Solicitor General to receive complaints of alleged violations, to investigate all complaints to determine whether there is sufficient evidence to prosecute, to formulate charges after consultation with the Dean of Students (if need be), to prosecute charges, and to inform the accused of her rights upon the reception of the complaint. The Solicitor General may appoint and entrust an assistant to carry out minor procedures.

F. Support Counselor

It shall be the duty of the Support Counselor to obtain and handle facts of the accused's case after notification by the Solicitor General that a summons has been served, to make available to the Solicitor General the facts, evidence, testimony, and names of witnesses in order to create an accurate and balanced presentation, and to support the accused in the trial and in meetings with the Solicitor General as she collects testimony.

G. It shall be the duty of the current officers in consultation with the Dean of Students to fill any vacancies which should occur.

Section 4. Appointment Committee

It shall be the function of the Appointment Committee to select through application process the Solicitor General, Support Counselor and secretaries. The Committee shall be comprised of the current Honor Council Chair, newly elected Honor Council Chair, current Review Board Chair, current SGA President, and the Dean of Students. Appointments shall be made during the week following campus-wide elections. When selecting secretaries the Appointment Committee shall also include the current secretaries.

Section 5. Meetings

The Honor Council shall meet regularly to consider the business of that body. When a case is being considered, the Honor Council shall meet to hear and evaluate evidence, render a verdict and impose a penalty if merited. The Honor Council shall not meet during exam weeks except to hear a case involving a graduating senior.

Section 6. Review Board

A. Appeals from Honor Council

From any determination of a violation and imposition of a penalty by the Honor Council,

with the exception of cases involving automatic campus, the student charged may appeal to the Review Board.

B. Membership and Organization

The Review Board consists of five (5) students elected annually by the student body, and three (3) faculty appointed for overlapping three-year terms, all to be scheduled for rotating duty by the chair. The Chair of the Honor Council or her designee shall serve as a non-voting member; the Dean of Students and/or her designee shall serve as a non-voting member, and as advisor(s). A chair and secretary shall be selected from among the student members through interview process by an Interviewing Committee comprised of the Honor Council Chair, Solicitor General, Support Counselor, SGA President and the Dean of Students. Any vacancies in the Board shall be filled through Interview Committee appointment.

C. The actual number of Review Board members present at any appeals hearing may be nine (9).

The Chair of Honor Council and the Dean of Students or her designee shall serve as non-voting members.

D. Quorum

Three (3) student members and one (1) faculty member shall constitute a quorum for an appeals hearing.

Article XI- Student Life Committee

Section 1. Name.

The name of this organization shall be the Student Life Committee.

Section 2. Purpose.

The purpose of the Student Life Committee shall be to direct attention and study to the concerns and well-being of the students at Meredith College. The committee shall give consideration to the social, physical, intellectual, psychological, and spiritual needs of the students. The Student Life Committee may originate amendments to the SGA Constitution in the form of legislation that will require Senate approval. The Student Life Committee shall serve as a forum before which any student or students, faculty or staff may request to appear to discuss matters related to student concerns and student life. The Student Life Committee shall serve in an advisory capacity to the Vice President for Student Development on matters of student life. The Student Life Committee may originate legislation/regulation change and will consider legislation change sent to it by the Senate.

Section 3. Membership

A. Voting Members

The secretary; the SGA President; the Presidents of the Freshman, Sophomore, Junior, and Senior classes; the MCA President, RHB Chair; the MRA President; the MEA President; the Association of Meredith Commuters representative; the WINGS representative; the MIA President; the ABA President; the Publications Board Chair; two Members-At-Large (student representatives holding no elected office, appointed by the Standing Subcommittee); two faculty members who shall serve two year terms; the Director of Student Activities; the Dean of Students, and the Residence Directors (who shall collectively have one vote).

B. Non-voting members:

The chairperson of the Student Life Committee (who shall vote only in the case of a tie), and the Vice President for Student Development who serves as Advisor.

C. In rare cases in which a President has a class conflict that cannot be avoided, a designee may be appointed by that President. This designee will serve on the Student Life Committee for the entire semester.

Section 4. Attendance

Each Student Life Committee

member will be allowed one unexcused and two excused absences per semester. In the event of two unexcused or three excused absences, he/she will automatically be relieved of his/her position on the Student Life Committee by a letter from the Student Life Committee. Upon dismissal, a new member from the constituency of the dismissed will be appointed by the Student Life Committee Chair for the duration of the year. When a member is to be absent, he/she will be expected to provide a substitute, (without vote) so that his/her organization will be represented.

Section 5. Officers

A. The officers of the organization shall consist of a chairperson, a secretary, and a parliamentarian.

B. The chairperson shall be elected from the rising junior or senior class. The secretary shall be appointed by Standing Subcommittee. The Parliamentarian shall be appointed by the Standing Subcommittee.

Section 6. Duties of Officers

A. Chairperson

It shall be the duty of the Chairperson of the Student Life Committee to preside over all meetings of the Student Life

Committee and the Standing Subcommittee; to call any meetings she may deem necessary; and to appoint and oversee all subcommittees. [In the event of her absence, she shall appoint the Parliamentarian of the Student Life Committee to serve as Chairperson for that meeting.] She shall report the activities of the Committee to the SGA at regularly scheduled meetings twice a month. She shall have scheduled bi-weekly meetings with the Vice President for Student Development.

B. Secretary

The secretary shall record and distribute minutes to all Student Life members in addition to the President of the College, the Vice-Presidents for Business and Finance and Academics, and the Senate Chair. She shall also assist the Chairperson in Student Life Committee matters. She shall also record all changes concerning the Student Life Handbook and forward those changes to the Office of the Dean of Students. She shall also submit articles to the Herald for publication when the organization deems it necessary.

C. Parliamentarian

It shall be the duty of the Parliamentarian of the Student Life Committee to advise the Chairperson on questions of procedure in transacting the business of the Student Life Committee. It shall be the duty of the Parliamentaria-

to preside at the meetings in the event of the Chairperson's absence.

Section 7. Advisor

The advisor of the Student Life Committee shall be the Vice President for Student Development. The advisor shall advise the committee on procedure, matters of student life, policy, and shall serve to provide information and guidance in the carrying out of the functioning of the Committee. The Advisor shall also seek information and clarification from the committee on campus issues, concerns, and matters of student life.

Section 8. Committees

A. Standing Subcommittee

The Chairperson shall appoint a Standing Subcommittee which shall function on matters of a routine nature as decided by the Student Life Committee as a whole. Any member of the subcommittee has right of appeal to the Student Life Committee. The Standing Subcommittee of the Student Life Committee is composed of the following members: the Chairperson, the secretary, the President of SGA, Sophomore Class President, one of the two faculty members currently serving on the Student Life Committee (one-year term on the Standing Subcommittee,) and

the Vice President for Student Development, who shall serve as a non-voting member.

B. Special Subcommittees

Special subcommittees may be appointed at the discretion of the Chairperson to study any campus concern and report their results to the Student Life Committee members may be appointed to serve on any subcommittee at the discretion of the Chairperson.

C. Working Subcommittees

The Student Life Committee will have two subcommittees that will be formed at the beginning of the year to investigate and provide proposals for their subcommittee goals. The subcommittees will be Committee 1, dealing with Buildings, Grounds, and Security, and Committee 2, dealing with Academic and Student Affairs.

Section 9. Legislation/ Regulation Authority and Non- Regulatory Recommendations

A. Legislation/Regulations

Legislation is any change in the SGA Constitution. Regulations are guidelines or rules not in the SGA Constitution. Legislation/regulation change may be proposed to the Student Life Committee by:

a. a member of the Student Life Committee,

b. a subcommittee of the Student Life Committee, or

c. any member of the Meredith community.

While being considered, all legislation/regulation will undergo two readings by the Student Life Committee. These must take place within two consecutive meetings of the Student Life Committee. Passage of legislation requires a quorum vote. After passage by both Senate and the Student Life Committee legislation/regulation changes will be referred to the appropriate college vice president for approval.

B. Non-regulatory Recommendations

The Student Life Committee makes recommendations to the appropriate Vice Presidents of the College in matters concerning all non-regulatory areas of student life and advises the Vice President for Student Development and the President of the College on student affairs and concerns.

Section 10. Meetings

A. Regular meetings

The Student Life Committee shall meet on the second and fourth Tuesday of each month at 5:30 p.m. at a set place.

B. Special meetings

Special meetings may be called by the Chairperson. Any Meredith

Student or faculty member may request a special meeting of the Student Life Committee. The request must be written and given to the Chairperson at least two prior to the date the meeting is requested.

C. Special Attendance

1. Any member of the Meredith College community may observe any meeting of the Student Life Committee except when the Chairperson deems the meeting closed. Unless otherwise stated at the beginning of a meeting, the meeting will be considered open.

2. The Student Life Committee may request the special appearance of designated students, faculty or staff when appropriate to the agenda.

3. A student, faculty member, or staff member may request of the Student Life Committee Chair special permission to appear before the Student Life Committee. [Attendance will be at the discretion of the chairperson].

D. Quorum

Two-thirds of the members shall constitute a quorum.

Article XII- Residence Hall Board

Section 1. Function

It shall be the function of the Residence Hall Board to provide a structure for the governance of residence halls and for planning and implementing creative programming and events; to provide opportunity for staff and residence hall student leadership; to discuss residence hall problems, policies, and procedures; to assess student needs and provide leadership in meeting those needs within the residence hall environment; to encourage campus involvement and residence hall unity; and to support and uphold the Meredith College Honor System.

Section 2. Membership

A. Voting Members

The seven residence hall presidents and the resident assistants.

B. Non-voting members

The RHB Chair (except in the case of a tie vote); the RHB Vice-Chair; the RHB Secretary; the RHB Treasurer; and the Dean of Students and/or her designee(s) who shall serve as advisor; and the Residence Directors who shall attend as resource persons.

Section 3. Members and their duties

A. Chair

It shall be the duty of the Chair of the Board to preside over all meetings of the Executive Committee and of the Full Board monthly meeting; to serve as a non-voting member except in the case of a tie-vote; to call any meeting she may deem necessary; to appoint (following the application/interview process and counsel with the advisor) the vice-chair, the secretary, and the treasurer; and to appoint committees as needed. The chair shall meet with the SGA President early in the fall semester to help determine a budget for RHB. She shall serve as a member of the SGA Extended Executive Committee and shall report to the SGA President at regularly scheduled bi-monthly meetings. She shall serve as a voting member of the Student Life Committee. She, along with the Executive Committee, shall plan and preside over the meeting of the Full Board on the last Monday night of each month.

B. Vice-Chair

The RHB Chair shall select (following the application/interview process) a vice-chair, who is not presently a member of the RHB Executive Committee, to preside over all meetings of the Executive Committee and the Full

Board in the absence of the chair; to serve as a non-voting member except in the case of a tie when the chair is absent and to perform all other duties when the chair is absent. The vice-chair shall be directly responsible for gathering supplies, providing workers, monitoring the use of resources, and maintaining cleanliness in the Resource Room. The vice-chair shall also be responsible for any responsibilities delegated to her by the Chair. A vacancy which occurs in the Office of the chair shall be filled by the vice-chair.

C. Secretary

It shall be the duty of the secretary to record the proceedings and decisions of the Executive Committee and of any RHB business session. It shall be the duty of the secretary to properly distribute the Executive Committee's minutes to each committee member as well as the Vice President for Student Development, the Dean of Students, the Director of Student Activities, the SGA President, and other specified individuals. The secretary shall serve as a non-voting member; and assist the vice-chair in managing the Resource Room; and be responsible for any other duties delegated to her by the chair.

D. Treasurer

It shall be the duty of the treasurer to manage the budget of RHB; to

allocate money to the members of RHB in accordance with the budget; to meet monthly with the Director of Student Activities to balance RHB's books; to receive P.O. requests and to have requests approved by the Director of Student Activities; to receive requests for work to be done in Central Services and to monitor RHB's Central Service account. It shall be treasurer's duty to submit a bi-annual financial report to the Director of Student Activities; to serve as a non-voting member; to aid the vice-chair in managing the Resource Room; to work closely with the SGA Treasurer; and to be responsible for any other duties delegated to her by the chair.

E. Residence Hall Presidents

It shall be the duty of the Residence Hall President to exhibit a strong leadership role in her residence hall and to program, with the input of the resident assistants and the Residence Director, activities for her residence hall; to organize and facilitate one social per semester and one service-learning project, which involves learning about a program or issue and then participating in an activity which deals with the chosen issue or program, with the coordination of the Resident Assistants to ensure residence hall unity; to formulate and work with a residence hall council; to coordinate fire drills; to

assist SGA Executive Officers as requested with hall searches; to assist in the management and supervision of the Resource Room; and to promote a quality and positive residence hall atmosphere and ambiance, working very closely with the Residence Director.

F. Resident Assistants

It shall be the duty of the Resident Assistant to serve as the liaison between her respective hall and RHB; to assist with residence hall programming; to perform duties outlined in the Resident Assistant job description and manual; to maintain a close working relationship with her Residence Director and Residence Hall President.

Section 4. Residence Hall Board Executive Committee

A. Membership

1. Voting members

The seven residence hall presidents.

2. Non-Voting members

Chair, vice-chair, secretary, treasurer, and the Dean of Students or her designee(s) who shall serve as advisor(s).

B. Meeting and Attendance

1. RHB Executive Committee shall meet bi-monthly at a regularly scheduled time and may be called into session

whenever deemed necessary by the Chair.

2. RHB Executive Members shall be permitted one excused absence per semester. Unexcused absences in excess of two shall result in the automatic termination of her position. Vacancies shall be filled by appointment by the chair following the application/interview process and consultation with the advisor. This attendance policy shall apply only to regularly scheduled RHB Executive Committee meetings. When a member is to be absent, she shall provide a substitute (without a vote) to represent her Residence Hall.

3. All RHB Executive Committee members shall attend the Monday evening 5:30 pm staff meetings of the Residence Life Staff. Residence Hall Presidents shall attend the 6:30pm Residence Hall staff meeting in their respective Residence Hall. Excessive absences from staff meetings shall be reviewed by the Executive Committee to determine the need for disciplinary action.

C. Quorum

Two thirds of the voting members of the RHB Executive Committee shall constitute a quorum.

Section 5. RHB Full Board.

1. Meetings

The Residence Hall Board shall meet monthly to consider the business of the Board. This meeting shall be held in conjunction with the regularly scheduled 5:30 pm Residence Life Staff Meeting. This meeting shall be planned and facilitated by the Executive Committee under the leadership of the chair and shall be a forum for ideas, problems, information exchange, and may include a time for fellowship.

2. Quorum

Two-thirds of the voting members of RHB shall constitute a quorum of the Full Board.

Section 6. Advisor

The Advisor(s) of the Residence Hall Board shall be the Dean of Students and/or her designee(s).

Article XIII - Association of Meredith Commuters

Section 1. Function

It shall be the function of the Association of Meredith Commuters to provide the opportunity for Meredith's commuter student population to meet on a regular basis to discuss issues and policies concerning commuter students, and to provide a support group for commuter

students in campus activities. The Director of Student Activities or her designee shall serve as advisor.

Section 2. Officers and Their Duties

A. President

It shall be the duty of the president of the Association of Meredith Commuters to preside over meetings of the commuter students and executive board. The president will serve on the Student Life Committee. The president shall report to the Student Government Association President at regularly scheduled meetings twice a month, and will perform the duties that may fall upon her as the President of the Association of Meredith Commuters.

B. Vice President

It shall be the duty of the vice president of the Association of Meredith Commuters to preside over meetings of the commuter students in the absence of the president of the association, to appoint committees as needed, to reserve speakers when necessary, and to assist the president in all commuter student affairs. A vacancy in the office of the Association of Meredith Commuters President shall be filled by the vice president.

C. Secretary

It shall be the duty of the secretary of the Association of Meredith Commuters to record the proceedings and decisions of all the meetings of the commuter student and executive board; to distribute the minutes to the Student Government Association President, Association of Meredith Commuters Advisor, Vice President for Student Development, Dean of Students, and other specified individuals; and to be responsible for all necessary correspondence.

D. Treasurer

It shall be the duty of the treasurer of the Association of Meredith Commuters to be responsible for getting refreshments when necessary, to plan social events, and to be responsible for planning the luncheons that are sponsored by the Association of Meredith Commuters.

E. Social Co-Chairs

It shall be the duty of the social co-chairs of the Association of Meredith Commuters to be responsible for making publicity for the commuter meetings and other events that the Association of Meredith Commuters sponsor and to distribute them to designated areas. The publicity chair is to be designated as the *Meredith Herald* reporter, which requires the submitting of reports of the

activities and upcoming events of the commuter students.

F. In the week following the second slate election of the president and vice president of the Association of Meredith Commuters, a meeting of the commuter students shall be held for the election of the following officers and representatives:

- 1. Secretary** (See above.)
- 2. Treasurer** (See above.)
- 3. Social Co-Chairs** (See above.)
- 4. Publicity Chair** (See above.)

5. Senate representatives

It shall be the duty of these two representatives to attend Senate meetings of the Student Government Association.

6. Elections Board Representative

It shall be the duty of this representative to attend the meetings of the Elections Board and to make regular reports to the Association of Meredith Commuters concerning the activities of this board.

7. Honor Council Representatives

It shall be the duty of these representatives to attend all

Honor Council hearings requested.

If the positions listed above are not filled by the end of the week of the second slate election, they will be appointed by the new and current presidents and vice presidents.

Section 3. Meetings

There shall be a meeting of the commuter students bi-weekly and whenever deemed necessary by the president of the Association of Meredith Commuters. A meeting must be called by her upon the written request of 10 percent of the commuter students or at the request of the Student Government Executive Committee. There shall also be a meeting of the executive board called by the president at least once per month.



By-Laws

Article I - Elections Systems

Section 1. Elections Board.

A. Membership

There shall be an Elections Board composed of a chair elected by the student body, two representatives selected by each class, and two commuter representatives. A secretary shall be selected by a committee composed of the current Elections Board chair, the newly-elected Elections Board chair, and the current secretary. The Director of Student Activities or her designee shall serve as advisor.

B. Duties

1. It shall be the duty of the Elections Board to supervise the process of campus-wide elections.
2. It shall be the duty of the Elections Board to supervise all class elections.
3. It shall be the duty of the Elections Board to check the eligibility (academic and social), classification, and point status of all students who file for office,
4. It shall be the duty of the Elections Board Chair to report the activities of the Board to the president of SGA.

Section 2. Methods of Filing.

A. Students shall file for candidacy with the Elections Board prior to the date specified by the Elections Board. Campaign posters are allowed provided they meet the regulations set by the Elections Board.

1. Each candidate may have two posters, not to exceed 11 x 14 inches, on each hall, (making a maximum total of eight per residence hall) in addition to those on students' doors.

2. No posters or table fliers are allowed in the dining hall or on doors entering the dining hall. Also, no posters are allowed in class buildings, Johnson Hall, or on any glass door entering Cate Center or the Library. Table tents are allowed in Le Greenhouse and dining hall.

3. Flier distribution at each door in the residence hall and door campaigning are allowed.

4. Specialty campaigning must be cleared with the Elections Board,

B. Candidates will file for various offices according to the following:

1. Campus-wide Election
Student Government

Association President*

Executive Vice President of
SGA*

Chair of Honor Council*

Treasurer of SGA*
Secretary of SGA
Chair of Elections Board*
President of Association of
Meredith Commuters**#
Chair of Residence Hall Board*#
Chair of Student Life Committee*
Meredith Christian Association
President*
Meredith Christian Association
Vice President*
Meredith Entertainment
Association President*
Meredith Entertainment
Association Vice President*
Meredith Recreation
Association President*
Meredith Recreation
Association Vice President*
Residence Hall Presidents (7)
Vice President of Association of
Meredith Commuters**#
Review Board Members (5)
Chief College Marshal (+)
Chief Student Advisor

2. Class Elections

Class President*
Class Vice President*
Class Secretary*
Class Treasurer*
Class Historian*
Class Cornhuskin' (Co-)Chair(s)
Class Stunt (Co-)Chair(s)
Honor Council Representatives
(2 per class)
Elections Board Representatives
(2 per class)
Class Marshals (2 per class)
Class Senators (3 per class)

*Students who file for these offices are required to present a speech to the student body prior to the voting of the particular election which pertains to that office.

(**) Resident students may not file for these offices.

Commuter students may not file for these offices.

(+) The Chief College Marshal must have served as a marshal at Meredith at least one year prior to this selection.

Co-Chair positions shall be limited to Cornhuskin' and Stunt.

C. Students ineligible for filing.
A student who is on reprimand or probation with reduction of social privileges, or a rising junior or senior who does not have at least a 2.25 GPA, or a rising sophomore who does not have at least a 2.0 GPA, may not hold any of the positions previously specified in Section 2, Part B. Students who will not be attending classes at Meredith during both semesters of the term of office are also ineligible to file. Should circumstances prevent an elected officer from attending classes at Meredith during her term, she must notify the Student Government Executive Committee as soon as she is

aware of this situation. Any student who files for a residence hall office must have lived in the residence hall for at least one full semester immediately preceding the elections. Likewise, any student who files for a commuter office must have been a commuter student at least one full semester immediately preceding the election.

D. Classification of Offices

Candidates will file for various offices according to the class status outlined below:

1. The following are to be elected from the incoming Senior Class:

President of Student
Government Association
Chief College Marshal
Chief Student Advisor
Presidents of the Senior
Residence Halls

2. The following are to be elected from the incoming Junior Class:

Executive Vice President of
Student Government
Association
Treasurer of Student
Government Association
Presidents of Junior Residence
Halls

3. The following are to be elected from the incoming Senior or Junior Class:

President of Meredith Christian
Association

President of Meredith Entertainment Association
President of Meredith Recreation Association
Chair of Honor Council
Chair of Residence Hall Board
Chair of Elections Board
Chair of Student Life Committee
President of Association of Meredith Commuters

4. The following is to be elected from the incoming Senior, Junior, or Sophomore Class:
Vice President of Meredith Christian Association

5. The following are to be elected from the incoming Junior or Sophomore Class:
Vice President of Meredith Entertainment Association
Vice President of Meredith Recreation Association
Vice President of Association of Meredith Commuters

6. The following are to be elected from the incoming Sophomore Class:
Secretary of SGA Executive Committee
Presidents of Sophomore Residence Halls

E. Policy for Major Offices
No student shall hold more than one major campus office during a school term. Those offices

classified as major offices are listed below:
Student Government Association President
Executive Vice President of SGA
Chair of Honor Council
Chair of Residence Hall Board
Chair of Student Life Committee
Chair of Elections Board
Secretary of SGA Executive Committee
Residence Hall Presidents
Chief Student Advisor
Treasurer of Student Government Association
President of Association of Meredith Commuters
Vice President of Association of Meredith Commuters
President of Meredith Entertainment Association
Vice President of Meredith Entertainment Association
President of Meredith Christian Association
Vice President of Meredith Christian Association
President of Meredith Recreation Association
Vice President of Meredith Recreation Association
Class Presidents
Vice Presidents
Class Senators

Section 3. Elections Procedure

A. Validation of Elections

For any election to be valid, the Elections Board must supervise the election.

B. Validation of Ballots
Valid ballots must include every candidate's name and a line for write-in candidates for each office listed.

C. Eligibility to Vote

All students enrolled at Meredith at the time elections and run-offs are held are eligible to vote.

D. Election

1. Majority vote is 51% of the total number of ballots returned and constitutes election in all cases except the following:
 - a. When the number of candidates is the same as the number of positions for a particular office, and the candidates have more votes than any write-in candidate, the candidates are elected.
 - b. When the number of candidates with a majority (51%) exceeds the number of positions for a particular office, candidates with 51% shall be voted on in a run-off election. This procedure is possible only for offices with more than one position (example: senators).
2. Run-off

a. Eligibility for Run-off

1. In the case a run-off is needed for offices with one position, the following vote-

tallying procedure shall be used. Using each prospective run-off candidate's total votes, begin with the highest total and add in respective order towards the lowest total until their combined total equals 51% or more of the votes cast (Example: A had 55 votes; B had 60 votes; C has 61 votes; and D has 59 votes). If the majority of the ballots returned is 125 (51% of 245 returned votes), 61 votes and 60 votes would first be added. This does not reach the majority, therefore, 59 votes would be added to the previous total, now equaling 180 votes which goes over the majority (therefore, candidates B, C, and D would be in the run-off).

2. In the case of a tie vote for the last candidate to complete the 51%, all tied candidates will be included in the run-off election.

3. If 51% is not attained by any candidate, in offices with more than one position, all candidates will be in the run-off.

4. If 51% is attained by one candidate, in offices with more than one position available, then all remaining candidates will be in the run-off.

b. Election Run-off Decision
The election run-off will be by plurality, which is a margin of one or more votes.

c. In the event of a tie in the election run-off, the tie will be referred to the Advisory Council for a decision by secret ballot. The Elections Advisory Council decision is final.

d. Candidates total votes will not be disclosed unless by written request by the candidate, who may receive only her total.

e. By written request to the Chair of the Elections Board, a candidate may request within 24 hours of the posting time of the results a recount of the votes for the office for which she filed. At that time, the Chair will contact the members of the Elections Board, the Advisor, and the involved candidates. (If it occurs during class elections, the Chair will only contact those members of the Board that represent that particular class.) The members of the Elections Board, in the presence of the Elections Board Chair and the Elections Board Advisor, will then recount the votes of that particular office. The Elections Board Chair will contact the candidates in question to inform them of the recount results. The results of the recount shall be

considered final and shall be posted.

E. Appointments

Unfilled offices shall be filled through an open application and interview process within each organization. Class status may be disregarded for appointments, except in class offices. Appointed rising sophomores must have a 2.0 GPA and rising juniors and seniors must have a 2.25 GPA, while all must fulfill other election requirements. If no one applies for unfilled positions, the senior officer of the organization, in consultation with the advisor, has the power of appointment. The Elections Board must be notified one week after class elections regarding said appointments. If the offices of Chief Student Advisor or Chief College Marshal are unfilled, the SGA Executive Committee shall appoint these.

Section 4. Election Contests

A. Election Advisory Council

1. Membership

The Election Advisory Council will be composed of the Elections Board Chair (non-voting mediator), the Elections Board Advisor (non-voting), and the SGA Executive Committee.

2. Duties

a. It shall be the duty of the Election Advisory Council to

investigate and rule on any election contestation.

b. It shall be the duty of the Election Advisory Council to make sure correct contesting procedures are followed.

c. It is the duty of the Election Advisory Council to see that contesting procedures are handled expediently but not at the expense of fair and just decision.

d. It is the duty of the Election Advisory Council to notify the Elections Board, the involved candidates and the contestants of the decisions reached.

e. It shall be the duty of the Election Advisory Council to cast the deciding vote by secret ballot in the event of a tie in a run-off election.

3. Powers

a. The Election Advisory Council shall have the power to uphold or overrule the Elections Board's decision in the event of contestation.

b. The Election Advisory Council shall have the power to uphold the contestation and proposed solution of the contestants and instruct the

Elections Board to act accordingly.

c. The Elections Advisory Council shall have the power to uphold the contestation but propose a reasonable compromise to be executed by the Elections Board.

d. The decision made by the Election Advisory Council is final.

B. Eligibility

Any voter(s) or candidate(s) may contest an election.

C. Procedures

1. A written notice of contest must be given to the Elections Board Chair within 24 hours of the official posting time.

2. The notice of contestation must include:

a. Exactly what about the election is being contested.

b. The reasons of the contestation.

c. The name(s) of the contestant(s). The first name listed will be recognized as the chief contestant.

d. The contestant's proposed solution to the action or ruling being contested.

3. The Elections Board Chair must expediently contact the following:

a. All the Elections Board members.

b. All the involved candidates.

c. The SGA Executive Committee.

d. The Director of Student Activities or her designee.

4. The Elections Board Chair must call a meeting of the Elections Advisory Council within 48 hours of the notification of the contestation.

a. No involved contestor or candidate may participate in this meeting without invitation from the council.

b. No contestor or involved candidate may under any circumstances be involved in the voting of the meeting.

5. The chief contestor and involved candidates must expediently be sent a written notification of the decision reached by the Election Advisory Council.

Section 5. Vacancies

A. A vacancy in the office of

president or chair of any branch of SGA shall be appointed by the SGA Executive Committee, except for the associations which have an elected vice president, who shall fill the presidency.

B. A vacancy in the position of resident hall president which occurs during the summer shall be filled by appointment by the president of SGA and the chair of the Residence Hall Board after consultation with the Dean of Students.

Section 6. Assumption of Duties

Officers shall assume their duties after the installation which shall be no later than April 30, with the exception of Honor Council which shall train during April and May, and assume their duties in August.

Section 7. Removal from Office

A. An elected or appointed rising sophomore must maintain at least a 2.0 cumulative GPA during her term, or her term in office will be terminated. An elected or appointed rising junior or senior must maintain at least a 2.25 cumulative GPA during her term, or her term in office will be terminated.

B. Upon request from the president/chair or advisor of an

organization, it will be the function of the Honor Council upon unanimous vote of its Quorum Bench, to require the holder of any campus office who has not performed her duties as outlined in her job description to withdraw from that elected campus office.

Article II- Meeting, Order For Business, And Quorum

Section 1. Meetings of the Association

A. Scheduled Meetings. The ten o'clock hour on the first, third, and fifth Fridays shall be reserved for the purpose of student forums or special meetings to be presided over by the President of the Association in conjunction with the Senate Chair.

B. Called Meetings. The president of the Association may call a meeting of the Association at any time. A meeting must be called by her at the written request of 10 percent of the members. This request must state the object of the meeting. In the event that the Senate deems a required Student Government Association meeting necessary, it may require such a meeting.

C. Course in Freshman and Transfer Training.

There shall be a special course of training in student government

for the freshmen and transfer students at the beginning of their first semester. Attendance at these meetings shall be required. One call down will be given for failure to attend. An examination shall be given at the end of the course.

Anyone failing to take the test or failing the test the first time will be given a second chance to pass it. Failure to take it or failure to pass it a second time will result in two call downs. One additional call down will be given each week the girl does not take the test or fails it.

Section 2. Order for Business

All business meetings of the Association and its governing bodies shall be conducted according to Robert's Rules of Order as revised in the by-laws.

Section 3. Quorum

One-tenth of the members of the Association shall constitute a quorum for the transaction of ordinary business if a quorum is not present and if the one-tenth rule is invoked by the student government president and approved by a majority of those present.

Article III- Procedures

Section 1. Legislation/

Regulation Procedure

A. Origin of Legislation/Regulation Proposals

Legislation/Regulation proposals shall originate in either the Senate or the Student Life Committee.

Proposals may be submitted:

1. To the Senate by:

- a. a Senator
- b. a student or
- c. the SGA Executive Committee

2. To the Student Life Committee by:

a. a member of the Student Life Committee

b. a subcommittee of the Student Life Committee or

c. any member of the Meredith community

B. Consideration of Legislation/ Regulation Proposals

1. Consideration by the Senate and the Student Life Committee

All proposals will be submitted to one body for approval and will then be sent to the second body for approval. When both the Senate and the Student Life Committee have approved the legislation/regulation by a 2/3 vote, the legislation/regulation will be sent to the appropriate

college vice president for approval.

a. 1. If not voted upon in the body where it originates within three academic weeks, the proposal dies.

2. If not voted upon in the second body within three academic weeks after being submitted to the body, the proposal is automatically approved.

b. 1. If vetoed or amended by the second body, the proposal returns to the originating body.

2. The proposal may be submitted by the originating body to the second body as many as two times.

c. 1. In the event of a second veto by the second body, a conference committee will be appointed by the chairs of the bodies to study the proposal and reach a compromise within an academic week of the committee's formation.

2. A proposal from the conference committee will be submitted to the originating body to follow the legislation/regulation procedure with the following exceptions:

a. 1. If vetoed by the originating body, the

proposal dies.

2. If vetoed by the second body, the proposal will be sent back to the conference committee for its second and final consideration before being resubmitted to the originating body.

3. If vetoed a second time by the second body, the proposal dies.

b. Neither body may amend the conference committee's proposal.

2. Consideration by the appropriate college vice presidents

All proposals will be submitted to the appropriate college vice president after approval by both the Senate and the Student Life Committee.

a. All legislation will be submitted to the Vice President for Student Development

1. If legislation is approved it shall be sent to the appropriate channels through which it will take effect.

2. If amended by the Vice President for Student Development, the proposal goes back first to the originating body and upon approval then to the second

body. An explanation of the Vice President for Student Development's action must be sent to the Senate, the Student Life Committee, and the SGA President.

3. If legislation is vetoed, the Vice President for Student Development will inform the originating body of the rationale for the veto. With this information the originating body can improve future deliberations.

4. If legislation is not acted upon within a two week period, a special conference of the Senate Chair, the Student Life Committee Chair, the SGA President, and the Vice President for Student Development to discuss the legislation shall be called by the chair of the originating body the following week.

b. All regulation shall be submitted to the appropriate college vice president.

1. If regulation is approved, it shall be sent to the appropriate channels through which it will take effect.

2. If amended by a college vice president, the regulation goes back first to the

originating body and upon approval to the second body. An explanation of the college vice president's action must be sent to the Senate, the Student Life Committee, and the SGA President.

3. If regulation is vetoed, the appropriate college vice president will inform the originating body of the rationale for the veto. With this information the originating body can improve future deliberations.

4. If regulation is not acted upon within a two week period, a special conference of the Senate Chair, the Student Life Committee Chair, the SGA President, and the college vice president to discuss the regulation shall be called by the chair of the originating body the following week.

Section 2. Judicial Procedure

A. Preliminary Procedure

This procedure shall be followed by the Honor Council in the preliminary investigation of cases.

1. Initiation of Charges

a. When an accusation is made to the Solicitor General by a member of the College community (any

student, faculty member, administrator, staff member, or person directly serving the College), a thorough investigation of the charges shall be undertaken by the Solicitor General.

b. Formal charges following investigation shall be served on the accused by the summons signed by the Solicitor General.

c. The summons shall be delivered to the accused by the Solicitor General in person, in private, and in writing at least seven days prior to the time set for trial.

d. The summons shall specify the charge, the time and place of trial.

e. The Solicitor General shall notify the secretary who shall then notify the chair, Support Counselor, and the Dean of Students of the initiation of formal charges.

f. Prior to any discussion of the alleged offense between the accused and the Solicitor General, or any college official investigating the matter, the accused shall be informed of her rights. Failure to inform the accused of her rights shall cause all incriminating statements made by her prior to such time

to be inadmissible in any proceeding on the alleged offenses.

g. The Solicitor General shall present the accused with the alternatives open to her in responding to the formal charge after informing her of the following rights granted under this instrument:

1. The right to written notification of hearing, time, place, and charge before the hearing.

2. The right to be presumed innocent until proven guilty through clear and convincing evidence.

3. The right to refuse to respond to questions that would tend to be self-incriminating.

4. The right to a fair, impartial, confidential trial.

5. The right to a speedy trial.

6. The right to the services of the Support Counselor, if she so chooses, or a counsel of her own choosing from among the students presently enrolled at the College who have no formal legal training.

7. The right to present material and character witnesses from members of

the Meredith College community only, and to testify and present evidence in her own behalf. Written testimony from off-campus persons may be presented at the hearing.

8. The right to separate trial upon request.

9. The right to know the evidence and to face witnesses testifying against her.

10. The right to question any material witnesses or to challenge and rebut any evidence.

11. The right to plead innocent without fear of being tried for lying in relation to that plea if proven guilty. (This does not disallow being tried for lying if the accused lies in order to support a plea.)

12. The right to a tape of the presentation at the hearing, if notification is given within 48 hours of the trial, for the benefit of the accused in an appeal to the Review Board.

13. The right to immediate oral notification of the Honor Council's decision regarding verdict and penalty. If the accused is not waiting, the

chair will write or call the accused person at the first opportunity. The accused will receive a written notification of verdict and penalty from the secretary.

14. The right to be free from re-trial under this procedure for the same offense, after acquittal under this procedure.

15. The right to submit an appeal within 48 hours of the Honor Council hearing.

16. The right to waive any of the above rights after explanation of the possible consequences, provided that the waiver is made of the accused's own free will and in writing.

h. If the accused fails to appear before the Honor Council and the Honor Council chooses to proceed with the hearing, all hearing-related rights shall be automatically waived, and the defendant may be subject to a more severe penalty if deemed appropriate by the council.

i. In response to the accused's right to the service of the Support Counselor:

1. If the accused waives her right to the service of the Support Counselor, the

Solicitor General and the accused shall have the preliminary conference at which time the Solicitor General shall obtain the facts of the case and a plea from the accused. (This is the end of preliminary procedure if the accused waives this right.)

2. If the accused exercises her right to the service of the Support Counselor, the Support Counselor and the accused have a preliminary meeting to discuss the facts and determine the plea. The next step in this case is the preliminary conference.

3. Service of a Support Counselor is not available during the summer.

2. Preliminary Conference

a. In order to enable the accused to prepare a defense, a preliminary conference must take place at least ninety-six (96) hours before the trial. However, upon request for waiver by the accused, trial may be held in a period either less than or greater than ninety-six (96) hours. Request for departure from the time requirement shall be filed by the accused with the Solicitor General.

b. The Support Counselor and the accused shall meet with the Solicitor General for the

preliminary conference within twenty-four hours following the serving of the summons, at which time the plea and facts shall be presented to the Solicitor General. The Solicitor General shall explain the charge and the nature of the evidence against the accused.

c. The plea presented to the Solicitor General during the preliminary conference cannot be changed within the immediate twenty-four hour period prior to the hearing.

d. Upon revelation of the facts of the case, any material or character witnesses shall be served with a written summons by the Solicitor General and the Support Counselor to appear at the hearing. Failure to comply with such a summons is a violation of the Honor Code and shall be treated as such. No witness may appear in a hearing who has not been officially summoned by the support counselor or the Solicitor General.

B. Jurisdiction

1. After completion of the preliminary procedures, the case is presented to the Honor Council. During the presentation of a case, any member of the Honor Council may question a student but only in

areas directly related to the case. The five voting members of Honor Council, who serve on a rotating basis shall determine the verdict, and render appropriate penalties by simple majority. In the event of a tie vote on either accepting a plea or rendering a decision by voting members of the Honor Council, the Chair of the Honor Council shall cast the deciding vote. In case the Chair should abstain, the SGA President will cast the deciding vote. The accused is notified of the verdict and penalty in writing as quickly as possible by the secretary of Honor Council. The secretary of the Honor Council also notifies the accuser (in an academic case, the professor involved) and the Dean of Students of the verdict and penalty. In the event of suspension or expulsion, if after a 48-hour period following her notification the student has not appealed, the decision will be submitted to the President of the College for final approval.

2. The student may appeal any Honor Council decision except cases involving an automatic campus or cases of remand or cases resulting in an Honor Council penalty of five call-downs or less. The route of appeal begins with the Review Board, whose action is final

except in cases of remand or cases involving suspension or expulsion. Only cases involving suspension or expulsion may be appealed beyond the Review Board to the President of the College.

3. A tape will be made of the hearing (not including the deliberation), and the accused will be allowed a copy at her own expense. This tape is for the benefit of the accused in an appeal to the Review Board. If she fails to give notice of desiring a copy of the tape within 48 hours of oral notification of the Honor Council verdict and penalty, the tape will no longer be made available to the student.

4. In the event that a student fails to respond to her summons to appear before the Honor Council, the Honor Council may choose to proceed with the hearing without the defendant present. Such action by the defendant shall be considered a violation of the Honor Code and deserving of a penalty.

Section 3. Review Board

A. Method of Appeals to Review Board

A student may appeal to the Review Board by giving written notice of her appeal to the Dean of Students within 48 hours of the

Honor Council hearing. The notice of appeal must plainly identify the charge from which the appeal is taken and state the reason for the appeal.

The Review Board hearing shall occur on the Friday following the receipt of the notice of appeal unless pre-empted by another student appeal, in which case the hearing would be held during the following week.

B. Record of Appeals

The appeal is considered solely on the record of the Honor Council proceedings. (This record consists of the summons, the digest of proceedings, and the tape recording of the proceedings. The Honor Council Secretary shall be responsible for making the Honor Council records available to the Review Board 48 hours before the review.)

C. Consideration of Appeal; Scope of Review

1. Consideration of Appeal

The Review Board shall consider the appeal based solely on the record. It shall not receive any new evidence. It may permit written briefs, oral arguments, or both, by the student charged or the Support Counselor, and the Solicitor General upon their requests. Such briefs and arguments shall be confined to matters considered by the Review Board to be

within the scope of its review as defined in the following paragraph. Appellant shall have a maximum of five minutes to present her appeal.

2. Scope of Review

Review of hearing is confined to the questions: (1) whether there is clear and convincing evidence in the record to support the verdict and/or penalty; and (2) whether the hearing was free of substantial error prejudicial to the student charged which would have affected the outcome. Review of the penalty imposed is confined to the question of its essential appropriateness in total context.

D. Determination of Appeal; Notice of Action

1. Determination of Appeal

Members of the Board sitting on an appeal shall review all records of the Honor Council proceedings and any written briefs. The members sitting on a appeal shall together then hear such oral arguments as are received, and the Board shall reach a decision. A majority vote shall decide the action on the appeal both in respect of the finding of violation and of the imposition of penalty. Decision shall be rendered within seven (7) days after receipt of the appeal unless an extension is deemed necessary by the Review Board.

2. Notice of Action

Written Notice of Action taken on an appeal shall be given in person by the secretary of the Board to the student charged within 24 hours of the Board's Decision.

E. Action Available to Review Board

On the basis of its review of the record and its consideration of any briefs and arguments received, the Review Board may: (1) affirm both the findings of violation and the penalty imposed; (2) remand for a rehearing if it determines that substantial error prejudicial to the student charged on the question of violation was committed at the hearing; (3) reverse and dismiss the charge if it determines that there is not substantial evidence on the record to support a finding of violation; (4) affirm the finding of violation, but reduce the penalty to one deemed more appropriate than that imposed; or (5) where violation was admitted, reduce the penalty to one deemed more appropriate.

F. Finality of Action on Appeal by Review Board

The action of the Review Board is final except in cases of remand, and except for the right of the student charged to appeal to the President of the College in cases provided in paragraph G.

G. Appeal to President of the College

In cases wherein the Review Board affirms a penalty of suspension or expulsion, the student charged may appeal the penalty to the President of the College within 48 hours of the Review Board's decision. The student shall present her appeal in writing to the Vice President for Student Development who shall then present the appeal accompanied with relevant case documents to the President. Review is based solely on the record of the appeal presented before the Review Board, plus any written brief filed with the Review Board by the student charged. The President of the College may, in conference with the student charged, hear and consider oral argument but may not consider any new evidence. Review by the President of the College is confined solely to the question of the appropriateness of the penalty in total context. The President of the College shall reach a decision and give formal written notice within ten days after receiving the notice of appeal. He may affirm the imposition of penalty by the Review Board or change it to one deemed by him to be more appropriate. The action of the President of the College is final.

Section 4. Student Life Committee Procedure

A. The SLC forwards reports and approved legislative proposals to the Vice President for Student Development. After the approved recommendations have been acted upon, the status of the recommendations and the actions taken shall be reported by the Vice President for Student Development.

B. The Student Life Committee shall invite persons to come and express concerns about aspects of Meredith student life. This is the fact finding authority of the Student Life Committee.

C. The committee acts as an advisory agency to the Vice President for Student Development and to the President of the College, and acts as a policy suggesting body when the situation warrants.

D. The Student Life Committee seeks ways to rid itself of routine matters which should be handled by its subcommittee. The committee is informed by the chairman in advance of all topics on the agenda and suggests routine topics for consideration by its subcommittee.

E. The subcommittee chairman will report to the Student Life Committee on final actions taken by the subcommittee; these

recommendations will be forwarded to the Dean of Students, the Vice President for Student Development, and to the President.

Article IV - Amendments

An amendment may be proposed by a Senator, a petition of the student body, the Executive Committee or the Student Life Committee. Ratification of an amendment shall require approval by the Senate, the Student Life Committee, and the Vice President for Student Development.



Undergraduate Academic Calendar

Fall Semester 1992-93

Arrival of new students
 Registration
 Freshmen register: 5:30 p.m. classes begin
 Opening Convocation
 Last day to drop a course without paying
 Last day to add a course
 Labor Day Holiday
 Last day to make grading changes
 Last day to drop with a "W" grade
 Midterm: Autumn recess begins at 5:00 p.m.
 Classes resume at 8:00 a.m.
 Midterm reports due at Noon
 Cornhuskin: No classes after 5:30 p.m.
 Thanksgiving recess begins at 1:00 p.m.
 Last day to withdraw from a course
 Classes resume at 8:00 a.m.
 Last day of classes
 Reading day: music juries
 Final Examinations

Thu., Aug. 13
 Mon., Aug. 17
 Tue., Aug. 18
 Mon., Aug. 24
 Tue., Aug. 25
 Wed., Aug. 26
 Mon., Sept. 7
 Wed., Sept. 16
 Wed., Sept. 16
 Fri., Oct. 9
 Wed., Oct. 14
 Wed., Oct. 14
 Thu., Nov. 5
 Wed., Nov. 25
 Wed., Nov. 25
 Mon., Nov. 30
 Wed., Dec. 2
 Thu., Dec. 3
 Fri., Dec. 4 - Sat., Dec. 12

Summer School

First session begins	Tue., May 25
First session ends	Sat., Jun. 12
Second session begins	Mon., Jun. 14
Second session ends	Fri., Jul. 2
Third session begins	Mon., Jul. 5
Third session ends	Fri., Jul. 23

Spring Semester

Registration: classes begin at 5:30 p.m.
 Last day to drop a course without paying
 Last day to add a course
 Holiday--Martin Luther King Day
 Last day to make grading changes
 Last day to drop with a "W" grade
 Midterm: Spring recess begins at 5:00 p.m.
 Midterm reports due at Noon
 Classes resume at 8:00 a.m.
 Easter recess begins at 5:30 p.m.
 Classes resume at 8:00 a.m.
 Last day to withdraw from a course
 Last day of classes
 Reading Day: music juries
 Final Examinations
 Commencement

Tue., Jan. 5
 Tue., Jan. 12
 Wed., Jan. 13
 Mon., Jan. 18
 Tue., Feb. 2
 Tue., Feb. 2
 Fri., Feb. 26
 Wed., Mar. 3
 Mon., Mar. 8
 Thu., Apr. 8
 Tue., Apr. 13
 Thu., Apr. 15
 Mon., Apr. 26
 Tue., Apr. 27
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 Sun., May 9

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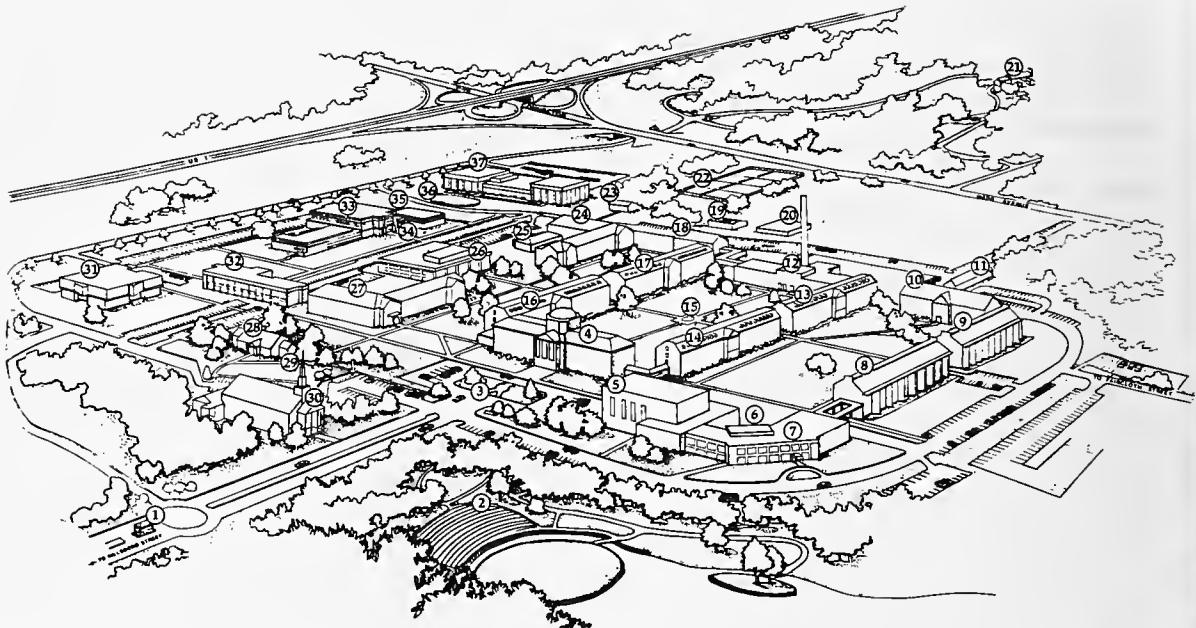
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Numbered Map Locations

1. Gate House (Information)
2. Elva Bryan McIver Amphitheatre at the Meredith Lake
3. Shaw Fountain
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5. Jones Hall (Auditorium, Studio Theater, Drama, Writing Center, Continuing Education)
6. Faw Garden
7. Harriet Mardre Wainwright Music Building (and Carswell Concert Hall)
8. Heilman Residence Hall
9. Barefoot Residence Hall
10. Poteat Residence Hall
11. Maintenance Shop
12. Belk Dining Hall
13. Faircloth Residence Hall
14. Brewer Residence Hall
15. Heck Memorial Fountain
16. Vann Residence Hall
17. Stringfield Residence Hall
18. Carroll Health Center and Residence Hall
19. Security, Buildings and Grounds
20. Marguerite Warren Noel International House
21. Massey House (President's Residence)
22. Tennis Courts
23. Ellen Brewer House
24. Hunter Hall (Science, Home Economics)
25. Mary Yarborough Research Cntr.
26. Carlyle Campbell Library
27. Joyner Hall (Liberal Arts)
28. Mae Grimmer Alumnae House (and Mabel Claire Hoggard Maddrey Parlor)
29. Margaret Craig Martin Garden
30. Christina and Seby Jones Chapel
31. Cate Student Center (and Kresge Auditorium)
32. Shearon Harris Business Building (Business and Economics, Mathematics and Computer Science)
33. Gaddy-Hamrick Art Center (and Frankie G. Weems Art Gallery)
34. Cleo Glover Perry Garden
35. Frankie G. Weems Memorial Garden
36. Golf Putting Green
37. Weatherspoon Physical Education/Dance Building



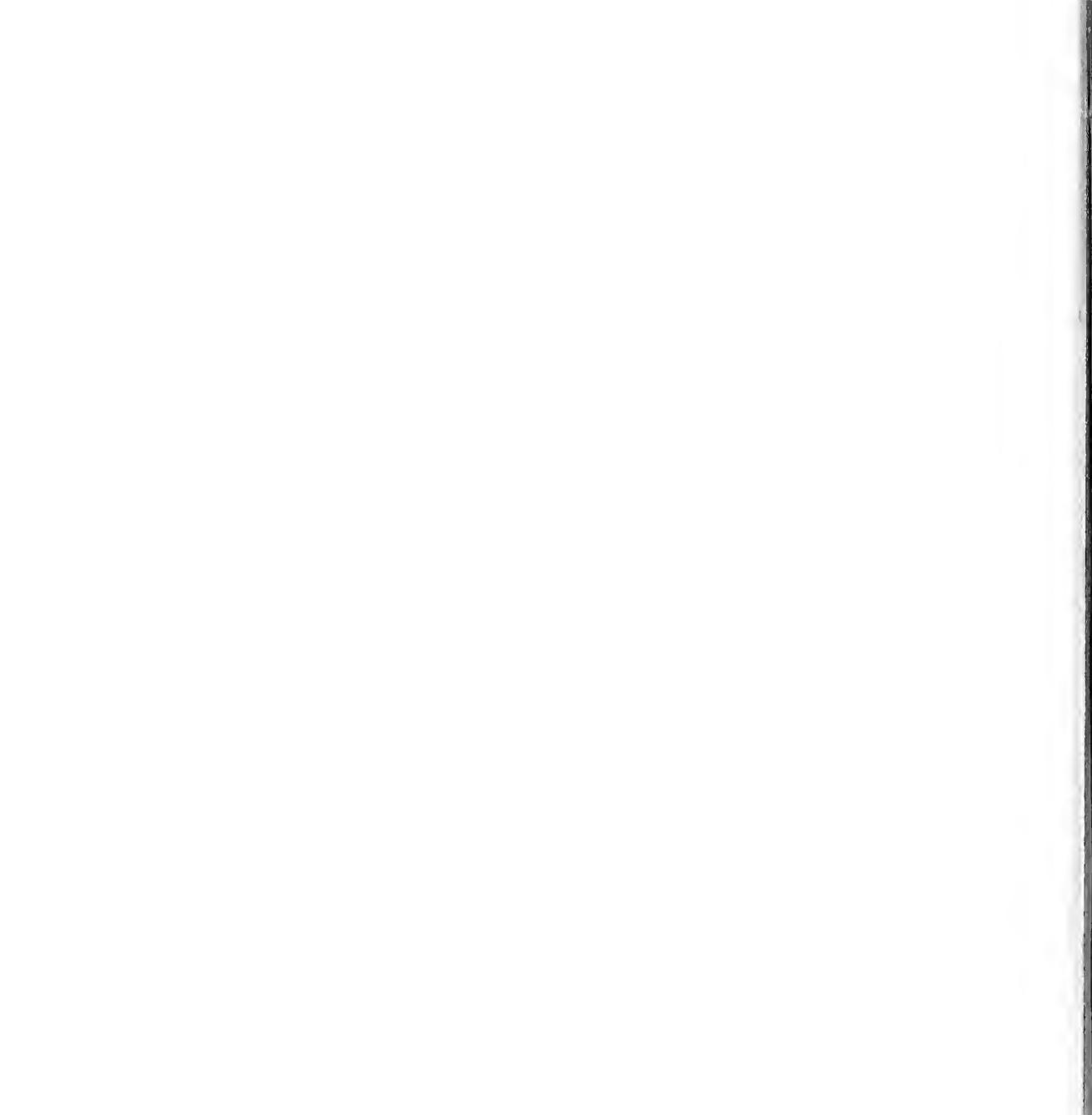
Numbers of Your Professors

Name

Class

Phone Number





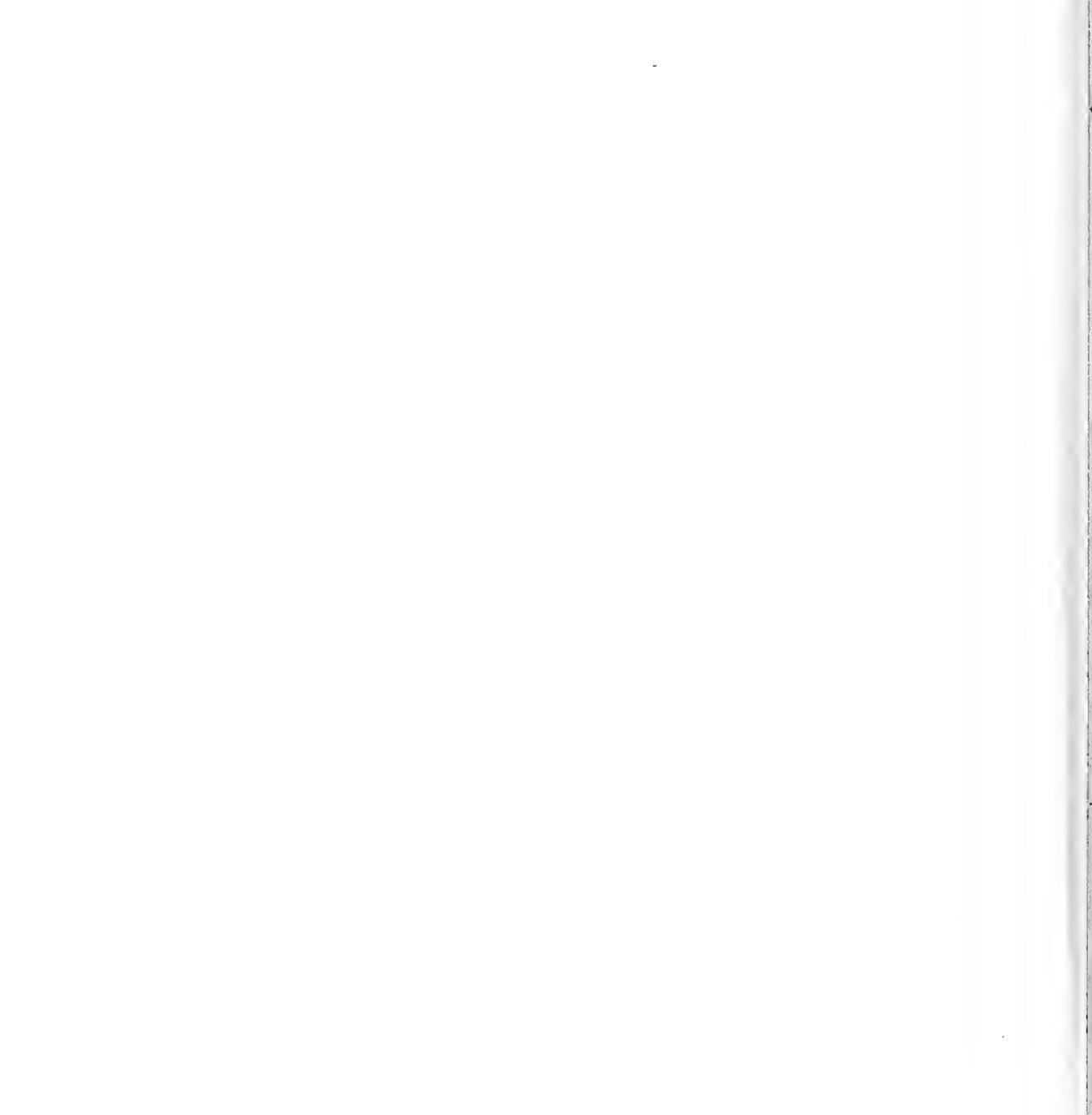


Meredith College
Dean of Students
3800 Hillsborough Street
Raleigh, North Carolina 27607-5298
(919) 829-8521

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The Student Handbook

MEREDITH
COLLEGE



The Student Handbook

1972-1973

The Meredith College Student Handbook is designed to aid you in your adjustment and development within the Meredith community. The handbook includes information on Meredith's administration, academics, policies, services, and activities. The final section contains the Student Government Association Constitution and Bylaws.

You will find the Handbook most valuable if you read it first in its entirety and then use it as a reference whenever you have questions.

The Handbook is published for the Student Government Association of Meredith College by the Office of College Communications in cooperation with the Dean of Students Office.

Alma Mater

We salute thee, Alma Mater, we salute thee with a song,
At thy feet our loyal hearts their tributes lay;
We had waited for they coming, in the darkness waited long,
Ere the morning star proclaimed thy natal day.

Thou hast come through tribulation and thy robe is clean and white,
Thou art fairer than the summer in its bloom,
Thou art born unto a kingdom and thy crown is all of light;
Thou shalt smile away the shadow and the gloom.

In thy path the fields shall blossom and the desert shall rejoice,
In the wilderness a living fountain spring;
For the blind shall see thy beauty and the deaf shall hear thy voice,
And the silent tongue their high hosannas sing.

Where the rhododendron blushes on the burly mountain's breast,
In the midland where the wild deer love to roam;
Where the water lily slumbers while the cypress guards its rest;
Lo! thy sunny land of promise and thy home.

Where the sons of Carolina taught a nation to be free,
And her daughters taught their brothers to be brave,
O'er a land of peaceful plenty, from the highland to the sea,
May thy banner, Alma Mater, ever wave!

--Richard Tilman Vann





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Nondiscriminatory Policy

Meredith College admits women students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the College. It does not discriminate on the basis of race, color, national and ethnic origin in administration of its education policies, admissions policies, scholarship and loan programs, and athletic and other school-administered programs. Furthermore, it does not discriminate in admission or access to its programs and activities on the basis of handicap as defined by Section 504 of the Rehabilitation Act of 1973. The vice president for business and finance at Meredith coordinates the College's nondiscriminatory policy.



4 Adminstrative Offices

There's a Meredith in your future. It's a Meredith whose dominant characteristic, I believe, is that our students care more about each other than at any place I have ever seen. On its campus, some things take place that are truly magic—a sense of community, a sense of respect, a sense of place, a sense of time, and a sense of beauty. Meredith is up close and personal, and the sense of belonging you find here stays with you always.

It's a Meredith that will always possess the magic. We know the future will bring changes, but it is important for us to know what will remain the same. We will always find integrity; that is the backbone of the College. We will always find honesty; that is the signature of the College. We will always find academic excellence; that is the chief characteristic of the College. We will always find a touch of class; that is the expression of the College. We will always find a value orientation; that is the direction of the College. We will always find a focus on God; that is the foundation of the College.

My vision for Meredith is positive and strong. We have a great school, and it will get better. I'm pleased that Meredith is in your future; I am also delighted that you are in hers.

Welcome to Meredith—to the excitement of college in the '90s.

-John E. Weems, President

Administrative Offices

President of the College

The President is the chief educational and administrative officer of Meredith College, and is responsible to the Board of Trustees for the supervision, management, and government of Meredith, and for interpreting and carrying out the policies of the Board of Trustees. All diplomas and executes in the name of Meredith College are signed by the President, as well as all contracts, deeds, notes, and other documents and legal instruments authorized by the Board or the Executive Committee. The President coordinates all administrative and educational functions of the College, and serves as the official representative of the College. The Office of the President is located on the second floor of Johnson Hall.

**Dr. John E. Weems.....President,
ext. 8511**

Vice President and Dean of the College

The Vice President and Dean of the College supervises the

academic program of the College and in the absence of the President acts in matters of a more general nature. The vice president is available to students for advice and help in all matters of academic concern, and should be consulted when the academic situation warrants. The Office of the Vice President and Dean of the College is located on the first floor of Johnson Hall.

**Dr. Allen Burris.....Vice President
and Dean of the College, ext. 8514**

Vice President for Administrative Affairs and Executive Assistant to the President

The Vice President for Administrative Affairs and Executive Assistant to the President coordinates the Office of Admissions, College Communications, and Scholarships and Financial Assistance. The vice president also represents the President at special meetings, conferences and functions, and handles special projects for the President. In addition, responsibilities include the preparation of

Strategic Planning Documents and other special reports and studies. The vice president maintains communications with the Board of Trustees and supports their decision-making responsibilities through the preparation of reports, studies, research, and presentations. The Office of the Vice President for Administrative Affairs is located on the second floor of Johnson Hall.

Dr. LaRose F. Spooner
..Vice President for Administrative Affairs and Executive Assistant to the President, ext. 8511

Vice President for Business and Finance

The Vice President for Business and Finance is responsible for all financial matters except those which relate to financial assistance, including student charges and payments. In addition to financial matters, the vice president is responsible for the Maintenance and Housekeeping Services, Dining Services, Health Services, Student Store, Campus Security and Telephone Services.

The Office of the Vice President for Business and Finance is located on the first floor of Johnson Hall.

Mr. Charles E. Taylor, Jr
.....Vice President for Business and Finance, ext. 8516

Vice President for Institutional Advancement

The Vice President for Institutional Advancement is the chief administrative officer responsible for development, fund raising, alumnae affairs, corporate and foundation relations, planned giving, and related activities. The institutional advancement staff works to promote college-relation activities, Parents' Association activities, Student Foundation Activities, and Granddaughters' Club activities.

Fund raising activities secure resources for current operation expenses equal to the difference in income from tuition and fees paid by students and actual operational costs. They also secure resources for capital improvements (building and renovations) and endowment (the Meredith College endowment providing perpetual support for all programs of the College.)

The Office of the Vice President for Institutional Advance-

ment is located on the first floor of Johnson Hall.

Dr. Murphy Osborne
.... Vice President for Institutional Advancement, ext. 8374

Vice President for Student Development

The Vice President for Student Development is responsible for the coordination of the Student Development division, including the following departments: Campus Ministry, Career Services, Counseling & Personal Growth Center, Residence Life, Dean of Students, and Student Activities and Leadership Development.

The Vice President sets policy for the division and provides special programming related to these areas, as well as to international students, promotes student life at Meredith, develops student leadership, and enhances students' personal and intellectual growth and development.

The Vice President for Student Development will be on sabbatical leave from July 1, 1993 to June 30, 1994. The Dean of Students Office, located on the first floor of Johnson Hall, will

be available to assist with the operations of this office.

Dr. Sandra Thomas...Vice President for Student Development, ext. 8350

Dean of Undergraduate Instruction and Registrar

The Dean of Undergraduate Instruction and Registrar is available to assist you in matters relating to instruction, advising and registration for courses. Office of the Registrar is responsible for the scheduling of classes and academic records. The Dean of Undergraduate Instruction is also the Director of Summer School.

The Office of the Dean of Undergraduate Instruction and Registrar is located on first floor of Johnson Hall.

Dr. Allen Page
.....Dean of Undergraduate Instruction and Registrar, ext. 8425

Dean of Students

The Office of the Dean of Students coordinates the following areas of campus life: Freshman Year Experience which includes new student orientation and activities designed to increase

new student adjustment to the College community; student housing and residence life; Student Advisor program; SGA Honor Council and related areas; student profiles research; special student populations; special programs related to student life; and personal counseling and interaction with students encountering difficulties.

The Office of the Dean of Students is located on the first floor of Johnson Hall. Students are invited to come by the office at any time or call to make an appointment.

Ms. Dorothy Sizemore.....Dean of Students, ext. 8521

Alumnae Association Office

The Meredith College Alumnae Association includes all Meredith graduates and any former students who did not graduate but request to become members. The Association serves to strengthen relations among alumnae and between alumnae and the College.

Each class elects two agents their senior year prior to the Annual Meeting of the Alumnae Association and reports their names immediately following

the election to the Director of Alumnae Relations. The class agents serve as the link between the College, the Alumnae Association and their class.

Mrs. Najla Carlton.....Director of Alumnae Relations, ext. 8391
Ms. Rebecca Askew.....Director of Annual Giving, ext. 8392

Office of College Communications

The College Communications Office supports the mission of Meredith College through the development of all official institutional communications materials. Specifically, this office oversees the College's official publicity and publications efforts, except for those classified as student publications. As time permits, the College Communications staff offers advice and assistance to students who are working on college-related publicity or promotional materials.

Mrs. Jeannie Morelock.....Director of College Communications, ext. 8455
Mr. Steve Mosley.....Publications Manager, ext. 8455



Academic Information

Scholars, I am glad to have this opportunity to welcome you to Meredith and to give you some advice. I address you as "scholars" to remind you of why you are here. The most important educational decision you will make here concerns how you will commit yourself to scholarship. Everyone wants to do well. The most crucial element in doing well is your own decision to work at it. No matter how good the teacher, not much will happen unless you commit yourself to learning. Commitment is an act of the will and only you can will it for yourself. Do it now and every day from now on.

Some specific suggestions: read the catalog, this handbook and other publications; follow instructions; ask for help; go to class; get to know your teachers; take advantage of learning opportunities that are not required such as convocations, lectures, art exhibits and concerts; and, every day,—"hit the books"—and think.

-Allen Burris
Vice President and
Dean of the College

The *Meredith College Catalogue*, the official source of academic information, is given to each new student during orientation. If there are further questions, consult your faculty advisor, the Registrar, or the Vice President and Dean of the College.

The Vice President and Dean of the College has general supervision over the academic program of the College, and in the absence of the President, he may act in matters of a more general nature. The Dean is available to students for advice and help in all matters of academic concern. When problems arise, you should consult first with your advisor, your professor, and the department head concerned. If the situation is not satisfactorily resolved, do not hesitate to consult the Dean. There may be times when it is necessary to go directly to the Dean with a problem of extraordinary sensitivity. Feel free to follow that course if the situation warrants.

Dr. Allen Burris..... Vice
President and Dean of the College,
ext. 8514

Advisors, Academic

Each incoming freshman and transfer student is assigned an academic advisor to aid her with academic programming, scheduling, and preregistration. When a student declares her major, usually at the end of her sophomore year, she is assigned an advisor from her major department.

Academic advisors meet with students individually and in groups to assist with academic planning and scheduling. Each student is ultimately responsible, however, for her own scheduling and academic pursuits.

Advisors, Student

Freshman Student Advisors are upperclasswomen who have been selected and trained to assist freshmen in solving problems that they may encounter as new students, particularly during the first few weeks of school. Transfer Student Advisors assist new transfer students. Student Advisors must meet the same qualifications as those students elected to a campus office. The Chief Student Advisor is a senior elected by the student body in the spring SGA elections.

Student Advisors for Freshman Students

Katie Turner.....Chief Student Advisor

Debra Cherry	Beth Spence	Elizabeth Massengill	Gaynelle Pratt
Wendy Parrish	Catherine Walker	Shannon Bizzell	Tonya McGee
Diep Tran	Gina Ward	Rebecca Sweeney	Nadia Ali
Nicole Raynor	Gwynne Iradi	Lori Elliott	Jennifer Drye
Tina Sylvester	Christie Jackson	Rebecca Lynn Garrett	Erin May
Tiffany Edwards	Sara Bordeaux	Christina Steward	Carrie Farmer
Victoria Taylor	Nikki Wilson	Mary Beth Kennedy	Sarah Barnes
Marianna Molina	Jan Yow	Patricia Fraizer	Sarah Eanes
Lori Watson	Heather Gibson	Crystal Howard	Tiffany Fields
Kimberly Marsh	Carolyn Ashley	Julie Honeycutt	Anissa Jones
Rebekah McRoy	Katherlyn Davis	Tiffany Bradshaw	Mandy Steele
Shannon Smith	Shauna March	Kimberly Clark	Julie Pitts
Amy Barlow	Pushpa Sanghani		

Student Advisors for Transfer Students

Nicole Andrews	Nicole Easton	Kelly Falls	Karen Gersh
Ginger Lamm	Angela Quinlivan	Jamie Robbins	Shannon Willis
Dana Rogers	Emily Thomas		

Student Advisor Alternates

Shelly McGirt Kelly Pergerson Jennifer Winstead

Re-Entry Student Advisors

Dr. Eloise Grathwohl Ms. Bluma Greenburg Dr. Charles Lewis Dr. Julie Brown

Class Attendance

Each student is expected to be regular and prompt in her attendance at all classes, conferences, and other academic appointments. Regular attendance is vital for the student, the professor and fellow classmates to benefit from the sharing and thinking in the classroom. Each student must accept full responsibility for class presentations,

announcements and assignments missed because of absence.

The student is responsible for contacting her professors regarding any absence. Each faculty member determines whether an absence is "excused" or "unexcused."

The effect of class attendance on the grade will be clearly specified, in writing, by each instructor at the beginning of the course.

Inclement Weather Policy:

In keeping with Meredith's policy on class attendance, classes will be held even in inclement weather. In the case of extremely hazardous driving conditions, commuting students should make individual decisions concerning class attendance. Professors will make it clear to each class what is expected during inclement weather.

Classification

Students are classified according to the following number of credit hours:

Freshman	1-25 hours credit
Sophomore	26-59 hours credit
Junior	60-89 hours credit
Senior	90-above hours credit

Class Reservation

(See pre-registration)

Committees with Student Representation

Academic departments at Meredith have advisory committees which include students in their membership. Also, a majority of the college standing committees have several student members.

Continuing Education

The continuing education program at Meredith includes the following:

Re-Entry Program, for women age 23 or older who wish to begin or resume academic coursework leading to a degree.

Enrichment Program, consisting of noncredit, short courses focusing on arts and humanities, special interests, and personal and career development.

Postbaccalaureate Certificate Programs, consisting of two professional curricula leading to certification by Meredith College: Legal Assistants Program (LAP) and Cultural Resources Management (CRM).

For re-entry admission procedures, see adult students and Continuing Education information in the *Meredith College Catalogue*, or consult the continuing education brochure. The brochure also includes a listing of current enrichment courses and information on certificate programs. It is available each semester from the Continuing Education Office, located on the lower floor of Jones Auditorium. Students of traditional age may enroll in enrichment courses while undergraduates, and in certification programs following graduation. Call Continuing Education (829-8353) for further information on any of these

special learning opportunities.

Dr. Mary Johnson.....	Dean for Continuing Education, ext. 8353
Mrs. Anne C. Dahle.....	Director, Re-Entry Program, ext. 8353
Ms. Sandra C. Close.....	Assistant Director, Re-Entry Program, ext. 8353
Ms. Penelope W. Augustine Director, Enrichment Program, ext. 8353
Ms. E. Page Potter.....	Director, Legal Assistants Program, ext. 8353

Cooperating Raleigh Colleges

Meredith College, North Carolina State University, Peace College, Shaw University, St. Mary's College, and Saint Augustine's College form a consortium through which they provide their collective educational resources to students at each of the six institutions. A student who wishes to register for a course at one of the Cooperating Raleigh Colleges should consult the Registrar's Office for proper procedure.

Dr. Rosalie P. Gates.....	Director CRC, (919) 829-8538
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Experiential Learning

Through the Cooperative Education and internship programs at Meredith, a student can "try out" one or more work environments before graduating. This experience allows her to learn more about herself and work, to assess one application of her major and predict if she will enjoy it, to discover new positions within a company/agency, and to determine for herself additional courses or skills that she may need. Cooperative Education is coordinated through the Office of Career Services. Internships are administered through academic departments. For further information, contact your academic advisor or Career Services (829-8341).

Grade Point Average (See Probation/Suspension, Academic)

Grading System

Each course receives one official semester grade, an evaluation of the entire work of the student during the semester. A grade report is sent to the student or to another person designated by the student. For further information on the grading system see "Grading System" in the *College Catalogue*.

Honors Program

The Honors Program offers the intellectually gifted and ambitious student opportunities to develop academically to her full potential. Each year, approximately 20 entering students are invited to participate in the Honors Program. The honors curriculum spans the four-year undergraduate experience and is well integrated into the whole of the academic program.

A student is expected to take honors work each year. She would typically take two to three honors classes during the freshman year, including the honors writing course and an honors colloquium. Retention in the program requires that the student maintain a minimum overall grade point average of 3.0 or, failing that, to receive permission of the Honors Committee to continue in the program.

Mid-Term Grade Reports

Midway into each semester, instructors provide the Registrar's Office with mid-term grade reports for those students whose performance in class has indicated work below a "C" average. This is not a permanent grade, but rather an indication of the student's progress thus far in

the current semester. The student and her faculty advisor are notified of the mid-term grade in October for the fall semester and in March for the spring semester.

Opportunities for Academic Enrichment

In building the total program of study, many students take advantage of one or more of the special opportunities listed below to pursue specific academic interests. These opportunities afford a variety of learning experiences.

Capital City Semester - program of intensive seminar and research experience on North Carolina government and politics

Cooperating Raleigh Colleges - The opportunity to take classes at North Carolina State University, Peace College, Saint Augustine's College, St. Mary's College, and Shaw University while a student at Meredith

Marymount Manhattan College - opportunity for study in the New York area

Meredith Abroad Program - a summer session abroad offering a full semester of credit for the same price as attending Meredith for a semester—including transporta-

tion costs

Overseas Travel/ Study Programs - arranged within departments

Special Studies (maybe proposed by students or faculty)

Independent Study - autonomous study, e.g. biology or chemistry lab research

Directed Individual Study - study with guidance of instructor, e.g. historical research

Group Studies - special topic course not already in curriculum, e.g. Women's Studies

Community Internships - field experience, e.g. interior decorating, graphic design, mental hospital work

United Nations Semester at Drew University - classes in Madison, NJ. and observation-seminar sessions at the United Nations

Washington Semester at American University - study and research on the federal government level in Washington, D.C.

Plagiarism

Plagiarism is the dishonest use of another's words, thoughts, ideas or organization as one's own. Honest work in no way pre-

cludes using another's work, it simply requires that in all instances such use be properly acknowledged.

Plagiarism results when a student copies from another student's paper or from books and periodicals and fails to acknowledge such borrowing.

Whether source materials are quoted directly or are paraphrased, all such borrowing must be acknowledged clearly in the final paper or oral report through the use of footnotes or source tags.

If a student discovers that she has made a mistake in acknowledging sources in a paper already submitted, she should make this known to her instructor.

A plea of ignorance will not be accepted as an excuse by the Honor Council

As the educational purpose of papers differs from classroom to classroom, it is the joint responsibility of the instructor and the student to clarify what constitutes plagiarism in keeping with the purposes outlined for a particular paper. Each instructor should state specifically the extent and limits of available sources a student may employ in writing her paper. It is understood that a student who is uncertain about an assignment and sources

to be used will consult with her instructor for clarification. (Please note that the student will consult with her instructor for clarification **before** completion of paper.) (Please note that the use of old high school papers is discouraged, but if used, must be acknowledged as a source.)

Pre-Registration

Pre-registration is the process of requesting space in classes for the next term. It is open only to students who are in a prescribed program of study at Meredith such as degree or teacher certification program. Pre-registration is held during the last half of each semester but is not in effect for summer terms. No payment is required for class reservation, but payment must be made before registration can be completed. Information on the pre-registration process is available from the Registrar's office immediately after mid-term recess.

Probation/Suspension, Academic

To continue enrollment at Meredith, students are expected to maintain satisfactory progress toward graduation. Satisfactory progress means maintaining at least the minimal expected

quality point ratio (QPR or GPA). A student is considered to be making minimal progress if she has earned at the end of any semester the appropriate quality point ratio indicated below:

Total Hours Attempted	Minimum Expected Meredith QPR
1-25	1.35
26-59	1.65
60-89	1.85
90 and above	1.90

When a student fails to achieve minimum progress, she will be placed on academic probation for the following semester. A student on academic probation who does not meet the minimum QPR (GPA) at the conclusion of the spring semester will be suspended for the following fall semester. (See *College Catalogue* for further information).

Records, Access To Definitions

Education Records are those records, files, documents and other materials which (1) contain information directly related to a student; and (2) are maintained by Meredith College or by a person acting for the College. "Records" means information recorded in any medium,

including, but not limited to the following: handwriting, print, tapes, film, microfilm, and microfiche. Education records do not include: (1) personal notes, (2) records available only to law enforcement personnel, (3) employment records, or (4) medical and psychiatric records (these are accessible by the student's physician).

A school official is a person employed by the College in an administrative, supervisory, academic, research, or support staff position, a person elected to the Board of Trustees, or a person employed by, or under contract to, the College to perform a special task, such as an attorney or auditor.

A legitimate educational interest by a school official occurs when the official is performing: a job-related task, performing a task related to a student's education, performing a task related to the discipline of a student, or providing a service or benefit related to the student or student's family, such as health care, counseling, job placement, or financial aid.

Non-Institutional personnel who have access to student education records without the written consent of the student

include: officials of another school, upon request, in which a student seeks or intends to enroll (Academic transcripts are sent only with the consent of the students.), officials of the United States Department of Education, the Comptroller General, and state and local educational authorities, in connection with state or federally supported education programs, organizations conducting studies for or on behalf of the College, accrediting organizations to carry out their functions, parents of an eligible student who claim the student as a dependent for income tax purposes, officials with a judicial order or a lawfully issued subpoena, appropriate parties in a health or safety emergency, or officials involved with the student's request for financial aid.

A student is any person who is or has been enrolled at Meredith College. An applicant who does not enroll or who is declared ineligible has no inherent right to inspect her file. Wherever "student" is used in reference to personal rights, an eligible parent of a dependent student has similar rights.

An "eligible" parent is one who has satisfied Section 152 of the

Internal Revenue Code of 1954, and who presents such proof to the custodian of the education records. Normally this proof will be a certified copy of the parent's most recent Federal Income Tax Form.

Directory information includes the student's name, address, telephone listing, date and place of birth, country of citizenship, employer, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, and the most recent previous educational agency or institution attended by the student.

Note: If a student prefers the Directory Information not be released to persons other than school officials with legitimate educational interest, she must make this request in writing to the Office of the Registrar.

Access to an education record is to be allowed to see the original records.

Official Policy Relating to the Release of Personally Identifiable Student Education Records

Meredith College shall not permit access to, or the release of, any information in the education records of any student that is personally identifiable, other than directory information, without the written consent of the student, to any party other than the following:

Institutional Personnel

Meredith College officials and staff (school officials) who have legitimate educational interests.

Non-Institutional Personnel

1. Officials of other schools in which the student seeks admission;
2. Appropriate persons in connection with a student's application for, or receipt of, financial aid;
3. Federal or state officials as defined in paragraph 99.37 of the Family Educational Rights and Privacy Act of 1974;
4. State and local officials authorized by state statute;
5. Organizations conducting studies for, or on the behalf of,

Meredith College for the purpose of assisting in accomplishing the College's states goals, when such information will be used only by such organizations and subsequently destroyed when no longer needed for the intended purpose;

6. Organizations conducting studies for schools the student has attended, with the understanding that such information will be subsequently destroyed when no longer needed for the intended purpose;
7. Accrediting organizations, to carry out their functions;
8. Parents of a dependent student as defined in section 152 of the Internal Revenue Code of 1954 (Written consent may be allowed from either of these separated or divorced parents subject to any agreement between the parents or court order. In the case of a student whose legal guardian is an institution, a party independent of the institution, appointed under state and local law to give parental consent, may be allowed to do so.);
9. In compliance with judicial order or subpoena, provided that the student is notified in

advance of the compliance; or

10. Appropriate persons in connection with an emergency if such knowledge is necessary to protect the health or safety of a student or other persons.

Note: With the exception of Meredith College officials and staff, who have been determined by the College to have legitimate educational interests, all individuals and agencies who have requested or obtained access to a student's record (other than directory information) will be noted in a record which is kept with each student's Education Records. A request must be in writing stating the purpose of the request. This record will also indicate specifically the legitimate interest that the persons or agency had in obtaining the information.

Procedures for Accessing Education Records

The student requests the custodian to allow him or her to inspect the education records. The student may ask for an explanation and/or a copy of the records. (The price of copies shall not exceed the cost of

duplicating the record.) After consultation with the custodian, errors may be corrected at that time by the custodian. If there is a disagreement between the student and the custodian as to the correctness of the data contained in the record, the student may submit a request for a formal hearing. The request and the formal challenge to the content of the records must be presented in writing to an Appeals Committee appointed by the President of Meredith College. The chairman of the committee shall call a meeting no later than 45 days after receipt of the written appeal and challenge. The committee will allow the student to present evidence to substantiate appeal and shall render a written decision to the student within 45 days after the meeting.

Note: This procedure does not provide for a hearing to contest an academic grade.

Exclusions

Right of access does not include

1. Financial records of parents or any information therein;

2. Confidential letters and statements of recommendation which were placed in the educa-

tion record of a student prior to January 1, 1975;

3. Records to which access has been waived by a student. (This applies only if a student, upon request, is notified of the names of all persons making confidential recommendations and if such recommendations are used solely for the purpose they were intended.)

Destruction of Education Records

Education records may be destroyed, except that a student shall be granted access prior to destruction if such is requested.

Informing Students

Meredith College informs its students of the policy governing privacy rights of students' education records by publishing the policy in the Student Handbook.

Registrar

See Dean of Undergraduate Instruction and Registrar.

Summer School

There are 3 three-week sessions of summer school held on the Meredith campus each summer. Registration is held on the first day of each term and the full

tuition for the term is due at that time.

Normally a student may take only one course per session. A brochure listing the proposed summer courses is available in the Registrar's Office early in the spring semester.

Students may also take courses at other institutions during the summer. All such courses must be approved by Meredith before they can be added to the academic record. Approval forms for visitation courses are available in the Registrar's Office.

On-campus housing is available to Meredith students during the summer only to those students who are:

Attending summer school at Meredith

Attending summer school at CRC institutions, with permission from the Registrar to visit away

Working full-time on campus (40 hrs. per week)

Working as an intern or co-op student receiving credit from Meredith

Students must vacate their rooms immediately after the completion of their summer

school term, internship, job, or co-op. Housing fees are assessed on a weekly basis.

Testing

If a student's semester exam schedule includes more than two tests within a 24-hour period the student may request to reschedule the third exam.

Transcripts

Students may receive official copies of their college transcript from the Registrar's Office for \$2.00 per copy. The student's signature is required before a transcript can be released. Requests should not be made by phone.

Withdrawals

If a student wishes to withdraw from the College and terminate her enrollment prior to the completion of the semester, it is her responsibility to have a conference with her academic advisor, the Dean of Students, the Academic Dean, and if on financial assistance, with the Director of Financial Assistance, to complete the withdrawal form and leave her official college records in good standing. Upon completion of withdrawal, she will be expected to complete

proper check-out, vacate her room, and return her room key to her Residence Director within forty-eight hours.

NOTE: Any room-deposit refund due the student will be mailed from the business office at a later date.

When a student decides to return to Meredith after withdrawing, she applies for re-admission through the Admissions office.





Honor System

The Honor System is a long-cherished tradition and a basis for all life at Meredith. Based upon the principles of integrity, fulfillment of community obligations, and responsibility to one's fellow citizens, the purpose of the System is to maintain an atmosphere of trust and honor throughout the entire Meredith community and to prevent this trust from being weakened by the dishonorable actions of a

few. It is not intended simply to punish students who do not abide by the Code, nor is it intended to place restrictions on a student which conflict with her personal values. The Honor System must be an integral and basic part of the life of every student at Meredith. The willingness of each student to accept full responsibility for her actions and to abide by the standards set by her fellow students is imperative to a community of mutual trust. It is essential that each student commit herself to abide by and uphold Meredith's Honor

Code and system of self-government. Only in this manner can the entire student body keep the benefits of a community of trust and integrity which the Honor System fosters.

Honor Council

The Honor Council is composed of the chair; the secretary; two representatives from the freshman, sophomore, junior, and senior classes; the solicitor general; the support counselor, two commuter representatives,

Statement of Honor

We, the Meredith Community, are committed to developing and affirming in each student a sense of personal honor and responsibility. Uncompromising honesty and forthrightness are essential elements of this commitment. The Honor System is a method by which individual honors are protected and maintained. Any dishonorable action will be regarded as a violation of this commitment, and corrective action will be taken.

If I am in violation of the Honor Code, to prevent jeopardizing the Honor System or weakening our system of self-government, I have an obligation to report myself to the proper authorities. If I am aware of a violation of the Honor System by another student, I shall call this matter to the attention of that student as a violation of responsibility to the community.

In choosing Meredith College, I am accepting the Honor System as a way of life. As a Meredith student, I am responsible for insuring that the Honor System is at all times carried out.

Honor Pledge

I do solemnly pledge my honor that as long as I am a student at Meredith College, I will faithfully uphold the principles of the Honor Code and will respect and observe the procedures and requirements of the Honor System. I also pledge my support to our system of self-government, an integral part of our way of life at Meredith College. I make this pledge in view of my fellow students thus signifying our high resolve to keep our honor forever sacred and our self-government forever strong.

NOTE: Enrollment is not complete until a student has signed the Honor Pledge.

and four faculty members, who are appointed for a two-year term by the Academic Dean. The Dean of Students and/or her designee shall serve as a non-voting member and as advisor.

The minimum number of board members present at any hearing is nine. These include the chair, the secretary, the SGA president and the advisor as non-voting members, and five voting members who shall be comprised of one faculty representative and four student representatives, all to be appointed on a rotating basis by the chair.

The Honor Council shall not convene during exam weeks except for those cases involving graduating seniors.

Note: A summer Honor Council composed of the chair (when possible), one or two student representatives to Honor Council (either new or retiring members), one faculty representative to Honor Council, the summer Residence Director, and the Dean of Students or her designee, shall hear cases occurring after the final day of classes of the spring semester through the final day of classes of summer school except for those cases deferred until the beginning of the fall semester. The services of a Support Counselor and Solicitor General may not be

available, and the appeal process will not include a Review Board.

Honor Code Violations

The Honor Council acts on violations of the Honor Code. Violations of the Honor Code include, among others:

Academic dishonesty, including, but not limited to:

Unauthorized copying, collaboration or acceptance of assistance in the preparation of written work or laboratory work;

Plagiarism—which is defined as the intentional representation of another person's words, thoughts, or ideas as one's own;

The use of notes, books or other unauthorized aids on examinations,

Stating that assignments are completed when they are not (i.e. parallel readings), or

Aiding and abetting a dishonest action of another student.

Theft of, misuse of, or damage to any personal property on institutional premises, any academically

related personal property wherever located, or any college property.

Violation of any "college policies" as set forth in this *Student Handbook*.

Alteration, forgery, falsification, abuse, or fraudulent misuse of college documents, records or identification cards.

Violation of rules governing the residence halls, the Health Center, the library and other college owned, operated or regulated property.

Conduct resulting in physical or psychological harm to another person or which otherwise threatens or endangers the health or safety of any such person.

Intentional disruption or obstruction of teaching, research, administration, disciplinary procedures, or other college activities, operations or functions, including the failure to appear before college officials or disciplinary bodies when directed to do so.

Disorderly conduct on college-owned, operated, or controlled property or at college-sponsored functions. Disorderly conduct

shall include acts which violate the rights of others, which tend to breach the peace, or which are deemed lewd, indecent or obscene.

Possession of firearms on college property or at college-sponsored functions.

Unauthorized entry into or occupation of, or trespass upon college facilities or property.

Unauthorized use of name of the College or the names of member organizations in the College community.

Intentional abuse of a position of trust or responsibility within the College community.

Furnishing of false information, with intent to deceive, to members of the College community who are acting in the exercise of their official duties.

Failure to follow directions given by College officials or staff members in the exercise of their official duties.

Any violation of federal, state or local law if such directly affects the College's pursuit of its proper educational purposes.

Failure to abide by sanctions or penalties properly imposed by

the College or disciplinary bodies.

Aiding or abetting any violation of the Honor Code.

Any other conduct which is undesirable or unacceptable, or interferes with or threatens the College's ability to fulfill its educational purposes.

Note: A student may be accused of more than one violation as a result of a single incident.

IGNORANCE OF A RULE OR REGULATION SHALL NOT BE ACCEPTED AS A DEFENSE BY THE HONOR COUNCIL.

Reporting a Violation of the Honor Code

Self-referral

If a student realizes that she has violated the Honor Code, she is encouraged and expected to report herself to the Solicitor General.

Report by another student

If a student witnesses or suspects that an infraction has occurred, she has two paths she may follow. She may confront the suspected students, or she may refer her suspicions directly to the Solicitor General, Residence Life Staff, or a member of SGA Executive Staff.

Report by a member of the faculty or the administrative staff

If a teacher suspects a student of academic dishonesty and is able to ascertain the facts of the case, it is the teacher's responsibility to inform the student and request that she report herself to the Solicitor General or the Dean of Students. Should the student not make the report, the faculty member should do so.

Penalties

One or more of the following penalties or others deemed appropriate by the Honor Council may be imposed upon students for violations of the Honor Code, depending upon the gravity of the offense:

Call downs

An oral statement to a student that she is violating or has violated a rule, policy, or regulation. Call downs may be given by the Honor Council, Resident Assistants, Residence Directors, or residence hall presidents. Students must be told immediately that a call down has been given, and the reason for the call down. Written notification shall be given to the student who has received an accumulation of four call downs. However, lack of notification does not excuse the call downs.

Call Downs Resulting in an Automatic Campus

Accumulation of six call downs results in an automatic one-week campus for resident students and an automatic one-week, reverse campus for a commuting student. A campus, as a result of the accumulation of six call downs, is reported to the Solicitor General by the Resident Assistant. The penalty is read at the next Honor Council meeting for notation in the minutes. Official written notification of the specifications of the campus is then given to the student by the secretary of Honor Council, who informs her that she has 48 hours in which to begin the campus or to appeal the penalty. (She may be given an additional week to begin the campus if the campus involves an exam week. A campus may be served at the beginning of the following semester.) If the student chooses to appeal, the written appeal presented to the Solicitor General must clearly state the grounds upon which the appeal is made. The case then enters the usual Honor Council procedure.

Community Service

Students may be given a designated number of hours of community service to be served within a limited timeframe. The number of hours is determined by the seriousness of the infraction.

Campus

The restrictions of a campus are as follows:

The student must remain on campus at all times unless granted special permission by the Dean of Students. Any student found in violation of this restriction shall be considered guilty of a second violation of the Honor Code.

The student may have no off-campus guests except parents.

The student may attend Sunday morning church services provided she checks out and in with the Residence Director on duty and brings to her a copy of the morning worship bulletin.

The student must check in with the Residence Director on duty each night at 11:00 pm.

Students regularly employed off-campus must request a special work permit from the Dean of Students.

In case of an emergency, students may request permission from the Dean of Students to break or to change a campus.

Only a graduating senior may be campused during exam week of her last semester.

The secretary of Honor Council notifies the student's Resident Assistant and Residence Director that a campus has been given.

Reverse Campus

Commuter students may be given a reverse campus for an Honor Code offense. Restrictions for a reverse campus are as follows:

The student may not be on campus except while in class or to keep an appointment with a professor. She may not eat meals on campus or be on campus for an extended period of time between classes.

The student may not attend, on-campus or off-campus, any campus-sponsored event.

Special permission for library hours may be secured from the Dean of Students.

Warning

Written notice that continuation or repetition of the cited conduct found wrongful, within a period of time stated in the warning, may be cause for more severe disciplinary action.

Reprimand

A written censure including the possibility of more severe disciplinary penalties in the event of the finding of another violation of the Honor Code within a stated period of time. Other components are as follows:

Notification of parents to be considered by the Dean of Students.

Students while on reprimand to be ineligible to run or be appointed to SGA offices. (See Bylaws - Article I, Section 2,C.) Duration of the period of reprimand will be specified for each case.

Probation

Probation is a set period of time during which the student is to give exceedingly careful attention to her behavior in order to affirm her ability to abide by the Meredith College rules and regulations.

IMPORTANT—PLEASE NOTE
that if at any time a student who is on probation is found guilty of another violation of the Honor Code she shall be suspended for a minimum of one semester, or expelled from the College. Other components of a probation are as follows:

Notification of the parents.
Within two weeks following

the final hearing, a copy of the written notification of penalty shall be sent to the parents by the chair of the Honor Council accompanied by a letter from the Dean of Students.

Statement of offense to be placed in confidential file in the Dean of Students' office.

Notification of Academic Advisor.

Students while on probation to be ineligible to run or be appointed to SGA offices. (See Bylaws - Article I, Section 2,C.)

Exclusion from participation in a privileged or extracurricular college activity for a specified period of time, both as set forth in the Notice of Probation.

Restitution

Reimbursement for damage to or misappropriation of property and/or reimbursement for medical expenses for injury of the person.

Fines

A student may be charged a fine for an Honor Code offense. The amount of the fine may be a pre-set amount, or determined by the Honor Council, and used for the benefit of all Meredith College students.

Suspension

Exclusion from classes and other privileges or activities related to the College for a minimum of one semester as set forth in the Notice of Suspension. Other components are as follows:

If after a 48-hour period following her notification of suspension the student has not appealed, the decision will be submitted to the President of the College for final approval.

The student must vacate the campus within 24 hours following the final decision of the president.

The student may apply for re-admission to Meredith after the specified period of suspension.

Parents will be notified by the President of the College.

Action will be recorded on official records in the Office of the Dean of Students and the Office of the Registrar.

A student who chooses to appeal shall continue attending classes during the appeal process. Continued class attendance, however shall have no effect upon the outcome of the appeal.

Expulsion

Termination of student status. Other attributes are as follows:

If after a 48-hour period following her notification of expulsion the student has not appealed, the decision will be submitted to the President of the College for final approval. The student must vacate the campus within 24 hours following the final decision of the President.

The student shall not have the privilege to apply for readmission to the College. Expulsion shall be recorded on official college records in the Office of the Dean of Students and the Office of the Registrar.

A student who chooses to appeal shall continue attending classes during the appeal process; continued class attendance, however, shall have no effect on the outcome of the appeal.

Parents will be notified by the President of the College.

Note: Penalties resulting from cases involving academic dishonesty shall include the right of the professor to levy any additional academic penalty she/he shall deem appropriate.

Appeals

A student may appeal Honor Council action to the Review Board by presenting in person written notice of her appeal to the Dean of Students within 48 hours of her Honor Council

hearing. An appeal of a case heard on Thursday or Friday must be submitted to the Dean of Students by noon of the following Monday. The Notice of Appeal must state clearly the reason for the appeal. The Review Board hearing shall occur on the Friday following the Notice of Appeal (unless another hearing has been scheduled, in which case, the hearing shall be scheduled by Wednesday of the following week).

The appellant shall have a maximum of five minutes to present her appeal to the Review Board.

The action of the Review Board is final except in cases of remand, and except for the right of the student charged to appeal to the President of the College in cases of suspension or expulsion. A student may appeal a Review Board decision by presenting her written appeal to the Dean of Students within 48 hours of the Review Board Hearing. The Dean of Students will then present the appeal accompanied with relevant case documents to the President for his review and decision.

Following consultation with an advisory committee, the President shall reach a decision and give formal, written notice to the accused and to the Chair of the

Honor Council within ten days after receiving the notice of appeal. The action of the President is final.

A student may appeal a campus resulting from the accumulation of six call downs to the Honor Council by giving written notice of her appeal to the Solicitor General within 48 hours of receipt of the notification of campus. Decision of the Honor Council is final.

Appeals from an Honor Council Hearing presented during fall exam week will be heard at the beginning of the following semester unless the case involves a graduating senior. Appeals presented during spring semester exam week will be heard if possible.

CRC Students

Students participating in the Cooperative Raleigh Colleges (CRC) Program who are accused of academic dishonesty are liable to the judiciary process of the host institution.

Jurisdiction of the College

Students are expected to maintain at all times a high standard of personal conduct in keeping with Meredith principles. The College reserves the right to suspend or to

exclude at any time any student whose academic standing or conduct is regarded by Meredith as undesirable or unacceptable.

Commuter Students

Adjudicative action is taken for the accumulation of six call-downs by commuter students. For any other infraction, a commuter student's case will be handled by the Honor Council.



Honor Council Officers and Members

Chairperson.....	Angela Toms
Recording Secretary.....	Christina Steward
Corresponding Secretary.....	Amanda Hamilton
Solicitor General.....	Hannah Simonds
Support Counselor.....	Ashley Skidmore
SGA President.....	Camille Hatch
Senior Representatives.....	Diona McCaskill Rebecca Hodges
Junior Representative.....	Jan Everhart
Sophomore Representatives.....	Nikki Palmer Mindi Outlaw
Freshman Representatives.....	to be elected
AMC Representatives.....	Mariana Molina
Faculty Representatives.....	Nan Miller Malcolm Lackey Margaret Clary
Advisors.....	Dean Sizemore Libby Mullinnix

Review Board Officers and Members

Chairperson.....	to be selected
Secretary.....	to be selected
Student Representatives.....	Beth Morris Kim Paul Christine Stagg
Faculty Representatives.....	Sonalie Kolhatkar Ashley Haley Burgunde Winz Louise Taylor
Advisor.....	Dean Sizemore

Note: For further information related to the honor system refer to the SGA Constitution.





College Policies and Regulations

Alcoholic Beverages

The College strongly discourages the use of alcoholic beverages by Meredith students. Students shall not possess or consume intoxicants on the campus, or at college-sponsored functions. A student may not attend class while under the influence of alcohol. Meredith students are expected to represent the College with dignity at all times. Any amount of alcohol shall be considered "possession" and shall result in judicial action. Any alcoholic beverage bottle kept as a momento must be carefully rinsed before bringing the bottle onto campus and must remain uncorked.

Automobile

Regulations and Fees

Student Parking Permits

At the beginning of each semester, all commuter, or resident sophomore, junior, or senior

students may qualify for the privilege of bringing a car on campus by presenting the registration card of the car being registered, signing the appropriate agreement, paying the parking permit fee, and displaying the numbered decal. Forms and decals may be obtained from the Security Office. Adequate parking is provided for all those who qualify.

A minimum number of special permits will be granted to freshman students who qualify due to hardship:

Medical Hardship

A diagnosed medical problem which requires consistent, scheduled visits by the student to a qualified physician. Freshman students may submit a written request and documentation to the Meredith Health Center. Decisions of the Health Center are final.

Financial Hardship

Documented financial need that can be satisfied only by working an off-campus job. Documentation must be obtained through the Office of Scholarships and Financial Assistance. Freshman students may submit a written request and documentation to the Office of Scholarships and Financial Assistance. Decisions of the Office of Scholarships and Financial Assistance are final.

Fee Schedule for Parking Permits

Annual resident permit	\$100.00
Annual commuter permit:	
9 or more credit hours	60.00
Fewer than 9 credit hours	30.00

Permits are payable each fall. Refunds will be prorated by semester.

Parking Regulations

The following parking practices are specifically prohibited:

Double parking.

Parking on lawns, landscaped areas, sidewalks, or other areas not set aside for parking.

Parking in such a manner as to block traffic, parked vehicles, or roadways.

Parking in fire lanes, loading areas, emergency areas, or areas marked as NO PARKING ZONES.

Parking in an area designated for registration decals other than the one displayed.

Parking in visitors' area with a current Meredith decal.

Parking an unregistered vehicle anywhere on the Meredith campus.

Parking in a space reserved for Residence Directors and Residence Life staff.

Students are not allowed to park on the front drive, in front of Johnson Hall, Jones Auditorium, or Vann Residence Hall at any time.

Parking regulations are enforced 7 days per week, 24 hours per day.

No warning tickets are given. Parking fines are \$10.00, Auto-boot* fines are \$35.00.

Unregistered cars with an accumulation of 3 or more tickets will be Auto-booted and will not be released until all fines are paid.
(*An Auto-boot is a device that clamps to the wheel of a car.)

Attempts to move a car with an Auto-boot will result in serious damage to the car.)

Note: Meredith College does not assume responsibility for any vehicle parked on campus.

Temporary Parking Permits For Students
Permits cost \$1.00 per day, excluding Saturday and Sunday with a two-week (10 days) limit, provided space is available at the time of the request. Students are allowed one permit per semester without a review by the Chief of

Security. The permit must be approved before the car is brought to campus.

For Family and Guests

All cars are required to be registered. Students are responsible for the proper parking and registration of family and guest vehicles. There is no charge for permits for family and guests. Students should be familiar with all visitor parking areas and direct their guests to the proper area. Guests' vehicles are also subject to being ticketed or Auto-booted.

Chief of Security,
Dan Shattuck.....Ext. 8524

Closing Hours

Campus closing hours are at 1:00 a.m. Sunday through Thursday, and 2:00 a.m. Friday and Saturday. At this time all cars entering the campus must stop at the gatehouse. Only those cars with justifiable reason may continue onto campus.

Classroom buildings are opened at 7:00 a.m. and locked at 11:00 p.m. seven days a week. All students are expected to vacate the classroom buildings by 11:00 p.m. unless special arrangements have been made by the Chair of an academic

division with the Security Office for students to remain in a building after lock-up. Off-campus persons are not allowed in the buildings after lock-up, and students are requested to work in pairs.

The above schedule applies only during the regular academic calendar (holidays excluded), and does not include the swimming pool or the library. Check at those locations for current hours.

Johnson Hall is opened at 7:00 a.m. and locked most evenings at 6:00 p.m.

The Faircloth Gate is opened at 6:00 a.m. and locked each evening at 11:00 p.m. During holidays and other specified times the Faircloth Gate may be locked earlier in the day.

Residence Halls are opened daily at 6:00 a.m. and locked Sunday through Thursday at 1:00 a.m., and on Friday and Saturday at 2:00 a.m. For additional security some residence hall doors are locked at 7:00 p.m. (See closing hours under Residence Life, pages 41 and 42.)

Check the college calendar for special lock-up times related to holidays.

Contractual Agreements

Any contractual agreement for which the College must issue a check, or upon which the name of Meredith College appears, must have the signature of the Vice President for Business and Finance. This policy includes any club, organization, group or individual acting directly or indirectly as a part of the College. Organization advisors and/or sponsors must approve the agreement which is to be signed by the vice president and must deliver a copy of that agreement to the vice president.

Dating on Campus

Male guests are allowed in the residence halls only in the designated first floor parlors, and only when accompanied by a Meredith student or when waiting for their date.

Men may call for their dates from the following phones:

Pay phone beside the switchboard in Johnson Hall.

Pay phone on the breezeway between Johnson Hall and Brewer.

Campus phones on the breezeways between Johnson, Vann and Brewer.

Parlor phones in Vann, Stringfield, Brewer and Faircloth.

Campus phone — entrance hallway to Poteat.

Campus phone — entrance hallway to Heilman.

Campus phone — entrance hallway to Barefoot.

Campus phone in International House entry-parlor.

Male guests may be received in the following places:

Johnson Hall and the front breezeways of Vann and Brewer.

Poteat first-floor parlor.

Heilman first-floor parlor.

Barefoot first-floor parlor.

International House entry-parlor.

Campus dating locations:

Designated first-floor parlors.

Weatherspoon Gymnasium during the hours posted by the Physical Education Department. Equipment must be returned to its proper place upon leaving.

Cate Center snack bar, lounge or bookstore.

NOTE: Use of the lake area at night is discouraged.

Unaccompanied men are not allowed in the courtyards after dark.

Men are not allowed anywhere on campus after closing hours except to return their dates to campus.

(For more information, see Male Visitation.)

Dress

At all times, appropriate and socially acceptable standards of dress are expected of Meredith students. Standards are important not only to the individual student, but also to the position of the College in a wider community.

At specific times, the College will encourage certain dress (nice pants or a dress) — i.e. Founder's Day and Honor Code Ceremony

For reasons of health and safety, shoes must be worn in the dining hall and science laboratories.

En route to and from the gymnasium and designated sun-bathing area, students must wear cover-ups over their bathing attire.

Drugs

Meredith believes it essential to the well-being of her students to make every effort to maintain a campus environment free of such influences as illegal drugs. In view of this, the Board of Trustees has enunciated the following policy related to illegal drugs. The policy simply stated is as follows:

Meredith College students shall not manufacture, possess, sell or deliver a controlled substance or counterfeit controlled substance. The terms "controlled substance" and "counterfeit controlled substance" shall be defined in accordance with the definitions set out in the North Carolina General Statutes. Any student suspected of a violation of this policy is subject to a hearing by the Honor Council of Meredith College. If found guilty, the student will be suspended or expelled in accordance with the drug policy as enunciated by the Board of Trustees. The violator is also subject to the North Carolina law.

Freshman Regulations

Freshmen observe the same regulations as all other students, with the addition of the following:

All new students are required to take the *Student Handbook* test

during the first two weeks of classes. If the student has not passed the test within the two-week period, she will receive one call down for each week she is late.

Freshmen are not allowed to keep cars on campus unless special permission is granted due to severe financial/health hardship.

Freshmen will receive one automatic call down for each failure to attend required hall meetings.

Freshmen are required to attend freshman seminar throughout their first semester.

Freshmen must attend weekly hall meetings during the fall semester.

For detailed information about residence life, refer to the following topics: Closing Hours, Judicial Policies, College Policies and Courses in Freshman and Transfer Training (Article 2c under Bylaws).

Grievance Procedures

Academic Problems

Students who are experiencing academic problems either with a grade or other aspects of the course should first discuss the matter with the professor. It is the professor's responsibility to fully explain all grades and requirements of the course. If the problem is not resolved the student or professor

should consult the department head. Should further action be required, the matter should be reported to the Dean of Undergraduate Instruction and Registrar or if warranted, the Vice President and Dean of the College.

Only a teacher may change a grade, unless it is appealed to the Academic Council.

Discrimination

Anyone at Meredith who experiences discrimination on the basis of race, creed, national or ethnic origin should discuss the matter with either the Dean of Students or the Vice President and Dean of the College, who will consider the matter for appropriate action.

Housing Problems

A student who experiences a housing problem during the academic year should discuss the problem with the Resident Assistant responsible for the floor or the Residence Director responsible for her residence hall. If the problem cannot be resolved through discussion with the Resident Assistant or the Residence Director, the student may make an appointment with the Director of Residence Life for further consideration.

Sexual Harassment

Sexual harassment encompasses any sexual attention that is unwanted. Anyone who experiences sexual

advances by another member of the Meredith community which she/he considers inappropriate should discuss the matter with either the Dean of Students or the Dean of the College. After careful consideration, appropriate action will be taken.

Health Related Issues

AIDS

Students or employees of the College who may become infected with the AIDS virus will not be excluded from enrollment or employment, or restricted in their access to College services or facilities, unless medically-based judgments in individual cases establish that exclusion or restriction is necessary for the welfare of the individual or other members of the College community.

Individuals with the AIDS virus will be expected to maintain appropriate health practices in relationship to other members of the Meredith community.

Sexually Transmitted Diseases

Students with sexually transmitted diseases will not necessarily be excluded from enrollment or restricted in their access to College services or facilities, but they may be requested to relocate their housing if that is deemed appropriate by the Dean of Students and the Director of Residence Life.

Other Communicable Diseases

The College reserves the right to request that a student with a highly communicable disease leave the campus immediately and remain away until she is medically no longer deemed contagious.

NOTE: The College attempts to respect the privacy of students in all health-related matters.

Immunization Records

A law has been enacted by the General Assembly of North Carolina, which requires all students who are new enrollees in the college/university system to present proof of immunizations to the Director of Health Services prior to matriculation. The law became effective July 1, 1986, and requires proof of certain immunizations as evidence of protection against specific vaccine preventable disease. Students must present, as a minimum, the following verification. 1) Proof of a tetanus-diphtheria vaccine booster within the last ten years. 2) Proof of one dose of live virus measles (Rubeola) vaccine which must have been received on or after the first birthday. 3) Proof of one dose of live virus rubella vaccine (German Measles). An acceptable record of immunizations can be acquired from a high school, personal shot record,

or the local health department if immunizations were received there.

All immunization records will be screened carefully by this institution and if deficiencies are found, the student will be notified and will be given 30 days after matriculation to comply. Students who fail to comply with these requirements will not be permitted to remain in attendance at Meredith College.

Self-Injury

Any student who harms or threatens to harm herself or another will be immediately referred to a designated physician or counselor for assessment. The student will not be allowed to return to campus without written documentation from the consulting physician or counselor that it is safe for her to do so. Parents may be notified immediately at the discretion of the Dean of Students.

Inner-Campus Mail Services

Inner-campus mail services are provided for the convenience of Meredith students and organizations. Only Meredith organizations may use the

inner-campus mail distribution. Any person or organization must secure approval from the Director of Student Activities to use Meredith campus mail (Post Office) for information distribution.

Inspection of Rooms

Meredith reserves the right to inspect all rooms in the residence halls at any time and as often as deemed necessary. Attention will be given to maintenance, safety, health hazards, room damage and compliance with college policies. Students will be responsible for any damage to college property. See Article VII, Section I-D of the SGA Constitution and By-laws.

Jurisdiction of the College

Students are expected to maintain at all times a high standard of personal conduct in keeping with Meredith principles. The College reserves the right to suspend or to exclude at any time any student whose academic standing or conduct is regarded by Meredith as undesirable or unacceptable.

Lake

In the midst of the Elva Bryan McIver Amphitheater, one finds

a lovely setting with a small lake — one of Meredith's well-known landmarks. This setting, with the ducks swimming at their leisure, fills one with peace and serenity. Many Meredith students find the lake area perfect for study, quiet conversation, relaxation, or contemplation. Social events, such as picnics, are often held on the island in the middle of the lake, as well as some more official gatherings, such as Class Day exercises.

Use of the lake area is discouraged at night due to security measures. Swimming in the lake is discouraged quite strongly due to the fact that the lake is small and land-locked.

Male Visitation

For reasons of privacy and security, males are allowed in the residence halls only in the first floor parlors, and only when accompanied by a Meredith student or waiting for a previously arranged date. Residence Directors and Residence Hall Presidents may grant special permission for men to carry heavy items to or from a student's room. This permission does not include visitation privileges in the residence hall; therefore, men should not linger

on the halls after they have completed the task for which they were given permission. The person giving permission to a male to carry things onto the hall is responsible for checking to make certain the male vacated the hall. An annual "move-in" day may be designated each fall at which time men may assist with the move-in process.

(Heavy items are defined as follows: refrigerators, heavy trunks, cinder blocks, bookshelves, heavy furniture, unusually bulky or large items.)

Fathers of Meredith students and brothers under the age of twelve are allowed in the residence halls at any time before closing hours provided they are escorted by the Meredith student to and from her room.

Males unaccompanied by a Meredith student are not allowed in the courtyards after dark unless they are enroute to a residence hall, first-floor parlor to meet a previously arranged date.

Males are not allowed on campus after closing hours except to accompany a date back to her residence hall. Then, he must immediately leave the campus.

Married Students

Failure to declare marital status immediately will be regarded as intentional falsification of all college records.

Meredith Seal and Logo

The college seal is the official "stamp" of Meredith and should be used formally—on college-wide event programs, documents, diplomas, etc.

The Meredith seal was designed in 1909 by Ida Poteat, professor of art, 1899-1940.

Below the band running diagonally across the shield are pines symbolizing the State of North Carolina. The lighted torch illustrates Meredith's motto, the single word Lux, meaning light—the light of the mind and the light of the soul.

The Meredith College logo was redesigned in the spring of 1993 in an effort to update the look of the logo and the College.

While use of the logo is appropriate in most instances, use of the seal should be more carefully considered because of its formal connotations. The Office of College Communications should approve the use of the college seal and logo.

Off-Campus Events

All college policies as stated in the *Meredith Student Handbook* shall be followed at all off-campus events sponsored by Meredith. Meredith students are expected to represent the College with dignity at all times. A college-sponsored function shall be interpreted as any function, event, or activity sponsored by Meredith or under the name of any organization or group within the Meredith structure.

Students shall not possess or consume alcoholic beverages at any college-sponsored function.

Students shall not demonstrate inappropriate behavior at any college-sponsored function. Students will be asked to leave a function if they demonstrate inappropriate behavior such as fighting, shoving, disruption of other's enjoyment, getting publicly sick, passing out and inappropriate dress.

Meredith students shall not possess or consume drugs illegally at any college-sponsored function.

Meredith students shall be responsible for informing their dates or guests attending an off-campus function of college policies to be followed.

Anyone violating these policies will be brought before Honor Council.

Procedures to be followed for off-campus, college-sponsored functions:

The advisor to the group sponsoring an off-campus event shall be notified as to the time, place, date, and nature of the event. In the case that there is not an advisor, the Director of Student Activities shall be notified.

The Meredith Security Office shall be notified as to the time, place, date, and nature of the off-campus event.

Additional security shall be hired by the organization sponsoring the event if required to do so by the management of the off-campus building or area being utilized.

Meredith College security officers shall be hired by the sponsoring organization to attend each off-campus event and be responsible for maintaining order and confronting any student or guest exhibiting inappropriate behavior.

Off-Campus Responsibility

Meredith College assumes no liability for any student when

that student is off the Meredith College campus. Each student is personally responsible for her own safety, her own actions, and the results of her own decisions.

Parental Communications

The college reserves the right to contact parents of Meredith students whenever it is deemed necessary or appropriate regarding student behavior or other student or campus-related matters.

Performances and Publications

All public performances and all publications will be discussed in advance with the member of the faculty or administration sponsoring or advising the organization.

Publicity and Advertising

Meredith related announcements may be posted on individual hall bulletin boards. No publicity articles should be placed on residence hall outside doors, on the doors of other campus buildings (including dining hall and in breezeway areas).

Approval for posting or distributing announcements of non-Meredith College social events must be secured from the

Student Activities Office prior to posting. Non-approved announcements will be removed. A bulletin board is available in Cate Center on which two announcements of non-Meredith events may be posted.

Re-admission

A student who does not complete the semester immediately preceding the term she wishes to return must apply and be approved for re-admission. An application for re-admission is available from the Office of Admissions. For a full statement of the re-admission policy, see the college catalogue.

A student who has permission from Meredith College to visit another institution for a semester is not required to file for re-admission, provided she returns to the campus for the term immediately following her semester away.

Refund Policy

(See Refund Policy in *College Catalogue*.)

Residence Requirement

Meredith students under the age of twenty-three must live on campus or reside with their

parents, husband or (with special permission based on severe hardship) a close relative. A person must be enrolled at Meredith to have the privilege of residing on campus. Senior and junior students, on occasion, may be given special permission by the Dean of Students to reside off-campus. A student must have a 2.0 GPA to apply for off-campus housing.

Campus housing is available only to undergraduate students under the age of 23. Any student residing on campus who reaches the age of 23 during an academic year may complete that year on campus, but will not be eligible for on-campus housing thereafter, unless she entered Meredith prior to the age of 21 and is completing a continuous four-year academic program. Individual requests for a one-semester extension for housing may be considered in August or January if space is available.

No student may reside on campus for more than ten semesters, or beyond one year after her class has graduated. A first semester freshman over the age of 21, or a transfer student 22 years of age or older, may be given permission from the Dean of Students to reside off-campus.

Returned Checks

In the case of returned checks, the Accounting Office will automatically redeposit the check at no charge. If the check is returned a second time, it is charged to the student's account and a \$20.00 handling fee is added.

Two returned checks will result in the loss of check cashing privileges on campus for the remainder of the academic year.

Self-Determining Hours

All students at Meredith enjoy self-determining hours. See After-hours check-in procedures under Residence Life.

Smoking Policy

Out of consideration for members of the College community who choose not to smoke or are allergic to smoke, smoking is prohibited in classrooms, conference and seminar rooms, libraries, laboratories and shops, storage and work rooms, auditoriums, foyers, dining areas, halls, restrooms, stairwells, lounges, reception rooms (including secretaries' offices), and other public areas. Resident students who smoke are requested to smoke only in their private room with the doors closed and to

refrain from smoking in commonly shared facilities, i.e. parlors, kitchens, hallways, and hall baths.

Social Sororities

Students do not have social sororities of any name or kind on the campus, whether national or local, affiliated or unaffiliated.

Solicitation Policy

Members of the Meredith community enjoy protection of their rights of privacy. Solicitation by off-campus persons, organizations or businesses is strictly prohibited unless authorized by the Dean of Students or the Director of Student Activities. Any use of college facilities by off-campus persons for purposes of solicitation, even those sponsored by campus organizations, must also be approved. Under no circumstances will off-campus persons be allowed to solicit door-to-door.

Any business or company requesting to give a presentation is to be referred to the Director of Student Activities to be channeled through the appropriate organization or refused permission.

Any religious organization requesting to give a program or presentation is to be referred to

the Campus Minister to be channeled through his office, or refused permission.

Sunbathing

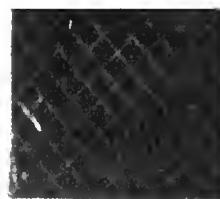
Sunbathing is permitted only in the area between Faircloth, Brewer, Heilman and Barefoot. En route to and from designated sunbathing area, students must wear coverups over their bathing attire.

The sunbathing area is restricted to women only.

Weapons/Firearms

Possession of weapons/firearms is strictly prohibited on-campus or at college-sponsored functions.





**WOMEN
ONLY**

Welcome to Meredith's residence halls. You are now a member of a residential community bonded together by a common purpose—personal growth—through formal education, relationships, community interaction, and personal introspection. The focal point of this unity is our mutual commitment to Meredith's Honor Code and our own personal integrity. We encourage you to become a positive, contributing member of your community.

Meredith aspires to offer you an environment which challenges you to become the very best that you can be, in all areas of your life—spiritual, intellectual, social, cultural, emotional, physical and professional. Meredith can only offer to you these opportunities—your choices will determine the breadth and depth of your own personal growth.

We challenge you to choose wisely and to become involved in the activities offered by your residence life staff. These will foster your personal growth and allow you to follow your dreams.

As a member of Meredith's residence community you will enjoy certain privileges as well as have certain responsibilities. Our staff members are here for you; let us know how we can help.

-Dean Sizemore and
the Residence Life Staff

Residence Life

Resident students at Meredith enjoy many special privileges and opportunities. Enjoyment of these opportunities depends upon personal involvement as well as personal commitment to the welfare and needs of those living together. Each resident must take personal responsibility to abide by the rules and regulations so that the group as a whole can function effectively and benefit from the creative interaction of residence life.

The Residence Life Staff seeks to provide a program of student services designed to enrich the quality of life of Meredith students. The residential setting, as a living/learning dimension of campus life, is perhaps the single most important synthesis of classroom learning and college experience and activity. The Residence Life Staff has

made a commitment to enrich and supplement the classroom experience by directing attention to an array of activities and programming which would contribute to the wholistic development of students. The Residence Life Staff includes the Director of Residence Life, Residence Directors, Resident Assistants and Residence Hall Presidents.

Residence Directors

Residence Directors live in apartments in the residence halls on campus. They perform a variety of duties on campus, working through the Office of Residence Life, as well as being available to assist any student with questions or problems. Residence Directors supervise the work of Resident Assistants and serve as advisor and resource person for many organizations on campus.

Rotating duty schedule for Residence Directors is posted on

Residence Directors

Vann.....	Libby Mullinnix, ext. 8525
Stringfield, Carroll.....	Deborah Lamb, ext. 8520
Brewer.....	Paula Daniels ext. 8527
Faircloth, International House.....	Becky Bradshaw, ext. 8508
Poteat.....	Marge Stevens, ext. 8506
Barefoot/Heilman.....	Beth Flye, ext. 7812

each hall beside the phone. Emergencies should be reported immediately to the Residence Director on duty, who is in constant contact with Security.

If you need to contact an RD on duty:

Call the RD apartment number listed below; if RD does not answer,

Call the Beeper # 9-981-3576
WAIT to hear three beeps.

Dial the NUMBER FROM
WHICH YOU ARE CALLING.

HANG UP.

Remain by that phone — RD will return your call as quickly as possible

on each floor of a residence hall, is supervised by the Residence Director of her residence hall, and serves as her assistant. Her primary responsibilities include the following:

To be accessible to the students on her hall for assistance and counsel.

To uphold and enforce the Honor Code.

To encourage student participation in campus activities.

To facilitate good campus communication.

To uphold the Quiet Hours Policy as stated in this *Student Handbook*.

To create a positive living-learning environment on her hall which will enhance and facilitate maximum community interaction and encourage accelerated personal growth.

Rules and Regulations Governing Residence Halls

Babysitting in Residence Halls

Students interested in babysitting are encouraged to babysit in the employer's home.

Babysitting in the residence halls is permitted:

Only for very short periods of time;

Only if the sitter is present with the child at all times;

Never all night;

Never during quiet hours; and

Restricted to children 9 years of age or younger.

As this is a personal arrangement between a student and the child's parent/guardian, the College assumes no responsibility for any child under the care of a Meredith student, either on-campus or off-campus.

Bicycles

Bicycles are to be stored in the bike racks outside unless they can be disassembled and stored in the student's room in such a way as to not create a fire hazard or infringe on a roommate's space. Bicycles found anywhere other than in the bike rack or in the student's room will be impounded by Security to be returned to the student at the end of the semester to take home. The penalty for violation of this policy is 3 call downs and a \$15 fine.

Check-In/Check-Out of Room Procedures

Check-In

1. Pick up room key: returning students and transfers in Housekeeping Office on 1st Poteat; freshmen in the respective parlors of their residence hall. (Mid-year room changes secure key from "new" RD.)
2. Complete room Check-in Form with RA on hall.
3. Sign and date Check-in Form (both RA and student.)
4. Leave the Check-in/Check-out Form with RA.
5. RA files Check-in/Check-out Forms with RD.

Check-Out

Mid-year Procedure

If student is withdrawing from school:

1. Make an appointment with RA to complete room Check-out.
2. Remove all belongings from room.
3. Put all trash in appropriate containers provided by housekeeping. (Large trash cans)
4. Clean and sweep room and clear walls. (Do not sweep trash into hall.) Take nails out of walls and doors.

5. Meet with RA for preliminary room check for cleanliness and damages.

6. Both student and RA sign and date Check-out Form.

7. Take room key and Check-in/Check-out Form to the RD in your building.

8. Complete Room Damage Deposit Refund Request in House-keeping; leave Check-in/Check-out Form and refund request with Housekeeping.

9. After housekeeping has made the final room check and assessed any necessary charges, the refund request will be forwarded to the Accounting Office.

10. The Accounting Office will refund by mail the damage deposit or part of it depending on damage assessment.

If student is changing to another campus room...

Follow steps 1-7 listed above in mid-year procedure for room leaving.

Follow steps 1-5 listed under check-in procedure for new room.

NOTE:
A student must vacate her room

within 48 hours after deciding to leave campus. A student not planning to return following Christmas break must remove all belongings before leaving for break. A student who, during Christmas break, decides not to return must remove all belongings prior to date students return to campus. (See schedule of charges.)

End of Year Procedure

If student is withdrawing from school:

1. Meet with RA and check room for major damages. PLEASE NOTE: Housekeeping will re-inspect room at a later time for cleanliness and other undetected damages. Charges against Room Damage Deposit will be made if necessary.

2. Remove all belongings from room.

3. Put trash in appropriate containers provided by Housekeeping.

4. Clean and sweep room and bathroom and clear walls. (Do not sweep trash into hall.)

5. Be sure all college furniture is in the room and reattach all headboards to beds.

6. Remove all personal items from storage area before the last day of exams. Items left in

storage after graduation day will be disposed of.

7. Remember, no summer storage!

8. Both student and RA sign and date Check-out Form.

9. Student takes Check-out Form and room key to the Housekeeping Office on 1st Poteat.

10. Last occupant to check-out leaves the phone in the room, locks the bathroom connecting door, then locks the door to her room before turning in her Check-out Form and key.
(Students are responsible for the security of their phone and cablevision cable.)

Please check carefully the hours that the Housekeeping Office will be open.

11. Students who are graduating or withdrawing after the semester must complete the DAMAGE DEPOSIT REFUND SLIP when the key and Check-out Form are turned in to the Housekeeping Office. The deposit will be mailed to you during the summer after rooms have been checked and necessary charges deducted.

If student is returning...

Follow steps 1-4 in end of year procedure.

If damage charges are assessed, the student will be notified.

PLEASE NOTE: If the Check-in/Check-out Form is not completed properly, the damage deposit will be assessed according to the Schedule of Charges.

The preceding procedure must be followed each time a student vacates a room (or moves to another on-campus room). Failure to follow the above procedures will result in the following charges against the Residence Damage Deposit:

Schedule of Charges

1. Failure to follow the proper check-in/check-out procedures including the failure to sign and date the room Check-in/Check-out Form will result in a \$25 charge against the deposit.

2. Failure to vacate room within stated time will result in a \$25.00 charge against the deposit.

3. Failure to turn in key within 24 hours after the completed room check-out with the Resident Assistant will result in a \$15 charge against the room deposit (lock must be replaced).

4. Additional charges will be made against the deposit for damages to any room to which the student is assigned or its

contents; and for failure to clean the room or bathroom properly upon departure.

5. A \$25 charge will be made against the deposit for failure to return the room or bathroom to its original state of cleanliness (restoring to move-in condition).

6. Defacing walls or woodwork to the point where repairs are necessary:

Removal of material from walls (tape, gum, tacks and/or nails, plastic putty, screws, hooks) - \$20.00 minimum

Repainting or papering of walls or woodwork - full deposit

Repair of large holes resulting from unauthorized construction (attached bookshelves, cabinets, lamps, etc.) - \$30.00 minimum

7. Damage to furnishings and room accessories:

Missing furniture or room accessories - actual replacement cost

Defacing of furniture requiring refinishing - full deposit

Replacement of carpet - actual replacement cost

Telephones - full deposit

Missing TV Cable - \$20.00

Furniture in room but not assembled - \$20.00

Other repairs for damages not specifically outlined above will be charged against the residence damage deposit according to cost of repair. Cost of repair for damage of common property (parlor, hallway, bathroom, etc.) will be shared by those students responsible or by all residents of the hall if responsibility is undetermined.

When the cost of repairs for damage in a room exceeds the maximum damage deposit, responsible student(s) will be required to make full restitution.

Closing Hours

Meredith's closing hours are as follows:

Sunday-Thursday 1:00 a.m.

Friday-Saturday 2:00 a.m.

At these times all cars entering the campus must stop at the gatehouse on the front drive. [Only those cars with Meredith students or with justifiable reason will be allowed to proceed.

Procedures are as follows:

Meredith students present Meredith ID or driver's license.

Non-students present drivers' license, which will be retained by security until they leave campus. No one will be allowed to enter campus without proper identification.

Proceed to appropriate designated campus location.

If driver of car is a Meredith student, she proceeds to her designated parking lot.

If driver of car is not a Meredith student, s/he proceeds to the residence hall of Meredith student(s); unloads passenger(s); returns immediately to gatehouse to reclaim ID; exits campus.

Meredith student(s) proceed(s) to entry door of residence hall.

Student presents identifying information to security.

Security will open door.

IMPORTANT: PLEASE NOTE
that any student returning to campus after hours without her Meredith ID will be fined \$5. She will have 72 hours in which to appeal her fine to security before the charge is forwarded to the Accounting office.

*Students are encouraged to never leave campus without their Meredith ID.

Please note that the Faircloth gate will be locked nightly at 11:00 p.m.

At closing hours all residence halls are locked to increase the protection of the students in the residence halls. As a further safety measure, students are requested not to leave the residence halls after closing hours. In case of necessity to exit a locked door, security must be notified before exiting a locked door. For increased safety, numerous residence hall doors are locked during the early evening (See below for locations and times.) Residents are responsible for knowing which doors are locked early and must not use these doors after they are locked. Any student responsible for allowing a secured door to become unlocked will be considered in violation of the Honor Code.

EXITING ANY DOOR AFTER CLOSING HOURS WITHOUT SECURITY NOTIFICATION IS AN HONOR CODE OFFENSE.

**IMPORTANT!! PLEASE
NOTE!!** In order to provide optimum security for all students in the residence halls, doors will be locked according to the following schedule:

CARROLL

All first floor doors locked at 7:00 p.m.

INTERNATIONAL HOUSE

Side doors locked at 7:00 p.m.
Front door locked at closing hours

VANN

Front door, breezeway door, and parlor doors locked at closing hours
Side doors locked at 7:00 p.m.

STRINGFIELD

Breezeway door, back door, parlor doors locked at closing hours
Side doors beside stairways locked at 7:00 p.m.

BREWER

Front door, breezeway door and parlor door locked at closing hours
Side doors locked at 7:00 p.m.

FAIRCLOTH

Breezeway door, parlor doors locked at closing hours
Back door locked at 11:00 p.m.
Side doors locked at 7:00 p.m.

POTEAT

End doors except for the 2nd breezeway locked at 11:00 p.m.
Ground side door locked at 11:00 p.m.
Front door locked at closing hours

HEILMÁN

End door toward Barefoot locked at closing hours.
End door toward Wainwright locked at 11:00 p.m.
Parlor door locked at all times

BAREFOOT

End door toward Heilman locked at closing hours
End door toward Poteat locked at 11:00 p.m.
Parlor door locked at all times

Exiting a door after its designated lock-up time and before closing hours will result in the following penalty:

First offense: two call downs- Notify RA. If the student's first offense is within 15 minutes after lock-up time, the violation will be recorded and no call downs will be given. However, the second time the student violates the locked door policy, no grace period will be given and the first offense penalty of two call downs will be issued.

Second offense: An additional three call downs

Third offense: Automatic campus for one weekend

Fourth offense: Honor Council appearance

Call downs resulting from exiting a locked door are recorded separately from regular call downs (missed Hall Meetings, noise, etc.), yet the two lists are tallied together. The reason for the separation is that call downs resulting from exiting a locked door and the number of offenses carry throughout the academic year. They are not erased at the end of the first semester. If a student has served an automatic week campus during first semester as a result of the tally of both lists, call-down accumulation begins again for both lists, but the number of offenses continues to second semester as well as any additional "exiting-locked door" call downs acquired.

NOTE: The above procedure does not relate to exiting a locked door after closing hours. Usual Honor Council appearances/procedure applies after closing hours.

Fire Safety Rules

Room Safety

No electrical appliance of any kind, i.e. hairdryer, curling iron, curlers, may be used in a resi-

dence hall unless it is Underwriters' Laboratories listed. Students are expected to use all appliances with the utmost safety methods.

*Electrical cooking appliances, irons and sun lamps may not be used in students' rooms. Any cooking appliance found on campus will be taken to the Housekeeping Office, and upon request, will be returned to the student at the end of the semester. Microwave ovens are available on each floor; kitchenettes are provided. Unattended irons must be unplugged and stored in student's room. Electrical cooking appliances must be left at home. Battery operated appliances are permitted.

*Any extension cord used in the residence halls must be HEAVY DUTY. Any extension cord which is plugged directly into a wall socket must be heavy duty with a fuse. Explanation: Plug a **heavy duty cord with a fuse** directly into the wall socket. If the cord is not long enough plug an additional **heavy duty cord** into the cord with the fuse. (Do NOT use a light extension cord in the residence hall for any reason! A heavy-duty cord will be about the size of your little finger.)

*Candles or open flame items

may not be used. No flammable chemicals are to be kept in residence halls.

*Electric Christmas tree lights may not be used anywhere in the residence halls. Battery operated lights are permitted. All decorations must be non-flammable or treated with fire retardant chemicals. This includes trees.

Metal trash cans are recommended.

*All hallways and exitways are to be kept clear of obstructions with complete access to be available at all times. This includes no bicycle storage in stairwells or hallways.

*No personal items may be left in hallways at any time.

All stairwell doors, which act as floor separations and fire doors, are to be kept closed at all times.

Storage areas must be kept orderly with no storage of cardboard boxes.

All students must exit buildings immediately when fire drills are held.

Students are requested not to smoke in bed and to handle all smoking materials with utmost care.

No tissue paper or other flammable materials may be placed on hall walls or doors except on designated bulletin boards.

Posters and notices can not be placed on exit doors, stairwell doors and walls. Use Bulletin Boards and room doors only.

*Violation of these policies will result in 3 call downs and a \$15 fine.

Fire Drills

Frequent fire drills are held for the safety of all students. Failure to participate in a fire drill will result in three call downs. Repeated failure to cooperate in the fire drill procedures will result in judicial action. (For specific fire drill procedures, see Security and Emergency Procedures.)

Guests

A Meredith student is responsible for the appropriate behavior of her campus guests. A guest is expected to observe the same regulations as her hostess. The hostess should register her guest (female) before 11:00 p.m. with the Residence Director on duty, who will issue to her a guest pass. If the guest arrives after closing hours, the student must register her with a security guard. The security guard may request identification of any guest coming in after closing hours. A guest will not be permitted onto

campus if she does not have a guest pass or is not accompanied by her Meredith hostess.

A female guest will be allowed to stay overnight on campus only if her hostess is also on campus. Guests will be responsible for paying for all meals eaten in the dining hall. (See dining hall fee schedule.)

Hall Councils

Each residence hall has a Hall Council to assist with governance and programming. The Hall Council is composed of the Residence Hall President, two representatives from each floor, the Resident Assistants, and Residence Director, who also serves as advisor.

Hall Meetings

Freshmen meet for hall meetings at 7:15 p.m. every Monday evening during the fall semester and on alternating Monday evenings spring semester.

Sophomores meet on alternating Monday evenings (see *Student Activities Calendar* for dates) at 7:15 p.m. both semesters.

Junior and Senior students meet once a month as scheduled in the *Student Activities Calendar*.

All resident students are required to attend every hall

meeting scheduled for their class. Any anticipated absence must be cleared with the RA, and pertinent information secured. Hall Meeting absences are excused only for illness, emergencies, class conflicts, or regularly scheduled employment. One call-down will be given for each unexcused absence.

A second hall meeting will be scheduled at 8:30 p.m. for those freshman students with 7:00 p.m. classes.

Holiday Closings

Residence halls will be closed during holidays and vacations including fall break, Thanksgiving, Christmas, Easter, and spring vacation. Students must vacate the residence halls at the stated time of each closing. Call downs will be given to late leavers - two call-downs for each 15 minutes late.

Barefoot Residence Hall will remain open during fall break, spring break, and Easter for ONLY those students who must remain in Raleigh due to full-time employment, student teaching, internships or co-op positions. Students needing a place to stay during these breaks must make their own arrangements in Barefoot and then

register their location in the Director of Residence Life Office. No meals are provided.

Housing Specifications

(See Room Descriptions and Room Regulations)

Freshmen are assigned to rooms in Vann, Stringfield, Brewer and Carroll residence halls. Two Residence Hall Presidents elected from upper-classmen, plus their suites, reside in Vann and Stringfield. Upperclass Resident Assistants and their suites reside on each hall in Vann, Stringfield, and Carroll.

The upperclass residence halls also have Residence Hall Presidents with Resident Assistants on each hall. Upperclass students are housed in Brewer, Faircloth, Poteat, Barefoot, and Heilman residence halls. Housing assignments are made in the spring for the following fall, giving priority to eligible seniors, then juniors, then sophomores (eligible, in this case, meaning those who have paid their advance room deposits by February 15). Actual room assignment is made on a randomized basis.

Students may not move from one room to another without permission from her RD and the Director of Residence Life.

Students may change rooms without charge during the third through sixth week of each semester and between semesters. A room change at any other time is subject to a \$15.00 processing fee.

Students vacating the residence halls are expected to do so within the specified time. Anyone violating the specified time frame will be fined a minimum of \$25.00.

The College reserves the right to move a student to a different room if a reassignment is deemed appropriate by the Director of Residence Life.

If a student wishes to change her room or roommate, it is requested that she wait until two weeks after classes start. In order to make room changes, first make arrangements with the other student/students involved; second, obtain a Room Change Form from the Resident Assistant; third, complete and sign the Housing Transaction Form and take it to the Residence Director and the Director of Residence Life for their signatures; fourth, follow the proper check-in/check-out procedures as outlined earlier in this section; and fifth, move.

Students with a communicable disease may be requested to move off-campus.

International House

Special housing in the International House is available for students who have a strong international interest. Students will be carefully selected from applicants who are foreign language majors or minors, international studies majors, international students, or students who have a strong international interest. Special programming is planned for the International House residents including seminars on subjects of international interest, international movies and special cultural events.

Applications are directed to Janice McClendon, Director of Residence Life.

Keys

Each resident student must secure a key to her room (returning students and transfers in the Housekeeping Office on 1st Poteat; freshmen in the respective parlors of their residence hall). Keys are not to be duplicated and are to be vacated. Lost keys are to be reported immediately to the Environmental

Services Office with a request for a lock change. A charge of \$30 will be made against the student's Residence Damage Deposit for a lock replacement and new key.

Students are requested to keep their doors locked at all times and to carry their key at all times. If you are locked out of your room, contact the following people according to the following hours:

Monday thru Friday:

9:00 a.m. to 3:30 p.m. - Housekeeping Office, Ext. 8560 (or your RD if housekeeping is unavailable)

3:30 p.m. to 11:00 p.m. - RD in your building if available, or Security

11:00 p.m. to 9:00 a.m. - Security, Ext. 8524

Weekends

3:30 p.m. Friday to 9 a.m. Monday Security, Ext. 8524 (unless your RD is on weekend duty, in which case you may call her)

A \$5.00 fine will be charged each time a master key must be used to open a locked door and must be paid to the Accounting office within 24 hours. Students will be required to show their Meredith ID before the door will be unlocked.

If rooms are exchanged during the academic year, all keys must be returned and exchanged for keys to the new room. Keys must be returned within 24 hours when vacating campus.

Kitchenettes

The student kitchenettes are located on the first floor of Vann, Brewer, Stringfield, and Faircloth; on each floor of Poteat, Heilman, Barefoot, International House and on the second floor of Carroll, and may be used before 12:00 midnight. Safety precautions should be observed at all times and students are responsible for cleaning kitchenettes after using them.

Laundry Rooms

Automatic washers and dryers can be found in the following locations:

Vann.....	1st & 4th floors
Stringfield.....	1st & 4th floors
Faircloth.....	1st & 4th floors
Brewer.....	1st & 3rd floors
Poteat.....	1st, 2nd & 3rd and ground floors
Barefoot....	1st, 2nd, 3rd & 4th floors
Heilman.....	1st, 2nd & 3rd floors
International House.....	1st floor
Carroll Residence Hall.....	basement

There is a \$0.75 charge for each washer and a \$0.75 charge for each dryer. Washers and dryers

should not be used to wash and dry bedspreads or rugs. If a machine malfunctions, call Environmental Services Office, ext. 8560. (No machine may be used after 11:00 p.m.)

Ironing boards are provided, but students must supply irons. Irons left on the pressing boards should be unplugged when unattended. No pressing is to be done in students' rooms.

Maintenance Requests

Requests for maintenance, housekeeping, and grounds-keeping services may be made to the Environmental Services Office, ext. 8560.

Married Students

Married students who meet the residence requirements may live in the Meredith residence halls under the following conditions:

On-campus housing for a married student must be approved by the Dean of Students.

All student government regulations apply to married students according to their academic classification.

All residence halls rules and regulations apply to married students.

Off-Campus Housing Option
When student enrollment permits, a quota of 12 juniors and 24 seniors may be offered an off-campus option in the spring. After the quota has been reached, the remaining requests are placed on a waiting list. If residence hall capacity permits, the option may be opened further at a later date, dependent upon the current resident enrollment. Students requesting to live off campus must have a 2.0 GPA and parental approval. Students should be aware that when moving off campus they are no longer eligible to receive services in the Health Center unless they pay the \$70.00 health fee. Students off campus do not have dining privileges unless they pay for their meals.

Parlors

Parlors are located on each floor of the residence hall for the enjoyment and use of each resident. Please treat your parlor as you would the living room of your own home. Try to keep the parlors tidy, and respect the rights of others sharing the parlor. Do not use the parlor for any kind of painting project or construction project, i.e. Cornhuskin' props, organization banners, etc.

Quiet Hours

Reasonable quiet shall be observed in the residence halls at all times and "busy" signs shall be respected. Quiet hours shall be observed during study hours from 7:30 p.m. to 7:00 a.m.

Sunday through Thursday and from 12:00 midnight to 7:00 a.m. Friday and Saturday. Moderate quiet shall be observed during morning class hours. Radios, stereos, televisions, or other musical instruments must not be heard outside the room during quiet hours. Those not observing quiet hours will be subject to judicial action. Twenty-four hours quiet is observed during final exam week.

Residence Damage Deposit

A Residence Damage Deposit will be returned when the student leaves the College if the following occurred:

Proper check-out procedure was followed by the student each time a room was vacated.

No damage to rooms occupied by the student occurred during her entire stay at Meredith (including key return).

Room was left clean at checkout each year.

Anytime charges are assessed against the deposit, the student will be notified. If cumulative charges exceed original deposit the student will be notified to replenish her Room Damage Deposit. Grades and transcripts may be withheld if damage charges exceed, at any time, the balance of the deposit.

Roofs

Persons are not permitted on the roof or ledge of any campus building. Repair cost for roof or window damage caused by persons on these areas will be paid by the responsible students.

Room Descriptions

Rooms on first, second, and third floors of Vann, Stringfield, Brewer, and Faircloth Residence Halls measure 11' x 16' except for rooms 119 Vann, 121 Stringfield, 122 Faircloth, and 121 Brewer which measure approximately 15.5' x 16.5'.

There is a pair of windows in each room which measures 78" W x 75" L except in rooms numbered 114, 115, (108, 109 in Vann), 218, 219, 318, 319: these measure 72" W x 106" L. Each window has a venetian blind. In rooms 119 Vann, 121 Stringfield, 122 Faircloth, and 121 Brewer there is in addition to the pair of win-

dows measuring 78" W x 75" L a smaller window which measures 30" W x 46" L. The beds are 20" from the floor.

The rooms on fourth floor of Stringfield, Vann, Brewer, and Faircloth are irregular sizes. Measurements will be provided by the Office of Residence Life upon request. Each room on fourth floor Stringfield, Vann, Brewer, and Faircloth has two dormer windows with venetian blinds, except rooms numbered as follows: Vann 404, 411, one window each; Vann 407, three windows; Stringfield 403, 415, one window each; Faircloth 401, 402, 405, 416, 419, one window each; Brewer 401, 402, 404, 405, 406, 414, one window each; Brewer 403, 407, three windows. Brewer 412, Faircloth 410, Vann 400, and Stringfield 407 have one double window which measures 71.5" W x 47" L. All other windows are approximately 35" W x 48" L.

The rooms on second floor Carroll are irregular in size. Measurements will be furnished by the Office of Residence Life upon request. Windows on second floor Carroll measure 48" W x 61" L, except room 205 which has one window 48" W x 61" L and one window 72" W x 61" L. Rooms 206, 208, 210, and

214 have one window each; rooms 201, 204, and 207 have two windows and 213 has four windows. Mattresses for the twin beds in each room are 76" x 36" and are 21" from the floor.

Rooms on 1st, 2nd and 3rd Poteat Residence Hall measure 11'6" x 21' and are equipped with built-in furniture. Mattresses for the twin beds are 76" x 36" and are 21" from the floor. Each room has a window 40"W x 62" L. The rooms on the ground floor of Poteat are irregular in size. Measurements will be provided by the Office of Residence Life upon request. Each room has a window which measures 49.5" W x 44.25" L. Bathroom facilities are located on the hall.

Rooms on first, second, and third floors of Barefoot and Heilman Residence Halls are 12' x 15'3" and are carpeted and equipped with built-in furniture. Windows are 36" W x 75" L and the height of the bed from the floor is 21".

Rooms on fourth floor Barefoot measure 14' x 24' with 2 dormer windows measuring 46" W x 58" L. Rooms are equipped with built-in furniture. Bathroom facilities are located on the hall. Beds measure 20" from the floor.

Rooms in the International

House measure approximately 12' x 15' and have one window which measures 3'W x 4' L. The International House is carpeted and bathroom facilities are located on the hall.

All residence halls are air-conditioned. Each student is provided a single bed, a dresser, a desk, a desk chair, telephone and a closet. Each student brings her own bedding, including mattress cover and pillow; shower curtain; and floor cleaning appliance (no vacuum cleaners are provided). All rooms are painted or wall-papered off-white.

Room Regulations

Each room must be personally inspected by the Resident Assistant and the new occupant before moving into the room. Proper check-in procedures must be followed in order to avoid a \$25.00 charge against the Residence Damage Deposit.

Every student must secure a key to her room from the Housekeeping Office before moving into a room. If rooms are changed during the year, the proper check-in/check-out procedures must be followed. Keys must be returned to the Housekeeping Office before leaving the College.

The College cannot be held

responsible for articles misplaced or lost. Rooms should be locked when students are out.

Students may not be destructive to college property when decorating rooms. They may not paint furniture or rooms, nor mar walls or doors with paint. Students will be required to pay for damage done to college property.

Furniture must not be removed from any room or parlor.

Curtain rods must be left in rooms.

*Students may not keep animals or pets in the residence halls.

*Students may not put trunks, luggage, boxes, clothes racks, bicycles, etc., in the halls. (Rooms are available in most residence halls for storage of luggage during the academic year.)

*Bicycles may not be kept inside residence halls unless they can be disassembled and stored in the student's room in such a way as to not create a fire hazard. (Bicycle racks are installed near each residence hall.)

Small refrigerators (3.1 cubic feet maximum) are permitted.

No microwave ovens are permitted.

No small heaters are permitted.

For health reasons, all dishes should be properly cleaned after usage. There are to be no dirty dishes left on halls, in rooms, or in kitchenettes. No dishes from the Dining Hall are to be taken to student rooms.

Building of lofts is discouraged. No loft attached to walls or permanent construction is permitted. Any free-standing construction must be removed from the campus by the student at the end of each year. The College assumes no responsibility for student problems incurred because of lofts.

*No electrical cooking appliances may be used in student rooms. All cooking must be done in the residence hall kitchens using the major appliances.

Proper check-out procedures must be followed when vacating a room.

Draperies should be made of fire resistant materials.

*Only heavy duty extension cords with a circuit breaker may be used.

*Violation of these policies will result in 3 call downs and a \$15 fine.

halls at any time and as often as deemed necessary. Attention will be given to maintenance, safety, health hazards, room damage and compliance with college policies. A Residence Director has the responsibility and the power to conduct an immediate room search if she detects alcohol, drugs or a male in a residence hall.

The Student Government Association Executive Committee also reserves the right to conduct room searches, locker searches, and motor vehicle searches, due to reasonable suspicion of a violation of college policies. Procedures shall be followed to ensure the protection of the student and her property. A Residence Director must be present during the search conducted by SGA.

On occasion, an entire hall may be searched by the Student Government Association Executive Committee. If this should occur, each resident of the hall will be requested to remain in the hall parlor until her suite and motor vehicle have been searched. Each room will be searched thoroughly. A study room will be provided and each student will be allowed one phone call to cancel any prior arrangements. A

hall search will also include a search of the cars of the hall residents. Careful procedures will be followed by the SGA officials to insure that the search is conducted properly and as quickly as possible.

If a report is made to the Solicitor General that one or more students are suspected of violating the Honor Code, (i.e. possession of alcohol, possession of drugs, male visitation in residence hall rooms, theft of personal property) and no specific information is given about a particular room, a warning may be given in person to the entire hall by the SGA President or her designee, and other members of the SGA Executive Committee. If there is reason to believe that a violation has previously occurred in a specific room but no evidence of a current violation, SGA reserves the right to give a personal warning to the student(s) involved. If a hall warning or a personal warning is given and the problem persists, a search may be performed.

Safety Regulations — Miscellaneous

*Sporting equipment such as skates, skateboards, roller blades

Room/Hall Search

Meredith reserves the right to inspect all rooms in the residence

or other similar items may not be used within residence halls.

Running in halls is prohibited.

Sleeping in halls is prohibited.

Climbing on any roof or ledge is prohibited.

*Violation of policy will result in 3 call downs and a \$15 fine.

Security

Meredith College takes seriously the need to exercise reasonable care for the safety and security of her students. Security officers patrol the grounds 24 hours a day; residence halls are locked nightly at 1:00 or 2:00 a.m.;

Campus Security is readily available at all times through the use of mobile telephones, ext. 8524.

Personal security, however, is the responsibility of each individual student. Students are expected to keep their room doors locked—especially at night; students are never to exit a locked door without first alerting security; students are requested to walk in pairs or groups after dark; students are expected to alert security immediately if any uninvited or suspicious individual is sighted on campus.

DO YOUR PART TO KEEP
YOURSELF SAFE — AND —
OUR CAMPUS A SAFE PLACE
TO LIVE!!!

Smoking in Residence Halls

Smoking is prohibited in all commonly shared areas of the residence halls, i.e. hallways, hall parlors, kitchens, hall bathrooms. Students may smoke in their rooms with their doors closed, unless they reside in a non-smoking area. Violators will receive two call downs for the first violation and three call downs for each succeeding violation.

Storage

There are storage rooms in most of the residence halls for luggage storage and out-of-season clothing during the academic year. Bicycles, appliances of any kind, Meredith furniture, etc. may not be stored in storage rooms. Please have identification on outside and inside of luggage. Due to fire regulations, cardboard boxes may not be stored in the storage rooms. The College is not responsible for lost articles.

If summer storage is needed, there are private commercial mini-storage facilities within five

miles of the campus.

Any items of clothing, carpets, etc. left in rooms or storage rooms at the end of the spring semester will be disposed of by the Housekeeping staff.

Telephones

Meredith provides private telephone service to each residence hall room. The charge is included as part of the student room fee. There is no installation charge or monthly service charge.

Students receive discount long-distance service through the College. Individualized monthly statements are provided by Camtel and charges are payable directly to Meredith College.

The cost of repairs to or replacement of telephones and related equipment in a student's room will be deducted from the room damage deposit. Students will only be charged for those repairs made necessary as a result of abuse of the telephone equipment. Repairs as a result of normal use will not be charged to the students. Decisions concerning charges will be made by the technician at the time of the repair and will be final.

If you receive repeated obscene phone calls, call Glen Sanderson at ext. 8434.

Television - Cablevision

All student rooms are wired for Cablevision channels 2-26. Any student experiencing problems with Cablevision of Raleigh may call the appropriate number:
Reception or equipment problems: 834-8744
Billing: 833-9650
Customer service: 832-2225

Arrangements for premium channel boxes (HBO, Cinemax, etc.) must be made with Cablevision. The time and place for pickup and drop-off of cable boxes will be announced. The jumper cable connected to the wall remains with the room. If removed, a \$20 charge will be placed against the room deposit. **All installation needs are performed by Cablevision of Raleigh.** Call the customer service number for your installation appointment.

Channels 5, 10 and 13 are cablecast from Meredith Cable Television (MCTV) located in room 71 of the Carlyle Campbell Library. Channels 10 and 13 air video programming for educational purposes.

Channel 5 provides a 24-hour notice board, **Meredith Network News.** Anyone in the Meredith Community may post notices on channel 5. However, commercial

business or "for-profit" programming is not aired on any MCTV channel. Request forms for MCTV channels may be obtained and delivered to the MCTV Cable Office.

MCTV also has limited editing and post-production facilities. Come by the Cable Office for a demonstration.

If you have any questions or concerns regarding MCTV, contact Cindy Bowling, ext. 8448. Unresolved problems regarding Cablevision of Raleigh may be addressed to the Raleigh Cable Franchise Administration at 831-6278.

Tornado Drills

Tornado drills are held each semester. Participation is re-

quired of each student. Students are to move to the center of the first floor in each building when the tornado alarm sounds. (See Tornado Alert, Emergency Procedures.)

Weapons

Weapons of any kind are not permitted on campus. Violators will be brought before the Honor Council.

Windows

Windows are to be kept closed and locked at all times to assist with the regulation of cooling and heating. Entry or exit through windows is prohibited and violators will be subject to a fine. Communication through open windows is also prohibited.





We welcome you to our campus, and are so pleased that you have chosen Meredith for your undergraduate education. We hope you will read this section carefully to fully understand the services which are offered to you by the Student Development staff. We take pride in the quality of campus life at Meredith and know you will want to participate fully in our student activities, academic seminars, lectures, concerts, social and recreational activities. We believe in an enriched cultural and educational climate, and want you to take advantage of the personal educational opportunities for you on our campus.

Meredith has a rich history of student involvement and self-governance. The Student Government Association will serve you well, and we hope you will soon be an active participant in student leadership at the College.

Accept the challenge to do your best, to make new friends, and to chart a course for your four years here, which will stimulate you, challenge you, and allow you to become not only an educated woman, but also an interesting one.

I hope that you will find Meredith College both a challenge and a guide for your future. Warmest personal wishes.

-Dr. Sandra C. Thomas
Vice President for
Student Development
(On Sabbatical)

Student: Services and Activities

Student Services

ATM Machine

A Wachovia automated teller machine is located in the lobby of Cate Center. The machine will provide most of the services normally available at ATM machines, except it will not accept deposits. There is no fee to customers of Wachovia Bank, although a small fee will apply to customers of other banks who use the Plus or Relay network to access their account. The lobby of Cate Center is open from 6 a.m. until 11 p.m.

Campus Minister

The campus minister seeks to provide guidance for the development of religious programs on campus and to offer ministry to meet the diverse needs of a college setting.

The campus minister serves as advisor for the Meredith Christian Association, and is actively involved in assisting with programs and plans of this organization.

The secretary in the Campus Ministry office is also a part of the "ministry team." She is responsible for the secretarial duties of the office and also offers support to students as they engage the services of the Campus Minister's office.

Information concerning summer ministry projects, seminaries, and area churches is available in the Campus Minister's office. Students are invited to come by and visit with the Campus Ministry staff.

Sam Carothers.....Campus Minister, ext. 8346

Career Services

The Office of Career Services is a student's vital link between campus and career. The office's professional staff provides a range of programs to help students translate knowledge about themselves into career plans that are meaningful, satisfying, and consistent with their education, experience, and personal values.

The office and adjoining Career Resource Room are located on the second floor of the Cate Student Center. Hours of operation are 8:00 a.m. to 5:00 p.m. weekdays. The Resource Room is open two evenings per week.

The following services are provided:

Career Planning and Exploration

Individual Career Counseling

Vocational Testing

Computer-Assisted Career

Guidance: SIGI PLUS

Graduate Study Guidance

Career Planning Seminars

CPS #101: Choosing Majors and

Careers

Academic course that relates personal assessment and vocational exploration to selection of major study and future careers. One-hour pass/fail credit. For freshmen and sophomores.

CPS #301: Career Planning for Juniors and Seniors.

Academic course that relates chosen academic major to career fields and focuses on job search strategies and implementation. One-hour pass/fail credit.

CPS #301: Career Planning Seminar for Re-Entry Women

This section of CPS is designed to specifically address the issues of women entering the job market for the first time, re-entering after an absence, or making new career decisions. One-hour pass/fail credit.

Gordon Folger.....	Director, ext. 8341
Madra Britt.....	Assistant Director, ext. 8341
Valerie Gogal.....	Assistant Director, ext. 8341
Mary Ellen Philen.....	Office Manager, ext. 8342
Ann Phillips.....	Part-time Office Assistant, ext. 8341

Cooperative Education

Supervised employment that relates classroom work to future career goals. Full or part-time, paid on-the-job experience. One-to four-hours, elective credit. Two or more semesters duration.

Junior or senior status.

Employment Assistance

Job Fair

On-Campus Recruiting

Teacher Network Fair

Resume and Interview Preparation

Job Search Consultation

Workshops, Seminars, and

Networking events

Credentials Files

Job Listings

Resource Information

Career Reference Materials

Graduate and Professional School Information

Employer/Company Files

International Opportunities

Meredith Alumnae Network Files

Graduate Follow-Up Studies

Computerized Graduate School Selector

Check Cashing

Check cashing services are provided in the Meredith Supply

Store to all students with a Meredith ID Card or other picture ID. The amount is limited to \$50.00 per day.

Parents sending checks, which must be cashed by students in the Supply Store, should keep this dollar limit in mind.

There is a \$20.00 service fee for each returned check. The amount of the check and the fee will be charged to the student's account. Returned checks are automatically redeposited before they are charged to a student's account. In cases where two checks have been returned, check cashing privileges are suspended.

College Calendar

The College Calendar is located in the office of Dr. Marie Mason (Johnson Hall). Priority is given to campus-wide events and to the earlier date of application. (Applications are available in Dr. Mason's office for scheduling events and reserving campus space for specified periods of time.) All meetings and all reservations for campus rooms

or buildings must be registered.

Dr. Marie Mason.....Coordinator,
Campus Activities, ext. 8533

College Counselor

Professional counselors are available to talk confidentially with any student who has a personal concern of any kind — academic, vocational, or social-emotional.

In addition to the counseling service provided on campus, the counselors also have information about available off-campus resources which may be pertinent to students' needs. Programs offered by the Personal Growth and Counseling Center include individual counseling, group counseling, and small group seminars and workshops on a variety of personal growth issues.

Students are encouraged to stop by the counseling offices, located on the second floor of Cate Student Center, any time during the day, or to call and arrange an appointment.

Gina Roberts.....College
Counselor, ext. 8427

Communication Center, Bulletin Boards and Announcements

A communication center is located in Cate Center where campus organizations post programs, projects and meeting times. Each campus organization is responsible for its own announcements, and each publicity item should be dated. To provide adequate space for each organization, all announcements should be put up no earlier than one week prior to the event, and all articles should be removed immediately following the program. The Dean of Students Office posts Today's Events each day on a display located in Johnson Hall. Announcements that are to be posted on the boards should be submitted to the Dean of Students Office by 4:00 p.m. the day prior to their announcing.

No publicity articles may be placed on residence hall outside doors, on the doors of other campus buildings (including dining hall), on inside or outside walls, and in breezeway areas. Each residence hall has a designated bulletin board where flyers pertaining to campus events should be posted. Those bulletin board locations are:

Brewer—1st floor near south stairwell

Faircloth—1st floor near north stairwell

Vann—1st floor near south stairwell

Stringfield—1st floor near north stairwell

Poteat—inside double doors on the first floor

Barefoot—first floor near south stairwell

Heilman—1st floor near north stairwell

Approval for posting announcements of non-Meredith College events must be secured from the Director of Student Activities prior to posting. Non-approved announcements will be removed.

Dining Hall

Dining Hall privileges are for resident students only. Other persons choosing to eat in the dining hall must pay for their meals. Other regulations are:

No dishes, trays, silver, or other equipment may be taken from the dining hall.

Personal dishes and large cups are not to be brought into the dining hall.

No foods may be taken from the dining hall at any time.

Students, having guests, pay the cashier at the end of the line.

Guests will not be permitted for certain special meals due to the dining hall capacity.

Meal Prices for Guests

Breakfast	\$3.15
Lunch	\$3.80
Dinner	\$4.20
Sun. Lunch	\$4.20

Serving Hours

Breakfast

Mon.-Fri. 7:15 a.m.-8:15 a.m.
Sat.-Sun. 8:30 a.m.-9:30 a.m.

Continental Breakfast

Mon.-Fri. 8:15 a.m.-9:15 a.m.

Lunch

Mon.-Fri. 11:00 a.m.-1:15 p.m.
Sat. 11:30 a.m.-1:00 p.m.
Sun. 11:30 a.m.-1:15 p.m.

Dinner

Sun.-Thurs. 4:30 p.m.-6:15 p.m.
Fri.-Sat. 4:30 p.m.-6:00 p.m.

Thad O'Briant.....Food Service
Director, ext. 8377

notice on what is to be used. The equipment can then be picked up between the hours of 9-10 a.m. or 2-4 p.m. each day.

A \$10.00 deposit is required to handle any damage and the return of the equipment.

Financial Assistance

Through its student aid program, Meredith seeks to meet the financial need of each student. The Financial Assistance Office, which is located on the second floor of Johnson Hall, administers the program of scholarships, grants, loans, and campus jobs. Any student who feels she needs assistance in order to attend Meredith or who has questions about an award that has been received should consult the Financial Assistance Office. Both resident and commuter students are eligible to apply.

A student must file a Meredith aid application and a free application for Federal Student Aid (FAFSA) for each year she wishes to be considered for assistance. These forms, which are available in the Financial Assistance Office, should be filed by February 15; awards are made by April 30 and usually consist of a package of several types of aid.

A "Job Location and Development" service is also available in the Office of Scholarships and Financial Assistance. Assistance is provided to students seeking off-campus employment and is available to all students.

Elizabeth McDuffie..... Director of Scholarships and Financial Assistance, ext. 8565

Carol Sanderson..... Assistant Director of Scholarships and Financial Assistance, ext. 8565

Handicapped Student Services

The Meredith campus is equipped with ramps to entrances of each residence hall as well as all classroom buildings. Housing is provided on first floors of the residence halls for easier mobility. Special concerns or requests for special services are to be directed to the Dean of Students Office.

Health Services

The Carroll Health Center staff provides clinical care for minor illnesses, health education, emergency care, health protection, and disease prevention services for students. Services are maintained under the direction of the

Use of Cafeteria Equipment

Punchbowls, ladles, coolers, and trays can be borrowed from the cafeteria. We request a two-day

Director of Health Services and the college physicians.

A student health form, furnished by the College, must be completed and all immunizations documented and updated, if needed, prior to matriculation. All health forms are due on the specified date on the instruction sheet. All ocular and dental work should be either attended to before students enter or scheduled for vacations or holidays.

The Health Center opens at 7:00 a.m. on Monday and maintains 24-hour coverage by a registered nurse until Friday at 7:00 p.m. for the care of resident students. The college physicians are available in the Medical Clinic on Monday and Tuesday at 1:00 p.m. and Thursday and Friday at 8:30 a.m. Students must make an appointment to see the physician on the day of the clinic. Gynecological services are available to students on Wednesday from 9:00 a.m. until 2:00 p.m. for a nominal fee. Appointments must be made through the Health Center for this clinic.

On weekends, a nurse is on call (available for advice or referral by telephone) for emergencies. Check the Health Center schedule posted on each hall, or call the Health Center for recorded information for the name of the

nurse on call and her telephone number.

Health fees, which are included in the residence fee, cover costs of physician and nursing services rendered in the Health Center. Special prescriptions, antibiotics, X-rays, laboratory tests, the Gyn-Clinic, emergency room fees, and consultations with physicians off campus must be paid for by the student. A limited amount of over-the-counter medication is available to students without additional charge. Commuter students may pay the Health Center fee, \$70.00 per semester for services.

Health Center rules are as follows:

Only minor illnesses and emergencies will be treated by the Health Services staff.

Major illnesses will be referred off campus or to family physicians.

The health services staff is responsible for the diagnosis, treatment of minor illness, and the maintenance of the health records.

All records are confidential information and are not a part of

your permanent record at Meredith.

The notification of parents regarding the illness of students is the responsibility of the Health Services staff.

Students in isolation for contagious diseases are not allowed to receive visitors.

Students should call the nurse prior to coming to the health center after 7:00 p.m. All outside doors are locked for security measures.

In-patient services are available to students as deemed necessary by the physicians or nurses.

Other avenues of health care available to students are the private physician, urgent care facilities, and the hospital emergency room. Students may leave school anytime to see their private physician or enter the hospital for care.

In the Health Center, you will find many brochures, magazines, and books on health issues such as nutrition, health maintenance, and disease. Scales and a blood pressure apparatus, as well as video tapes and health software are available for student use in the Health Promotion Room.

Health Services Staff:

Ruth Pearce, RN,C.....	Director of Health Services, ext. 8535
Melinda McLain, RN,C.....	Staff Nurse, ext. 8535
Loretta Pearson, RN.....	Staff Nurse, ext. 8535
Patricia Broomhall, MD.....	College Physician, ext. 8535
Sidney Martin, MD.....	College Physician, ext. 8535

Identification Cards

A photo ID/Debit card is issued to every new student during registration. This card is essential in many transactions on the Meredith campus and the Raleigh community.

The ID/Debit card is required in order to use the Meredith dining services. In addition, students have the option to deposit money on the card for "Secure Spending" at many locations around campus. The ID/Debit card will be accepted at the Meredith Supply Store, the snack bar in Cate Center, most vending machines and is required in order to checkout library materials and to use photo copiers. For more information related to depositing money in a "Secure Spending" account, please contact the Cam-Card office at ext. 2813.

Students are requested to carry their ID/Debit card with them at all times, but especially when leaving campus.

Insurance

Student accident insurance is covered by the College for all full-time students. If you desire the optional sickness coverage, you will need to complete the application form available in the Personnel office, and mail it and the fee prior to October 1. The Sickness Plan is not intended to be a substitute for normal major medical insurance.

Library Services

The Carlyle Campbell Library offers many services and resources to the students and faculty of Meredith. The basic collection of books, periodicals, microforms, and audio-visual materials is housed in the main library building. In addition, a collection of records and scores is found in the music library in Wainwright. (See "Music Library.")

Most library materials are loaned for a two-week period and may be renewed for an additional two weeks provided that they are not needed by another patron. The

Meredith ID/Debit Card must be shown to checkout materials.

Materials must be renewed in the library.

Reserve materials may be checked out from the Circulation Desk. Professors specify one of the following types of reserve:

STRICT (in-library use only),

REGULAR (used in the library during the day and checked out overnight one hour before the library closes), or

THREE-DAY (to be returned within a three-day period).

Reference books, periodicals, and videotapes do not circulate out of the library building.

Students are responsible for the payment of fines for overdue items, including reserve materials, and for replacement costs of lost items. The fine is ten cents per day per item, or eighty cents per day for reserve materials. If overdue fines are not paid when items are returned to the library, the charges are added to the student's account in the Accounting office.

Students who wish to use other academic libraries in Raleigh can obtain a Cooperating Raleigh Colleges (CRC)

Interlibrary Loan Form from one of the librarians. This form will enable students to borrow materials at CRC libraries. Students enrolled at Meredith may use other libraries and their resources without the loan form, but no circulation will be allowed without the appropriate form and a Meredith ID.

The library staff is available to help students use the library effectively. Some services include: assistance in locating materials and information sources, designing research strategies for papers and projects, and instruction in the use of AV and microfilm equipment, and interlibrary loans.

Food and drinks are not to be brought into the library. Smoking is not allowed in the library.

Carlyle Campbell Library Hours	
Mon.-Thurs.	7:45 a.m.-11:00 p.m.
Fri.	7:45 a.m. - 9:00 p.m.
Sat.	9:00 a.m. - 5:00 p.m.
Sun.	2:00 p.m.- 11:00 p.m.

The library is closed during convocation. Holiday and vacation hours will be posted.

Music Library

The Music Library is located on the first floor of Wainwright Music Building. It houses a

collection of records and scores and provides a variety of listening facilities.

Records may not be checked out of the Music Library; however, scores do circulate and are subject to the same loan period and overdue policies as materials checked out from the Carlyle Campbell Library.

Music Library Hours:

Mon.-Thurs.	8:00 a.m.- 10:00 p.m.
Fri	8:00 a.m.- 6:00 p.m.
Sat.	12:00 noon - 4:00 p.m.
Sun.	3:00 p.m. - 9:00 p.m.

The Music Library is closed during convocation. Holidays and intersession hours will be posted.

Lost and Found

Lost and found articles may be turned in to the Security Office.

Post Office

The campus mail room is located on the first floor of Cate Center. Although it is not an official U.S. Post Office, stamps are available for purchase and packages that do not require special handling will be accepted. These services are available between the hours of 8:00 a.m. and 5:00 p.m. Monday through Friday while

classes are in session. Outgoing mail that requires special handling may be taken to the Method Road branch of U.S. Post Office, which is located within walking distance of the campus.

The mail box rental fee is \$5.00 per student, per semester. The semester charge is billed along with the student's tuition and other fees. Resident students are assigned a mail box number that corresponds to their room assignment; the number will change if a student moves to another room.

Student mail boxes have combination locks. Each student will be given her combination upon her arrival on campus. It is the student's responsibility to remember this combination. Mail room employees are not authorized to disclose combinations. If you lose your combination you may receive it only once more, without charge, during the school year. To request a lost combination, apply in writing to a campus mail room employee. There will be a 24-hour waiting period before you receive your combination.

Student mail is put in mail boxes Monday through Saturday, except during student

holidays, by 12:00 p.m. Any questions concerning arrival of mail should be directed to mail room employees after 12:00 p.m. Students who receive packages by U.S. Mail will receive a package slip telling them to come to the window to pick up the package. Students are required to bring their Meredith Student ID in order to receive the package.

UPS (United Parcel Service) packages are picked up in the Environmental Services Department, not in the campus mail room. Notification is placed in the student's mail box directing her to that department.

Outgoing mail pick-up is 6:00 a.m. and 5:00 p.m.

The following example shows the proper format for a student mailing address:

MS SUSIE STUDENT
308 POTEAT RESIDENCE HALL
MEREDITH COLLEGE
RALEIGH NC 27607-5298

Seminars

Numerous seminars are offered throughout the year by the Student Development Division. Topics range from women's health issues to campus adjustment for new students. Call the Dean of Students Office for

information on topics, location and time of current seminars.

Carroll Health/Wellness

Seminars — a wide range of topics concerning women's health issues and a wholistic approach to wellness. A video library on health issues is also available in the lobby of Carroll Health Center.

Personal Growth Seminars — offer students an opportunity to explore issues related to personal problems and concerns, as well as opportunities to experience new challenges for growth, success and personal life-enrichment. Personal Growth Seminars are offered in the Personal Growth Center and in the residence halls.

Freshman Seminar — the seminar is designed to acquaint freshmen students with the many facets of college life. The seminar includes sessions designed for personal growth, intellectual stimulation, and adjustment to campus life. It meets Monday mornings at 10:00 and occasionally on Monday evenings throughout the first semester of the freshman year. All freshmen are required to attend.

Success Seminar — a seminar designed to promote academic success through enriched sessions dealing with study habits, faculty/student relations, writing papers, synthesizing material,

taking examinations and study habits in general. The seminar is offered in the fall semester only.

Snack Bar

Campus Dining Services operates a campus snack bar on the second floor of Cate Student Center, where you can relax and dine in a casual atmosphere. The Snack Bar is open Monday thru Thursday from 7:30 a.m. - 6:00 p.m. and until 4:00 p.m. on Fridays.

Student Supply Store (Bookstore)

The Student Supply Store, located in Cate Center, contains all the necessary textbooks and supplies for academic courses. In addition, the Student Store carries a supply of personal toiletries and novelty items. The Supply Store also allows students to cash checks up to \$50. The Student Supply Store is open Monday through Friday from 8:00 a.m. to 5:00 p.m.

Student Activities Office of Student Activities and Leadership Development

Meredith affords students many opportunities to become involved in extracurricular activi-

ties. The Office of Student Activities assists the student in finding an area of service commensurate with interests and abilities. These areas include clubs within major departments, student publications, student government and other associations on campus. The Director of Student Activities and Leadership Development assists in developing programs, locating funds for special projects, and helping with promotion of the activities.

The Office of Student Activities and Leadership Development also affords the student an opportunity to participate in several self-development programs, and through leadership workshops, retreats and seminars, and encourages the student to widen her own personal experience and knowledge. This office is available to assist in whatever way it can to make the student's extracurricular participation an integral part of her educational experience at Meredith.

The Student Activities Calendar, listing student activities, is published on an annual basis through the Office of Student Activities as a service to the Meredith community.

The Student Activities Box Office, located in Cate Center, offers numerous services to the Meredith Community. Information regarding campus activities, community activities, and many other services are available here.

Madalyn Gaito.....	Director of Student Activities & Leadership Development, ext. 8339
Cheryl Smith.....	Program Director ext. 8660
Marge Keyes.....	Office Manager ext. 8338
Student Activities Box Office.....	ext. 8338

Campus Clubs and Organizations

There are approximately 72 organizations and clubs on Meredith's campus offering a variety of opportunities for participation and leadership. There is an organization to meet every student's interest, i.e. academics, politics, honors, service, religion, and professional. See listing of clubs and organizations.

Convocation, Worship, Student Assembly/Meetings—

M.W.F. —10:00 a.m.

The period from 10:00 to 10:50

a.m. is reserved for convocation, worship, Freshman Seminar and assemblies each week, Monday, Wednesday, and Friday. The weekly schedule is arranged as follows:

Convocations for the entire Meredith community are held at regular intervals throughout the year. As an integral part of the academic program, these convocations are planned to stimulate and add to the community's spiritual, intellectual and cultural enrichment. All students are expected to attend.

Services of worship are on Wednesdays. The community seeks to foster its purpose as a Christian school by meeting together regularly for worship. All members of the college community are encouraged to attend.

Student assemblies convene on Fridays. They may be required as deemed necessary by the Executive Committee of the Student Government Association. In the event that the student Senate deems a required SGA meeting necessary, they may require such a meeting.

Cultural Opportunities

Campus Programs

Campus-sponsored cultural programs are generally open free of charge to Meredith students, as cultural opportunities are viewed as part of the total educational program.

Convocations — Schedules each month a speaker or other performance from various fields to offer a forum for spiritual, intellectual, cultural and social ideas.

Concert and Lecture Series

Brings outstanding artists, lecturers and performers to enhance the College's program.

Recitals — Present Meredith students, faculty, and other performers in concert.

Art Exhibits — Offer student art majors and other artists the opportunity to display their works. Galleries are in Jones Hall, Johnson Hall, Cate Center, and Gaddy-Hamrick Art Building.

Symposia — Offered periodically to explore in-depth certain ideas and issues of concern to the college community.

Raleigh Area Opportunities

In addition to the cultural opportunities on campus, the Raleigh area affords numerous

experiences for broadening one's education and appreciation of the arts. For many of the various concert and theatre series, season tickets and, in some cases, individual tickets may be purchased from the Meredith Entertainment Association Office. In nearby Durham and Chapel Hill there are additional cultural offerings. Check with the Student Activities Box Office for information at ext. 8338.

Intramurals

The Meredith Recreation Association (MRA) sponsors intramurals throughout the year to encourage participation by students in different sports such as basketball, volleyball, soccer, and flag football. The students organize their own teams and submit their team rosters and team names to the MRA for final approval. MRA may present prizes to the winning teams. Gift certificates, awards, trophies, and special intramural t-shirts have been given in the past. Faculty and staff are also encouraged to participate, but are not eligible for points.

Performing Arts

Aqua Angels

For students interested in

synchronized swimming, Meredith offers the opportunity to participate in the Aqua Angels, a synchronized swimming group sponsored through the Department of Health, Physical Education, and Dance. The Aqua Angels perform throughout the year. Tryouts are held in early November.

Dance/Theatre Groups

Meredith Dance Theatre

Meredith Dance Theatre is a performing dance company which trains the dancer creatively and technically. The year is highlighted by guest residencies, workshops, and performances. Participation in Meredith Dance Theatre is through auditions only, which are held the first week of the academic year. For further information contact Alyson Colwell, Dance Director.

Meredith Performs

Meredith Performs offers a season of music, dance, and theatre to Raleigh and the campus community. This performance series serves as the principal laboratory experience for students majoring in theatre. Volunteers also come from students, staff, faculty, and friends of the college. Extensive

theatre experience is not required to work with Meredith Performs, but plan to make friends, learn, and have fun. Actors, singers, and dancers come to open auditions for main stage and studio theatre productions. Backstage workers can stage manage, help with sets, properties, costumes and makeup, lighting and sound, the box office, or publicity. For performing or certain work associated with productions, one-hour credit may be earned by registering for a theatre practicum. See the theatre faculty or the department office for details.

Musical Groups

Handbell Choirs

Students with musical experience (with or without handbell experience) learn a variety of ringing techniques while rehearsing both sacred and secular repertoire for five octave sets. The choir performs one or two times each semester in worship services and as a part of other special programs. Rehearsals are held for two hours each week.

Meredith Chorale

The Meredith Chorale is the prestigious touring choral group

which represents Meredith on an annual tour and on many other occasions in churches, schools, and concert halls. In addition, the Chorale sings for many major campus events. The group rehearses three hours per week. Membership is by audition.

Meredith Chorus

The Meredith Chorus is a large choral ensemble, open to all students who enjoy singing. It performs frequently—in chapel, in the annual Christmas concert, off campus for both church services and concerts, and at other campus events. Rehearsals are held for three hours each week. Membership is open, without audition, to all interested students, and all are welcome.

Meredith Ensemble

The Ensemble is a small hand-picked group of singers, who represent Meredith at dinners, club meetings, and other significant occasions, both on and off campus. The Ensemble performs frequently at these events. It rehearses three hours per week. Membership is by audition.

Orchestra

Students who play orchestral or

band instruments are encouraged to audition for one of the community orchestras sponsored by Cooperating Raleigh Colleges and the Wake County Symphony Orchestra League. For information call the music office, ext. 8536.

Religious Activities

Meredith College offers opportunities for spiritual growth to its students as an integral part of the life of the campus. Many of those options are offered through the work of the campus minister and the Meredith Christian Association. Opportunities for worship, dialogue, "hands-on" ministry, lectures, retreats, conferences and more are available to the community.

In addition, the campus minister and the staff of the office are available to students for counseling or dialogue about personal and religious issues. Students are encouraged to come by the office to visit with the staff, to tour the chapel, and to inquire about programs being offered.

Also, as school opens each year, a number of students need assistance in locating a place to worship in the Raleigh community. Regardless of one's faith heritage, the campus minister is available to provide help to students as they seek out a faith

community with which to affiliate. Students may call the office or stop by to talk about local congregations and how to arrange transportation.

Intercollegiate Sports

Meredith offers opportunities for participation on the following intercollegiate teams: basketball, fast-pitch softball, soccer, tennis, and volleyball. Tennis, soccer and volleyball play in the fall, with practice beginning on the first class day. Basketball is played during the winter season, followed by softball and tennis in the spring. We encourage students who wish to play on an intercollegiate team to participate in one or more sports.

Students also have the option to participate as team managers, scorekeepers, or statisticians.

For further information, contact individual coaches or Dr. Marie Chamblee, Athletic Director, in the Department of Health, Physical Education and Dance.

Student Government

All Meredith students are encouraged to become involved in student government. Student involvement is crucial to the

effective governance of the campus and is vital to the growth and educational process of the individual student. Each student has a voice in her government through participation in the election of officers, interaction with senators, and an open-communication policy with student government officers. Opportunities for student leadership and involvement are open to all students through campus elections and membership on numerous boards and committees.

Student Government Offices are located on the second floor of Cate Center. The SGA office phone number is ext. 8601.

Student Government Elections

Elections for upperclass officers are held each year in the spring.

The freshman class holds its elections as soon as possible after arriving on campus in the fall. All freshmen are eligible to run for a class office in their first semester. The elections schedule is printed in the Student Activities Calendar.

Eligibility for Office

Rising sophomores must have a 2.0 overall grade point average to file for office while rising juniors and seniors must have a 2.25 overall grade point average. A student who has been given a reprimand or probation by the Honor Council may not file for office.

A student who does not maintain her designated grade point average will be asked to give up her office and will be replaced with an appointment made by the SGA President.





Student: Services and Activities 65



Security and Emergency Procedures

The College is patrolled 24 hours a day by college security officers under the direction of Chief Dan Shattuck. Security guards use radio phones while patrolling the campus, investigating complaints, regulating traffic, controlling parking, and supervising the fire prevention program.

As an additional security measure, Meredith is closed to the public between 1 a.m. weeknights/2 a.m. weekends and 6 a.m. daily.

Security — Shared Responsibility

Although the College takes seriously the need to provide a campus which is as safe as possible, it is extremely important that each student assume the responsibility for her own personal safety. No environment can be assumed to be totally safe, so each person must be constantly alert to her own safety and that of her fellow students.

Campus Emergency Procedures

Monday-Friday
8:00 a.m.-5:00 p.m.

Call Campus Security by dialing ext. 8524 on a campus phone, or

Call switchboard operator by dialing "0" on campus phone, or by dialing 829-8600 on a private phone line.

Notify the Residence Director of the student involved in the emergency.

Monday-Friday
5:00 p.m.-8:00 a.m. and
Weekends

Call Campus Security by dialing ext. 8524 on a campus phone.

REMEMBER TO LET THE SECURITY PHONE RING AT LEAST FOUR RINGS.

Call Residence Director on duty. (Use beeper number 9-981-3576, if she cannot be reached at her extension.) Wait to hear 3 beeps, then DIAL the number where you may be reached. Hang up. Wait beside the phone until RD returns your call.

Medical Emergency Procedures

Monday 7:00 a.m.-Friday 7:00 p.m.

Call the Carroll Health Center (ext. 8535) and make the nurse aware of the nature of the emergency. She will then determine and procure the necessary care for the patient.

Friday 7:00 p.m.-Monday 7:00 a.m.

Call the nurse who is on call. Her name and number are listed in the schedule posted by each hall phone. If no answer, call the beeper number, 981-3577. Call Residence Director on duty or Security if needed.

WHEN A STUDENT CALLS THE RESCUE SQUAD, SHE MUST PAY THE ASSESSED FEE OF APPROXIMATELY \$60.

*If at any time you believe it is necessary to call the Rescue Squad before contacting the nurse, do so. Remember that any time the Rescue Squad is called, security needs to be notified so that they can direct the Rescue Squad to the emergency site.

Fire Drills

Prior to fire drill:

Residence Hall Board Chair

During the first week of school coordinate check of fire alarm equipment with the Office of the Director of Residence Life and maintenance.

Designate the date and time for the drill (first drill must be held during the first two weeks of each semester) and announce it at the regular meeting of the Board.

Explain procedure to Residence Hall Presidents.

Inform security, RD on duty, nurse in the Health Center, and cafeteria manager (if drill is close to cafeteria hours) just prior to the fire drill.

Inform the Director of Residence Life of the fire drill.

Designate outside evacuation meeting places for each hall to line up in single-file line.

Residence Hall Presidents

Conduct fire procedures training for Resident Assistants, fire marshals and Residence Directors.

Locate fire alarms for residence hall; know how to operate them and check to make sure they are working correctly (check with the

Residence Hall Board Chair). Check fire extinguishers on each hall of the residence halls periodically to see that they are functional.

Inform Residence Director of the date and time of the drill.

Make sure Resident Assistants have chosen fire marshal suites.

Inform hall of designated outside evacuation meeting place for hall residents to line up in single file line.

In case of real fire:

If YOU discover the fire:

Activate nearest alarm.

Get out of building immediately if fire is threatening.

Call fire department - 911 (9-911 on campus phone).

Alert Security, Residence Director or switchboard.

If tiny fire — use fire extinguisher.
If larger fire — leave to firemen.

Before leaving your room -- Check doorknob to see if hot — if HOT, DO NOT OPEN — go to window and wait for firemen to rescue.
DO NOT TRY TO JUMP OR CLIMB DOWN (with your door closed you are not in immediate danger).

If smoke is beginning to fill the hallway as you evacuate, grab something to help filter smoke. If you get caught in heavy smoke, crawl to nearest exit. (More people die from smoke inhalation than from burns.)

If fire blocks your nearest exit, go immediately to next closest exit.

Meet Resident Assistant at evacuation meeting point.

During the fire drill:

Students

Close windows.

Turn off all lights except overhead.

Leave room door open.

Walk rapidly (do not run) out of the building. (The first person to reach the door should open it for others.)

Meet Resident Assistant at evacuation meeting place. Line up as directed.

Wait for signal to return.

Fire Marshal Suites

Take student list, pad and pencil.

Check rooms to make sure all students are out and make note of any locked doors.

Close windows and turn off overhead lights in each room.

Close doors to each room.

Go directly to Resident Assistant and report that all rooms are clear and give her the list of locked rooms.

Resident Assistants

Move quickly to evacuation meeting point.

Receive reports from Fire Marshals and account for all students on your hall.

Report to Residence Hall President evacuation times and problems (in real fire-i.e., possibility of students still in building, etc.)

Remain at the assigned position until Residence Hall President instructs you to return to the residence hall.

Residence Hall Presidents

Sound alarm at the designated time and move to designated evacuation meeting place.

Receive reports from Resident Assistants.

Relay any necessary information to Residence Directors/security/firemen.

(In fire drill, at the RHB Chair

signal, de-activate alarm signaling end of drill.)

Residence Hall Board Chair

Record the time of each residence hall's departure.

Receive reports from Residence Hall Presidents regarding evacuation after the fire drill.

Keep careful records of all fire drills, and forward copies of these records to the Office of the Director of Residence Life.

PLEASE NOTE: (Students should be aware that it is against the law to activate a fire alarm when there is no fire.)

Theft of Personal Property

Students who experience a theft or loss of personal property should alert security as soon as possible. Meredith is not responsible for the personal property of students. If a major loss occurs, the student may choose to call the Raleigh police for investigation.

Tornado Alert Procedures

The security office and each Residence Director have a weather alert radio which emits an audible signal if the national weather bureau has issued a warning for our immediate area.

In the event of a tornado alert, students must follow the following procedures:

Go immediately to the first floor hallway.

Close all doors on first floor hallway.

Move as far away from outside openings as possible.

Sit down on hallway floor with head between your knees.

Cover your head with your hands.

Remain in this position until danger is past.

Residents of the International House should move quickly to the first floor of Stringfield when weather is threatening. Residents must go immediately to Stringfield when/if requested.



Traditions and Annual Events

Alice in Wonderland

Once in every college generation the faculty presents Lewis Carroll's "Alice in Wonderland" for the students. Students are hard-pressed to identify their elaborately costumed instructors who act out this literary fantasy. The next performance is scheduled for spring semester, 1996.

Awards Presentations

Each year as the spring semester comes to a close, Meredith celebrates achievements of its outstanding young women at an annual Academic Awards Day Service. The following awards are presented:

Mae Grimmer Scholarship Awards
Ida Poteat Scholarship Awards
Perry-Harris Scholarship Award
Carolyn Peacock Poole Scholarship Award
Norma Rose Scholarship Award
Ruth Hubbell Award for Creative Writing
Marion Fisk Welch Scholarship Award
Elizabeth Avery Colton Award

Frankie G. Weems Award
Martha Nell Tucker
Freshman Biology Award
John Yarbrough
Sophomore Biology Award
John Yarbrough
Junior Biology Award
CRC Press
Freshman Chemistry Awards
Vallie Tillotson Nelson
Freshman Mathematics Award
Ernest F. Canaday Mathematics Scholarship Award
Outstanding Freshman/
Sophomore in Mathematics and Computer Science Award
Home Economics Service Awards
Home Economics
Outstanding Senior Awards
Kappa Omicron Nu Award
Senior Writing Center
Tutor Awards
Hall of Fame Awards in Business & Economics
Wall Street Journal
Student Achievement Award
Lois E. Frazier Academic Performance & Service Award
Outstanding Senior in Business & Economics Award
SNCAE Outstanding Future Teacher Award
WINGS Academic Award
Anne C. Dahle
Re-Entry Scholarship Award
Ralph E. McLain
Scholarship Award
Roger H. Crook
Scholarship Award
Rebecca Jean Morris Lewis
Scholarship Award
Ellen Amanda Rumley
Scholarship Award
Founders Service Award
Outstanding Senior in Psychology Award
Chi Award for Academic Excellence
Dix Community Service Award
Psi Awards for Outstanding Contributions in Psychology
Sarah Lemmon
Achievement Award
Phi Alpha Theta Scholarship Award
Phi Alpha Theta
Outstanding Member Award
Outstanding Freshman in French Award
Outstanding Student of French Award
Outstanding Student of German Award
Outstanding Student of Latin Award
Outstanding Student of Spanish Award
Outstanding Freshman in Spanish
Outstanding Student in Art Award
Physical Education and Dance Departmental Award
Theodore Presser Scholarship Award
Alpha Psi Omega Achievement in Theatre Award
Informative Speech Contest Awards
Persuasive Speech Contest Awards
Social Work Professional Development Award
Alpha Lambda Delta
Maria Leonard Book Award

1992-93 Rotary Scholar
Recognition Award
Academic Excellence Award
Who's Who in American Colleges
& Universities

Each year Meredith also recognizes the achievements of its outstanding athletes and performers at an annual Athletic/Performing Arts Banquet sponsored by the Health, Physical Education and Dance Department. All seniors who have participated for 2 or more years on an intercollegiate team, the Meredith Dance Theatre or Aqua Angels are recognized and presented with individual pewter mugs. Other awards are presented in the following sports and performance groups:

Tennis - most valuable player
Volleyball - most valuable player
and outstanding performance
Basketball - Nancy Newlin Award
(MVP) and
Coaches Award
Softball -Gold Glove,
Highest Batting Average
and Coaches Award
Aqua Angels - most spirited

The Office of Student Activities sponsors an annual "Leadership" Awards Day giving clubs and organizations the opportunity to recognize outstanding

leadership among their members. The organizations giving awards include SGA, MRA, MCA, MEA, ABA, RHB, the four classes, *Meredith Herald*, *Oakleaves*, *Acorn*, *Astros*, *Phis*, Publications Board, Senate, MIA, Commuters, WINGS, Student Foundation, and Student Advisors.

Big Sister — Little Sister Classes

The purpose of the Big Sister - Little Sister Program is to form lasting relationships that help the underclass students adjust to college life. Every freshman is assigned a junior to be her "big sister" until their upperclass student graduates. Throughout the year, "sister classes" participate in a variety of social events such as ice cream socials, skating parties, pizza parties, and class serenades. The culmination of the two classes' years together is Class Day on which the members of the sophomore class honor their big sisters. (See also Odd and Even Classes and Class Day Activities).

Black Emphasis Month

The views and interests of America's and Meredith's African-American community are highlighted during this

celebration, which is held during Black History Month. The Meredith student group, Association for Black Awareness, sponsors the month's activities which include speakers, a worship service, dramatic or musical performances and other special events which focus on African-American awareness and history.

Bonfire

After the senior picnic, on one night of the week preceding Commencement Week, at a grudge bonfire, each senior burns any article she has most disliked at Meredith. Her memories of Meredith are, as a result, supposed to be only pleasant ones.

Caroling

Following the College Holiday banquet in early December, students board vans for an evening of caroling. In the first years of the College's history, students walked to their caroling destinations from the old Meredith downtown campus. Since modern conveyance has been adopted, the caroling tradition has only been abandoned during war years because of a shortage of gasoline. This

activity is sponsored by the Meredith Recreation Association.

Class Colors

The colors of all odd classes are blue and white until their junior year when they adopt rainbow colors. With the exception of the leap year classes whose colors are purple and gold. Even classes use green and white.

Class Day Activities

Sophomores honor their senior big sisters and the seniors highlight their college years during the Saturday of Commencement Week.

The little sisters spend the morning constructing two 60-70 foot daisy chains to be used for the afternoon's Class Day exercises in the amphitheater. The white-clad sophomores hold two daisy chains and sing as their sister class marches through the chains. Class Historians recall and depict key events of the four years of Meredith. The sophomore and graduated sister classes sing traditional songs to the seniors. The members of the odd classes wear black gloves on their left hands and give their little sisters (wish) bones to wish them luck. The even classes give their little

sisters bags of sticks and stones to protect them from the Odd Spirits' bones.

At the conclusion of Class Day, the chains are placed on the island to form the class numerals of the graduating class. The seniors then go onto the island, form a circle, and elect their permanent class officers.

College Colors

The Meredith College official colors are maroon and white.

College Flower

The Meredith College official flower is the iris.

Cornhuskin'

In the fall, each class presents for competition a word parade, a tall tale and a hog-calling skit, all of which are related thematically. The four classes are judged on these performances as well as on apple-bobbing and cornhuskin'. Re-entry students and the faculty also participate in the night of fun. All of these activities comprise the official Cornhuskin' festivities. Any violation of college rules because of excessive enthusiasm is discouraged and official action will be taken. This activity is sponsored by the Meredith Recreation Association.

It takes place the first Thursday in November.

The Crook

Each spring the seniors hide a wooden crook from the juniors. The juniors, aided by enigmatic clues, search the campus one week for this stick and only very rarely find it.

If the crook is found, it is brought into Class Day with a black ribbon. If it is not found, the crook is brought into Class Day with a ribbon of the Senior class colors.

The event was begun in 1906 when the crook was presented by an instructor to the seniors. This elaborate hide-and-seek has been staged annually since it was revived in 1929.

Founders' Day

Each year a day is set aside for Meredith to honor its past. Founders' Day is marked by a convocation address, and a wreath-laying ceremony at the on-campus memorial to Thomas Meredith, the College's namesake.

Meredith Mascot

Spring semester of 1980, the Student Government Association

Executive Committee launched a campaign to establish the Angel as the official Meredith Mascot. The design created by Teresa Parker, a 1980 graduate, was selected by the student body to become the Meredith Mascot.

Odd and Even Classes

The four classes are divided into odd-numbered and even-numbered years. "Them Bones" is the song of the odd-numbered year and "Hail to the Even Spirit" is the song of the even-numbered year. On Class Day, the members of the odd classes wear black gloves on their left hands and give their little sisters chicken bones to wish them luck. The even classes give their little

sisters bags of sticks and stones to "protect them from the Odd Spirit's bones."

Religious Emphasis Week (REW)

Meredith Christian Association (MCA) annually sponsors a week dedicated to an aspect of Christian involvement and spiritual life. A visiting lecturer is invited to pursue a theme related to these interests in a series of lectures or programs. The week may also include a musical performance or other special worship events.

Rush

During second semester, the Astrotekton and the Philaretian

Service Clubs have a Rush Week. Various social activities are held during the week to introduce the service projects which are sponsored by the organizations.

Stunt

The Meredith Recreation Association (MRA) has sponsored this event of dramatic class rivalry since 1915. The purpose of Stunt is to promote class unity through class competition, creativity, and fun. Points are awarded for each event and are used in determining the overall winner of Stunt. Recent events in Stunt have included Flour Power, Halo Chase, tug of war, lip sync, egg toss, sponge toss, and a three-legged race.





Dear Friends,

Welcome to Meredith! Imagine that as you enter Meredith, you are given a plain white kite, which you can decorate with any color or group of colors you like. Symbolically, your kite is your Meredith experience. Your kite is plain and white because your Meredith experience is brand new, untouched. Your opportunity as a Meredith student is to color your kite--your experience--with as many opportunities and activities as you wish.

One color that you definitely will want to include in your kite is the color of experiences in the classroom. Add this color to your kite by challenging and changing yourself intellectually. Take a class in something new and unfamiliar to you. Expand your knowledge about a subject with which you are already familiar. Learn as much as you can. Explore all possibilities when determining your major. Take a class at another Raleigh college or university. Study abroad for a summer or a semester. As you add academic color to your kite, know that your professors are cheering you on. They are ready and willing to help you add intellectual brilliance to your kite.

Color your kite with the color of campus activities. Join an organization. Run for a class leadership position. Audition for a theater production. Join a Meredith choral group. Expand yourself, your skills, and your experiences. Get involved in an honor society, a departmental club, your own class activities, or a branch of student government. Your opportunities for involvement are endless.

Add the color of the Meredith community to your kite. Learn about Meredith's belief in student self-governance, which works together with administration and faculty to address the needs and concerns of students. Be a responsible member and participant of the community. Let your student leaders know how you think the Meredith community could be improved. Attend a student forum and share your ideas. Commit yourself to the Honor Code and stick by it. Know that the community members care about you and are cheering you on as you add color to your kite.

Your student advisor, your academic advisor, your Resident Assistant, your big sister, your student leaders, and your professors--all of these people and many more are in support of you as you choose colors to add

to your kite. They are willing to help you add color and life to your experiences at Meredith.

As you color and develop your own Meredith experience, think about four years from now. By that time, you will be ready to fly your kite--to utilize your Meredith experience--in the job market, graduate school or one of many other places. Carefully choose all the colors that you want to be part of your Meredith experience. That will help you become the person you want to be four years from now.

Your kite can be beautiful, but only YOU will determine its brilliance.

**Camille Hatch
Student Government
Association, President**



Campus Organizations:

Clubs and Publications, Student Associations, Student Government Association

As early as 1905 Meredith took an important step forward when it introduced student government, apparently the first college in the state to do so, and one of the first in the South (Mary Lynch Johnson, *A History of Meredith College*.) Since that time Meredith students have enjoyed an unusual amount and variety of input into the shaping of the policies, philosophy, and tradition of the college.

An executive branch, legislative branch, and judicial branch comprise the basic structure of the current Student Government Association, with numerous boards and committees completing the structure. Students are elected to office through elections held early in the spring semester. Workshops and training sessions are held throughout the spring and fall to enhance the leadership ability and organizational skills of the newly elected officers.

The purpose of the association shall be to promote, in cooperation with the administration, the general welfare of the student body; to enact and enforce regulations of the association; to uphold the high ideals of the College; to promote interest in campus affairs; and to supervise all student activities for the best interest of the student body as a whole.

NOTE: Any proposed organization must have its constitution approved by the Senate. All amendments to a constitution must also be presented to the Senate before adoption by the organization. Every organization is required to file two copies of its constitution in the Office of the Director of Student Activities. One copy of the constitution will be sent by the Office of the Director of Student Activities to the College Library Archives.

Association for Black Awareness (ABA)

The major purpose of the Association for Black Awareness is to provide a medium for African-American cultural awareness on campus. The Association exists to help the African-American student in developing a better understanding of her being in relation to others and to create a better understanding of the African-American place and heritage within the Meredith community. The Association is involved in various activities during the year. Some activities are a black film series, Martin Luther King, Jr. Birthday Celebration, and Black Emphasis Month (BEM). Membership and participation within the organi-

Student Government Executive Committee

SGA Office Phone.....	ext. 8601
Camille Hatch.....	President, ext. 7817
Amy Bond.....	Vice President, ext. 7781
Angela Toms.....	Honor Council Chair, ext. 7891
Kristen Tyvoll.....	Treasurer, ext. 7947
Tina Cotton.....	Secretary, ext. 7802
Madalyn Gaito.....	Advisor, ext. 8338

zation is open to anyone in the Meredith Community.

Paula Williams.....	President
Veronica Ingram.....	Vice President
Monica Watson.....	Secretary / Treasurer
Hope Murdock.....	Historian / Parliamentarian
Beth Penn.....	BEM Chair
Chery Smith.....	Advisor

Meredith Christian Association (MCA)

The purposes of the Meredith Christian Association are as follows: to provide the means of understanding and growing in the truths of God in Christ; to provide varied opportunities of expressing the Christian faith; to encourage each student in appreciation of her particular denominational heritage; to encourage student involvement in Christian service to the community; to encourage student involvement in local churches; and to provide opportunities for confronting social issues.

Opportunities for involvement in and interaction with the Raleigh community include programs such as Project H.O.P.E. (the Women's Correctional Center), Governor Morehead recreational

program, and Glenwood Towers senior citizens program.

On-campus involvement for growth and fellowship includes weekly MCA fellowships (Unwindings), Religious Emphasis Week, study and growth groups, off-campus conferences, and summer mission opportunities.

The MCA encourages each student to become acquainted with the Raleigh area churches and to become involved in their college programs.

Every student is a member of the Meredith Christian Association.

Christi Mull.....	President
Melanie Horne.....	Vice-President
Jan Yow.....	Secretary
Paula Trantham.....	Treasurer
Amanda Hamilton.....	Worship Chair
Allison Holloman.....	Community Ministries Coordinator
Gail Prevatte.....	Missions Coordinator
Mary Koontz.....	Publicity Coordinator
Denise Jacobs.....	Outreach Coordinator
Rebecca Eller.....	Special Projects Chairs
Carrie Farmer	Chairs
Angela Quinlivan	
Jennifer Smith.....	Refreshment Chair
Amy Shepard.....	Recreation / Retreat Chair

Sheryl Long.....	Historian
Shannon Smith.....	Missions Chair
Christina Hammerman.....	Study Group Chair
Mollie Sanders.....	Social Concerns Chair
Lori Miller... <i>Branching Out</i> Editor	To be appointed.....Freshman Representative
Ashley McCormick....	Sophomore Representative
Jan McNeil.....	Junior Representative
Dawn Ward.....	Senior Representative
To be appointed.....	A.M.C. Representative
Sky Woo.....	W.I.N.G.S. Representative
To be appointed.....	Faculty Representative
Sam Carothers...	Campus Minister

Meredith Entertainment Association (MEA)

The Meredith Entertainment Association seeks to coordinate stimulating activities for the entire college community. MEA provides various entertainment on and off campus. For example, MEA sponsors the Holiday Dance, Spring Fling, mixers, movies and more! Resident and commuter students, faculty, staff and friends of the College are invited to participate in MEA.

programs. Persons interested in working with MEA to plan and implement programs are welcomed at MEA meetings held throughout the year.

Every student is a member of the Meredith Entertainment Association.

Alicia Morris.....	President
Michelle Smith.....	Vice President
Cheryl Smith.....	Advisor

Meredith Health Association

The Meredith Health Association was organized in 1989, and is open to all students who are interested in health issues. The purpose of this organization is to promote health awareness and education on the Meredith campus.

Meredith International Association

The purpose of the Meredith International Association is to share knowledge and understanding of different cultures within the Meredith community, to promote interest in other cultures, as well as to explore cultural values and social and political issues through interaction with other students on campus, faculty, administration,

and community groups. To facilitate this, the members of the association sponsor a worship service during United Nations Week and prepare and serve an international luncheon for the Meredith faculty.

To be elected.....	President
Pin Pin Lian.....	Vice President
Ali Sindelir.....	Secretary
Yuko Sakane.....	Treasurer
Tanya Jalil.....	Historian
Becky Bradshaw.....	Advisor

Meredith Recreation Association (MRA)

The Meredith Recreation Association provides co-curricular recreation activities for the entire college community. Some of these activities include: intramural sports, Cornhuskin', STUNT, Little Friends Weekend, aerobics, and Explorers. Persons interested in working with MRA are encouraged to stop by the MRA office, located in the Office of Student Activities and Leadership Development in Cate Center.

Dana Roberson.....	President
Kathryn Miller.....	Vice President
Dr. Charles Davis.....	Advisor

Boards and Organizations

College Marshals

The college marshals are elected

representatives of Meredith who serve at official college functions such as commencement, baccalaureate, Founders' Day, drama productions, and college-sponsored concerts and lectures.

The chief college marshal, elected in the spring SGA elections, coordinates the marshals' activities. In addition, two marshals are elected from the senior, junior, sophomore, and freshman classes.

Aimee Ipock.....	Chief College Marshal
Anne Leigh, Robin Hicks.....	Senior Marshals
Michelle Pigford, Ashley Harelson	Junior Marshals
Scottie Eustis, June Holland	Sophomore Marshals
To be elected	
.....	Freshman Marshals

Association of Meredith Commuters

Commuter students will find the second floor Cate Center a place especially designed to meet their needs. There is a lounge which has been reserved for commuter student rest and relaxation. Also available is a room which offers a quiet place to study. Food is available in the Snack Bar in Cate Center or in Belk Hall.

It is essential that commuter students frequently check the bulletin boards on the second floor of Cate Center for general information, campus announcements, and important events. Copies of the *Meredith Herald*, the weekly newspaper, are available in classroom buildings, the library, Belk and Cate Center.

A telephone is also available for commuter use in the Lounge. Dial "nine" and then the number you wish to call.

Special parking areas have been set aside by the College for the commuter students. The Business Office will define the parking areas when the \$50.00 (annual) parking fee is paid.

Bimonthly meetings offer a variety of programs and often feature guest speakers from the area. They also sponsor a Holiday party (which includes decorating the Cate Center Christmas tree!), and the annual

Commuter Spring Graduate Luncheon. Participation in all campus activities is encouraged and certainly welcomed. Commuter students should consult the Cate Center Box Office or the Student Activities Director for information and concerns regarding campus activities.

Julie Honeycutt.....	President
Jennifer Doll.....	Vice-President
Tara Flanagan.....	Treasurer
Cheryl Smith.....	Advisor

Publications Board

The Publications Board provides constructive evaluation and suggestions for the campus publications in an effort to create an effective communications network between the publications and the Meredith community. The Board also serves as a forum for editors, advisors and Board members to consider

mutual concerns of the publications. The Board welcomes questions, comments or criticisms from the Meredith community regarding the *Acorn*, the *Meredith Herald*, the *Oak Leaves*.

Sheryl Long.....	Chair
To be appointed.....	Faculty Representative
Dr. Sarah English.....	English Faculty Representative
Jeannie Morelock.....	Director of Communications
Steve Mosely.....	Professional Representative
To be appointed.....	Senior Representative
To be appointed.....	Junior Representative
To be appointed.....	Sophomore Representative
To be appointed.....	Freshman Representative
Madalyn Gaito.....	Advisor
Amy Clark.....	<i>Oak Leaves</i> Editor
Tracey Rawls.....	<i>Meredith Herald</i> Editor
Angela Toms.....	<i>Acorn</i> Editor

Class Officers

Senior Class:

Blythe Taylor..... President
Tracey Salter..... Vice President
Mary Lib Hamilton..... Secretary
Shannon Willis..... Treasurer
Allison Hodges..... Historian
Dr. Renee Prillman..... Advisor

Junior Class:

Catherine Davis..... President
Stacey Young..... Vice President
Jenny Pevehouse..... Secretary
Katherine Davis..... Treasurer
Mary Beth Baker..... Historian
Dr. Charles Davis..... Advisor

Freshman Class

To be elected

Sophomore Class:

Allison Carroll..... President
Mary Pulley..... Vice President
Shelly Barrick..... Secretary
Inga Laniere..... Treasurer
Catherine Walker..... Historian
Dr. Cindy Edwards..... Advisor

Elections Board

Ashley Cooper.....	Chair
To be appointed.....	Secretary
Jennifer Norris, Nancy Bradley.....	Senior Representatives
Lorelei Watts, Kristin Applehaus.....	Junior Representatives
Stacey Penny, Ashley Peay.....	Sophomore Representatives
To be elected.....	Freshman Representatives
To be elected.....	AMC Representative
Dr. Deborah Tippet.....	Advisor

Honor Council

Angela Toms.....	Chair
Christina Steward.....	Recording Secretary
Amanda Hamilton.....	Corresponding Secretary
Diona McCaskill, Rebecca Hodges.....	Senior Representatives
Jan Everhart.....	Junior Representative
Nikki Palmer, Mindi Outlaw.....	Sophomore Representatives
To be elected.....	Freshman Representatives
Mariana Molina.....	AMC Representative
Hannah Simmonds.....	Solicitor General
Ashley Skidmore.....	Support Counselor
Nan Miller, Malcolm Lackey, Margaret Clary.....	Faculty Representatives
Dean Sizemore, Libby Mullinnix.....	Advisors

Honor Council Review Board

To be appointed.....	Chairperson
To be appointed.....	Secretary
Beth Morris.....	Member
Kim Paul.....	Member
Christine Staggs.....	Member
Sonali Kolhatkar.....	Member
Ashley Haley.....	Member
Dr. Burgunde Winz, Dr. Louise Taylor.....	Faculty Representatives
Dean Sizemore.....	Advisor

Residence Hall Board

The Residence Hall Board is composed of an executive committee committee and the Resident Assistants. Residence

Directors attend as resource persons and serve as advisors to each residence hall council. The executive committee consists of the chair of the board, the vice chair, the

secretary, the treasurer, and the seven residence hall presidents.

Residence Directors

Deborah Lamb..Carroll, Stringfield	
Libby Mullinnix.....	Vann
Paula Daniels.....	Brewer
Becky Bradshaw.....	International
	House, Faircloth
Marge Stevens.....	Poteat
Beth Flye.....	Barefoot, Heilman

RHB Executive Committee

Jennifer Smith.....	Chair
Laurie Coleman.....	Vice Chair
Nickie Bounds.....	Secretary
Erin May.....	Treasurer

Residence Hall Presidents

Hope Murdock.....	Vann
Emily Robinette.....	Stringfield
	and Carroll
Mary Paul Debnam.....	Brewer
Shani Seidel.....	Faircloth
Laine Marus.....	Poteat
Sonali Kolhatkar.....	Heilman
Shelly Warden.....	Barefoot
Janice McClendon.....	Advisor

WINGS

WINGS, Women In New Goal Settings, is an organization of and for the Meredith students over the age of 22 and any others who may feel that their situations and needs are similar to those of older students. It was formally chartered in March of

Resident Assistants

VANN	FAIRCLOTH	BAREFOOT	STRINGFIELD	POTEAT
Courtney Flynt	Greta Newman	Candace Combs	Julie Redinger	Sala Clark
Beverly Benton	Amy Jo Harper	Amy Lennon	Amy Johnson	Shanda Campbell
Julie Currin	Pat Berry	Kim Toler	Morgan Dalrymple	Kristy Applehans
Christa Davis	Jennifer Sharp	Karen Duncan	Heather Norman	Lisa Pittard
BREWER	INTERNATIONAL	HEILMAN	FRESHMAN	CARROLL
Kristen Tyvoll	HOUSE	Kenda Hubbard	COMMUTER	Suzanne Coley
June Holland	Christa Bucks	Sonja Borders		
Jennifer Borowicz		Ashley Horsman		
Leah Ritchie				

Senate

Amy Bond.....	Chair
Amy Johnson.....	Secretary
Anne Case, Kelly Faw, Bryce Stokes.....	Senior Class Senators
Kelly Formy-Duval, Mary Barron, Christy Jackson.....	Junior Class Senators
Catherine Doughton, Carmen Prevette, Jan Yow.....	Sophomore Class Senators
To be elected.....	Freshman Class Senators
Cheryl Smith.....	Advisor

Student Life Committee

Beckie Faw.....	Chairperson
To be appointed.....	Secretary
To be elected.....	President, Freshman Class
Allison Carroll.....	President, Sophomore Class
Catherine Davis.....	President, Junior Class
Blythe Taylor.....	President, Senior Class
Camille Hatch.....	President, SGA
Alicia Morris.....	President, MEA
Dana Roberson.....	President, MRA
Christi Mull.....	President, MCA
Paula Williams.....	President, ABA
To be elected.....	President, MIA
Jennifer Smith.....	Chairperson, RHB
Julie Honeycutt.....	President, AMC
Carol Hill.....	WINGS Representative
To be appointed.....	Members-at-Large
To be appointed.....	Faculty Representatives
Madalyn Gaito.....	Director of Student Activities
Dorothy Sizemore.....	Dean of Students, Advisor
Residence Directors	attend with one collective vote.

WINGS, continued

1983. The purpose of WINGS is to provide support, information, and fellowship to these Meredith students and to make their special needs known. Meetings are usually held each month. Dates and location are posted on the WINGS bulletin board located on the second floor of Cate Center near the Snack Bar.

Carol Hill.....	President
Alyce Turner.....	Vice President
Mary Meglaughlin.....	Secretary
Ann Dillon.....	Treasurer
Darlene Schrufer.....	Communications Chair
Amy Stroud, Diane Winters.....	Evening Co-Chairs
Sky Woo.....	MCA Representative
Pat Yauch, Barbara Watts.....	Social Co-Chairs

Honor Societies

Alpha Delta Mu

Gamma Zeta is the Meredith

Chapter of Alpha Delta Mu, National Social Work Honor Society. Membership is open to Meredith students who are admitted to the social work program, have completed at least six semester hours of social work, and have an overall 3.0 grade point average. ADM works to encourage members to strive for excellence in scholarship and the practice of social work.

Dr. Eugene Sumner.....Advisor

Alpha Lambda Delta

Alpha Lambda Delta is the National Honor Society for Freshmen. The purpose of ALD is to promote and encourage academic excellence in all students, particularly Freshmen. Sophomores who have completed their Freshman year with a 3.5 over all GPA are inducted at the beginning of the spring semester. Members are active throughout their college career.

Judy EllisFaculty Advisor
Madalyn Gaito.....Administrative Advisor

Alpha Psi Omega

Alpha Psi Omega is the first honorary theatre fraternity at Meredith College. Membership

is earned by theatre participation both on stage and backstage.

Angie Gasior.....President
Elizabeth Eisele....Vice President
Truly Ager.... Business Manager
Meredith Roberts, Echo Simmons
.....Pledge Officers
Catherine Rodgers.....Advisor

Beta Beta Beta

The Tau Xi Chapter of Beta Beta Beta was installed at Meredith in 1982. This honor society is designed to recognize the interest and achievement of faculty and students in biology. The three major objectives of the society are: to promote scholarship in biological sciences; second, to promote the dissemination of biological knowledge; and third, to encourage research. To qualify, a student must be a junior or senior biology major with an overall GPA of 3.2 and a 3.5 average in biology courses.

Dr. Larry Grimes.....Advisor

Delta Mu Delta

The Gamma Rho Chapter of Delta Mu Delta was established on the Meredit hcampus in the fall of 1980. Delta Me Delta is a national honor society in business administration. It came into being for the recognition of

business administration students who have distinguished themselves scholastically. Both business executives and educators highly regard student membership in Delta Mu Delta.

To be eligible for membership, undergraduate students must have good character, be in the top 20% of their college class, have junior or senior standing, have a 3.2 overall grade point average and have 21 credits in business or economics at Meredith. MBA students must be in the top 20% of the second-year class and have a 3.25 graduate point average.

Candace Combs.....President
Paula Hill.....Vice President
Annett Schaberg.....Secretary
Afifa Rahman.....Treasurer
Susan Wessels, Theresa Spencer
.....Advisors

Kappa Nu Sigma

Organized in 1923, Kappa Nu Sigma Scholastic Honor Society takes its name from three Greek words, *Kallos*, *Nous*, and *Sophia*, meaning beauty, sound-mindedness, and intelligence. The purpose of the society is to promote scholarship at Meredith.

Senior members are inducted at the fall meeting; both juniors and seniors at the spring meeting; and other graduating seniors at the

annual meeting during commencement. Membership is determined by quality point ratio.

Tracey Salter.....President
Paula Hill.....Vice President
Gaynelle Pratt.....Secretary
Anissa Jones.....Treasurer
Dr. Sarah English.....Advisor

Kappa Omicron Nu

Kappa Omicron Nu is a national home economics honor society. The Delta Omicron Chapter was chartered in January, 1982 at Meredith. The purpose of this honor society is to further the best interest of the Home Economics professions (Child Development, Clothing and Fashion Merchandising, Food Service Management, Nutrition, and General Home Economics) by recognizing and encouraging scholastic excellence, developing leadership abilities, fostering professional activities and interests, and promoting networking among faculty and students of the profession.

Carrie Roney.....President
Stephanie Hubbard.....1st Vice Chair
Dawn Ward.....2nd Vice Chair
Katie Turner.....Secretary/
Treasurer

Kappa Omicron Nu, continued
Dawn Fleming.....Historian
Paula Trantham.....Reporter
Emily Boyce, Tanya Jalil
.....Members At Large
Dr. Marilyn Stuber.....Advisor

Phi Alpha Theta

Phi Alpha Theta is an honor society for history. The purpose of Phi Alpha Theta is to recognize those Meredith College undergraduate women who have demonstrated a vital interest in history by excelling in their study of history and in their overall academic studies. The Phi Omicron Chapter is devoted to encouraging an interest in historical study within the college community by making available programs related to the study of history. Membership is by invitation only.

Pat Yauch.....President
Joanna Santamore.....Vice-President
Barbara Goodman.....Secretary/
Treasurer
Jeanean Logan.....Historian
Dr. Carolyn B. Grubbs....Advisor

Pi Delta Phi

The Iota Omega chapter of Pi Delta Phi, the National French

Honor Society, was established on the Meredith campus in the spring of 1987. Pi Delta Phi had its beginnings at the University of California at Berkeley in 1906. After World War II it enjoyed a phenomenal growth and now has over 240 chapters. The purpose of the Society is to recognize outstanding scholarship in the French language and literature, to increase the knowledge and admiration of Americans for the contribution of France to world culture and to stimulate and encourage cultural activities which will lead to a deeper appreciation of France and its people.

To be eligible for membership a student must have taken five courses in French including one in French literature. She must have a GPA of 2.8 in general studies and have a 3.0 average in French.

Annette Schaberg.....President
Julie Burnette.....Secretary/Treasurer
Dr. Burgunde Winz.....Advisor

Pi Kappa Lambda

Phi Kappa Lambda is the national honorary society for musicians, the only organization for musicians to be included in the Association of Honors Societies. The Gamma Mu

chapter was chartered at Meredith in 1973. New members are chosen by faculty members from the faculty, senior and junior classes each year, on the basis of scholarly achievement and musicianship. It is considered the greatest honor for a musician to be invited to membership in this organization.

Betty Jo Farrington.....	President
Sally Thomas.....	Secretary
Tony Vaglio.....	Treasurer

level or above with a grade point average of 3.5 or higher. In addition, she must maintain an overall grade point average of at least 3.2 or be in the upper fourth of her class, whichever is higher.

A sophomore (26 to 59 credit hours) must have completed at least 9 hours of mathematics in the core curriculum with a grade point average of 4.0. In addition, she must maintain an overall grade point average of at least 3.2 or be in the upper fourth of her class, whichever is higher.

maintain scholastic ability and creative development of the individual. Nationally, Psi Chi sponsors research competition for undergraduates and graduates. Locally, Psi Chi helps sponsor the Carolina's Psychology Conference, an undergraduate psychological conference featuring student research. Psi Chi, therefore, directly encourages Meredith students to engage in scientific, psychological inquiry.

Janeen Salmon.....	President
Janet Porter.....	Vice President
April Harriett....	Vice President of CRC
Kim Clark.....	Secretary
Ashley Setzler.....	Treasurer
Dr. R.J. Huber.....	Advisor

Wendy Royal.....	President
Lisa Moore.....	Vice President
Sandra Parrish.....	Secretary
Michelle Pigford.....	Treasurer
Dr. Charles Davis.....	Advisor

Pi Mu Epsilon

The Mu Chapter of Pi Mu Epsilon was established on the Meredith campus in the spring of 1989. Pi Mu Epsilon is a national honor society whose purpose is the promotion of scholarly activity in mathematics among students. To be eligible for membership, a senior (90 or more credit hours) must have completed at least 20 hours in mathematics courses at the 200 level or above with a grade point average of 3.2 or higher. In addition, she must maintain an overall grade point average of at least 3.0 or be in the upper third of her class, whichever is higher.

A junior (60 to 89 credit hours) must have completed at least 17 hours in mathematics at the 200

Psi Chi

Psi Chi is the national honor society in psychology. The Meredith chapter was organized in 1975. Psi Chi is both an affiliate of the American Psychological Association and a member of the Association of College Honor Societies. To be eligible for membership, students must be in the top 30 percent of their class in general scholarship and have an overall 3.0 average in psychology.

The purpose of the society is to encourage, stimulate, and

Sigma Alpha Iota

The Beta Zeta chapter of Sigma Alpha Iota, an international, professional music fraternity for women, was chartered on the Meredith campus in January, 1949. Its purpose is to uphold the highest ideals of a musical education, to raise the standards of productive musical work, and to give inspiration to its members through a close sisterhood. Its members, chosen from music students, are admitted on the basis of scholarship, musical

ability, and recommendation of the music faculty.

Betty Jo Farrington..... Advisor

Sigma Delta Pi

Sigma Delta Pi is the national Spanish honor society. The Meredith chapter, Pi Epsilon, was established in the spring of 1985. Sigma Delta Pi honors those who attain excellence in the study of the Spanish language and in the study of the literature and culture of the Spanish-speaking peoples.

The requirements for membership are completion of at least six semester hours in the 300-level of Spanish at Meredith or the equivalent (including at least three semester hours in a 300-level literature course) with a minimum grade point average of 3.0 in these classes, rank in the upper 35 percent of her respective class, and completion of at least three semesters of the college career. A student may be admitted while still enrolled in the second semester of 300-level Spanish if all requirements have been met and the instructor of the course is willing to certify that the student's work in the course is of "B" quality or better.

Selection of honorary mem-

bers is based on high scholarship and earnest interest in and support of things Hispanic. The individual must have contributed notably to the dissemination of Hispanic culture and/or to the improvement of friendly relations and mutual respect between the nations of Hispanic speech and English speech.

Sandra Campos..... President
Angela Parks..... Vice President
Dr. Mary Thomas..... Advisor

Silver Shield

The Honorary leadership society, Silver Shield, has as its purpose to recognize each year from the Junior and Senior Classes women who promote by example and precept a well-rounded student life, an understanding between faculty and students, a high standard of honor and cooperation in the student body, the ideals and traditions of Meredith, and commitment to the honor system on the campus.

New members of the society are selected from members of the rising and present senior classes by the members of the organization and the faculty. The selection is made on the basis of construct-

ive leadership, honor, service to the school, and scholarship.

Dr. Jean Jackson..... Advisor

Clubs

Participation in a variety of clubs is possible at Meredith. Membership in some of these clubs is open to all interested students. In others, it is restricted to those students who take certain subjects. No student is allowed to belong to more than three departmental clubs.

Accounting Association of Meredith College

This organization was established in 1985 for all students with an interest in the field of accounting. The objective of the group is to inform students of current accounting issues and to help them gain insight into the various career alternatives available to them. Activities include programs with guest speakers who are accounting professionals in the area and informational sessions.

All students interested in accounting are eligible for membership. All officers must

have a concentration in accounting. Dues are paid at the beginning of the school year.

Nicole Raynor.....	President
Annette Scharberg.....	Vice President
Claire Wood.....	Secretary
Sarah Espy.....	Treasurer

AHEA (American Home Economics Association)

The American Home Economics Association (AHEA) is open to students majoring in any area of home economics (i.e. child development, clothing and fashion merchandising, foods and nutrition, interior design and general home economics). It is a national professional organization whose purpose is to improve the quality and standards of individual and family life through education, research, cooperative programs, and public information. Students become members of the local, state, and national organization and may be involved at all three levels by attending state and national meetings and participating in various projects.

Dr. Deborah Tippett.....Advisor

Barber Science Club

The Barber Science Club, organized in 1929, is composed of students majoring in science and those having science as a related field. Its purpose is to promote interest in science among the entire student body and to provide an outlet for the special scientific interest of its members. Programs by students, lecture, movies, and field trips are arranged for the monthly meetings. Special projects which utilize scientific knowledge are carried on throughout the year.

Dr. Robert Reid,
Dr. Charles Lewis..... Advisors

Canaday Mathematics Club

Canaday Mathematics and Computer Science Club was organized in 1945. It seeks to promote interest in mathematics and computer science and to provide information on its current application. Membership is comprised of students having a major or minor in mathematics and computer science and those who have completed three hours in college mathematics. Freshmen are eligible for associate membership.

Carla Cashwell.....	President
Wendy Royal.....	Vice President
Marissa Malana.....	Secretary
Scottie Eutis.....	Treasurer
Dr. Guglielmi.....	Advisor

Collegiate Music Educators National Conference (CMENC), Meredith College Chapter 421

Collegiate Music Educators National Conference seeks to conduct programs and activities which build a vital musical culture as well as an enlightened musical public. The more than 54,000 member organizations is dedicated to promoting comprehensive music programs in all schools.

College Republicans

The College Republicans, an organization open to any individuals with an interest in the Republican party or a candidate of the Republican party, seeks to train and to educate students as effective and principled political leaders. It also allows Meredith students to contribute to the betterment of Raleigh, North Carolina, the United States, and the Republican Party.

Meetings are held monthly. There are also voluntary opportunities in Raleigh to help candidates who are running for office. Statewide conventions are held twice a year.

Shurley McCullen.....Chair
Robin Hensarling....1st Vice Chair
Ashely Carawan....2nd Vice Chair
Kristi Merrell.....Treasurer
Betsy Trible.....Secretary
Katie Pushkar..NCFCR Treasurer
Dr. Doug Wakeman.....Advisor

Colton English Club

The Colton English Club, named after Miss Elizabeth Avery Colton who was a professor of English at Meredith from 1908 to 1920, encourages participation of all students who are English majors or who have English related interests. Activities, such as monthly meetings, and sponsorship of visiting speakers, socials, and trips to local theatrical productions, are directed toward arousing campus-wide interest in all phases of English.

Wendy Santiago..... President
Wendy Lovelady...Vice President
Sheryl Long.....Secretary
Betsy Trible.....Treasurer
Sonali Kolhatkar..... Fundraising
Dr. Sarah English.....Advisor

Foods and Nutrition Club
The Foods and Nutrition Club is a club designed for Food Service Management and Nutrition majors. The club was established in 1989 with the purpose to expose students to current trends and issues in nutrition and food service management, to develop their leadership qualities, and to provide service to the Meredith Community.

Lorie Anne Lee.....President
Sally Anne Goodwin..... Vice President
Stephanie Morris.....Secretary
Tina Holden.....Treasurer
Hannah Simonds.....Publicity
Dr. Bettina Taylor.....Advisor

Freeman Religion Club

The Freeman Religion Club, organized in the Spring of 1945, is open to all students who have an interest in discovering more about religion. Its purpose is to study ideas, issues, problems, and current trends in the field of religion.

Dr. Julia O'Brien.....Advisor

**Helen Turlington
Social Work Club**
Membership in the Helen

Turlington Social Work Club is open to all interested Meredith students. The purpose of the club is to promote interest in social work; to increase the awareness of the social work profession among club members, other Meredith students, faculty, and administration; to function as a supportive body for social work students and for prospective social work students; and to serve as a forum for the discussion of social problems and issues.

Dr. Cynthia Bishop.....Advisor

History and Politics Club

The History and Politics Club's purpose is to encourage awareness of historical perspectives to today's problems, to focus upon political problems, to foster an interest in the study of history and study of politics, to monitor current events and sponsor activities pertaining to these events, and to serve as a means of cultural exchange between all Meredith students. It is open to any student or member of the Meredith Community having an interest in the club's activities.

IBD Student Design Group
This club is organized to promote

professional development in interior design. Membership is open to majors and minors in interior design. Students may have membership in the local club as well as student membership at the national level.

Anne Leigh..... President
Joy Wilcher, Tonia Schafianski Co-Vice Presidents
Tracy Howell..... Secretary
Tricia Sumner..... Treasurer
Kerry Belval..... Publicity
Ellen Goode, Martha Burpitt Co-Advisors

Le Cercle Francais

The purpose of this club is to foster interest in and a better understanding of the French language and culture.

Annette Schaberg..... President
Melanie Keel..... Vice President
Kathy White..... Secretary/
Treasurer
Martine Ray, Dr. Louise Reiss Advisors

La Tertulia Spanish Club

This club is made up of students who are taking or who have taken Spanish. The aim is to promote interest in the Spanish-speaking countries and peoples.

Caroline Ballard.....President
Aven Rogers..... Vice President
Leigha Williams.....Secretary
Hope Murdock.....Treasurer

Mae Grimmer Granddaughters' Club

Meredith students whose mothers, grandmothers, or great grandmothers attended Meredith have an opportunity for fellowship through the Granddaughters Club. The club meets in the Alumnae House to learn about Meredith and to participate in alumnae programs.

Lori Watson..... President
Dawn Fleming.... Vice President
Olivia Westnedge..... Secretary
Catina Pierce..... Publicity Chair
To be elected..... Special Projects
Chair
Najla Carlton..... Advisor

Meredith Association for the Education of Young Children(MAEYC)

The Meredith Association for the Education of Young Children is open to all students in Child Development and related fields. It is affiliated with the National Association for the Education of Young Children. Members are encouraged to attend lectures

given by guest speakers and to attend local, state and national meetings. The organization is committed to improving the quality and availability of services for children from birth through age eight.

Kerry Fox..... President
Kristy Applehans.. Vice President
Heather Marshbanks....Secretary
Anne Webster.....Treasurer
Sonja Hicks..... Reporter
Laura Zimmerman..... Policy

Meredith Video Club (MVC)

The Meredith Video Club was organized in 1991 and is open to the entire Meredith community. MVC is a support group for students taking video classes or those interested in a broadcasting or video-production career. Members gain "hand-on" experience during the production of campus-wide videos such as Cornhuskin' and graduation.

An inexpensive film-related trip provides fun and knowledge over fall break and is open to all students on campus.

As a year-end finale, MVC hosts the Outstanding Video Awards, giving recognition to videos produced and aired

through MCTV.

The club meets informally once a month to coordinate the activities and fundraisers. No dues required.

Christy Moore.....Chair
Jennifer Medlin.....Vice-Chair
Tanya Jalil.....Secretary/
Treasurer

Pre-Ministry Group

The Pre-Ministry Group is an organization for students intending to pursue a career in the ministry. Meetings provide an atmosphere of support and encouragement for members. Programs include dinners with visiting Staley, Gullick, and Preston Lecturers as well as discussions with area women serving in the ministry. Any interested student should contact the campus minister's office for information.

To be appointed.....Chairperson
Rev. Sam Carothers.....Advisor

Psychology Club

The Meredith Psychology Club has as its purpose to advance the science of psychology, and to encourage, to stimulate, and to

maintain the interest of its individual members in psychology. Special emphasis is placed on community affairs and interscholastic activities.

Kim Clark.....President
Rebecca Hodges.... Vice President
April Harriett.....Secretary
Amy Ipock.....Treasurer
Mary Lib Hamilton.....Historian to be announced..
Publicity Chair Kathryn Miller....Programs Chair
Janeene Salmon.....Movies Chair
Janet Porter.....Trips Chair
Angela Quinlivan, Heather Norman...Fundraising Co-Chairs
Dana Holder.....Refreshments
Dr. Lyn Aubrecht..... Advisor

further interest and knowledge of the personnel field.

Paula Hill.....President
Dr. James Crew, Sandra Hanner
Advisors

Sociology Club

The Sociology Club is made up of sociology majors and minors and other students concerned with social issues facing society today. The club addresses one theme each year and tries to learn as much as possible about that issue and how it affects society.

Dr. Rhonda Zingraff.....Advisor

Society for Human Resource Management (SHRM)

SHRM is a professional society which allows students the opportunity to gain knowledge and insight into the field of personnel and industrial relations. Meredith's student chapter is affiliated with the Raleigh-Wake County Chapter which has as its members many area professionals. Society activities include area plant tours, guest speakers, and informative workshops which promote

Student Foundation

Student Foundation is an organization that works in conjunction with the division of Institutional Advancement to enhance college relations within all facets of the Meredith community. This organization is responsible for participation in fund-raising activities, alumnae functions, the corporate relations of the college, parent activities, and other official college functions, such as admissions visitation days, where student representation is needed. Student Foundation also

helps with student recruitment. Interested rising sophomores, juniors and seniors shall be nominated for membership in the spring.

Stephanie Hubbard.....President
Wendy Santiago.... Vice President
Annual Giving
Tracy Salter..... Vice President
Admissions
Holly Lennon..... Vice President
Alumnae and Parents
To be appointed..... Secretary
Rebecca Askew..... Advisor

department.

Anissa Jones..... President
Renee Bouchard.... Vice President
Gaynelle Pratt..... Treasurer
Lisa Moore..... Secretary

Kristi Applehans, Dana Holder
.....Publicity Co-Chairs
Dr. Jerod Kratzer.....Advisor

Tomorrow's Business Women

Tomorrow's Business Women, a constituent local organization of Meredith organized in 1943, seeks to promote and to encourage interest in business education, business administration, management, and economics and to develop those qualities which are needed for success in the business world.

All students majoring in business or economics are eligible for membership. Other students who elect courses in business or economics are welcome as associate members. Dues are paid to the treasurer at the beginning of the school year.

Robin Hicks..... President
Kim Andrews...1st Vice President
Kris Spence.... 2nd Vice-President
Abby Lanier..... Secretary
Amy Milton..... Treasurer
Dr. Rebecca Oatsvall..... Advisor

Service Clubs

Astrotekton Service Club

The purpose of the Astrotekton Service Club is to provide members the opportunity to serve the Meredith and Raleigh Communities. Astros actively sponsor the Make-A-Wish Foundation, helping them through fundraising and volunteer efforts to fulfill the dreams of terminally ill children.

The Astros sponsored the Penny Barrell Competition during Cornhuskin' Week. At the beginning of the second semester, Astros sponsors Rush Week for prospective members. At socials, prospective members learn the Astro mission, meet club members, and are invited to join this service organization.

The Astros' colors are teal, pink and white, and the club symbol is a star. The Astro motto is, "He builds too low who builds beneath the stars." Astros members are expected to show commitment in participation and attendance.

Bi-monthly meetings are held at which time club functions and fundraising projects are planned.

Trista Schagat..... President
Gail Debose.... Fall Vice President

Missy Hunt.....	Spring Vice President
Amy Bogue.....	Secretary
Shannon Harris.....	Treasurer
Tina Sylvester.....	Historian
Mary Fran Santmier.....	Service Chair
Rebecca Garrett....	Publicity Chair

Philaretian Service Club

The Philaretian Society is a service organization that believes through their involvement with the community and each other on campus, they will find themselves. The Phi motto is "For this is the journey that we make: to find ourselves."

The purpose of this organization is to provide service to the Meredith and Raleigh communities. The society promotes, through social activity, the intellectual and social aims of the members and promotes close fellowship among the members. The Phis are involved with many service projects like Phi Play Day, Salvation Army Soup Kitchen, and Hospice's Octoberfest as well as several other service projects during the year. All Phi members are required to participate in at least two service projects per semester.

At the beginning of the second semester a Rush Party is held in order to invite prospective members to join. The Phis sponsor "The Bathtub Ring," a hillbilly singing group. These five students are selected every two years out of the even-numbered classes. The Phi colors are blue and white, and Milton The Bear is the mascot. There are bi-monthly meetings at which there are social activities which provide fun and a spirit of togetherness.

Shelly Warden, Renee Bouchard	Co-Presidents
Tricia Frazier.....	Vice President
Jennifer Faircloth.....	Secretary
Stephanie Holland.....	Treasurer
Christy Odom, Kristina Spainhour.....	Service Project Co-Chairs

Publications

The Acorn

The Acorn is the student literary magazine. It is a magazine of creative poetry, prose, and art that aims to encourage students to produce quality work. Published once yearly and distributed free of charge, the Acorn accepts submissions from the

student body as well as from the faculty and staff.

Angela Toms.....	Editor
Betty Adcock.....	Advisor

The Meredith Herald

The Meredith Herald, the weekly student newspaper, is both a vehicle for keeping the community informed and a permanent record of events that take place at Meredith. It is the medium that allows for total campus involvement through news coverage, letters to the editor, editorials, features, cartoons, or special columns. As readers and as contributors, all members of the Meredith community have both the privilege of and the responsibility to contribute to the success of the paper.

Tracey Rawls.....	Editor-in-Chief
Laura Davenport.....	Technical Advisor
Nan Miller.....	Faculty Advisor

Oak Leaves

From the beginning to the end, the college yearbook, *Oak Leaves*, strives to capture the best memories of each of your years

at Meredith. In the book, college studies, community living, and activities are portrayed to the fullest. The *Oak Leaves* shows the beauty of the college campus, the academic departments and faculty, the administrative staff, the classes and their special events, the campus organizations open to Meredith women, and the athletic and social programs offered each year.

Yearbooks of the previous year are provided during the fall semester of each academic year to all full-time students. Students who are not full-time both semesters must pay for a yearbook. Seniors are responsible for having yearbooks mailed to them the fall semester following graduation, or for picking it up at the College before the fall semester ends. Photographers are scheduled by the yearbook staff to photograph students, but it is the student's responsibility to make an appointment, have the appropriate photograph made, and provide additional information.

Amy Clark.....Editor
Laura Davenport..... Advisor





Constitution of the Student Government Association

Preamble

We, the students of Meredith College, organized as the Student Government Association, desiring to assume our proper share of responsibility and to assist the administration and faculty in advancing the ideals and endeavors of the College, have adopted the following constitution and by-laws.

Article I - Name

The association shall be called the Student Government Association of Meredith College.

ciation is ultimately responsible to the President of the College under authorization by the Board of Trustees.

which, as defined by the Student Government Association, means that:

Article II - Purpose

The purpose of the association shall be to promote, in cooperation with the administration, the general welfare of the student body; to enact and enforce regulations of the association; to uphold the high ideals of the College; to promote interest in campus affairs; and to supervise all student activities for the best interest of the student body as a whole.

Article IV - Membership And Responsibility

Section 1. Membership.
Upon registration at Meredith, all students working toward a degree shall become members of the Student Government Association. Resident students are under jurisdiction of the association in all matters; commuter students are under immediate jurisdiction of the association, except in matters which are under the control of their parents and guardians.

Each student is expected to be honest and truthful at all times.

Each student is personally responsible for her own conduct, for her obligation to the college community, and for informing herself of and abiding by the College regulations. If a student breaks a regulation, she is expected to correct her offense by reporting herself to the proper authority: in an academic matter, to the instructor concerned; and in a student government matter, to Solicitor General of the Honor Council.

Article III - Authority

The students have freedom in shaping the policies and regulations for student life. In its exercise of its governing powers, the Student Government Asso-

Section 2. Responsibility.
Each student in coming to Meredith College accepts college citizenship involving self-government under the honor code,

Each student is responsible for seeing that the honor code is carried out at all times. If she is aware of a violation by another student, she should call this

matter to the attention of that student as a violation of responsibility to the community.

Section 3. Statement of Responsibilities

Each student early in her first semester shall sign a statement concerning her responsibilities as a member of the Student Government Association.

Article V - Officers And Their Duties

Section 1. Officers

The officers of the association shall consist of a president, an executive vice president, vice president, a secretary, a treasurer, the president of commuter students, the Elections Board chair, the Student Life Committee chair, the chair of the Residence Hall Board, and an SGA reporter.

Section 2. Selection Committee

It shall be the function of the Selection Committee to select through an application/interview process all Student Government Association offices not filled during campus wide elections and all student representatives to Meredith College committees. The Selection Committee shall be comprised of the current Student Government

Association president, the newly-elected Student Government Association president, the current Student Government Association executive vice president, the newly-elected Student Government Association executive vice president, and the Director of Student Activities. In the event that the newly-elected Student Government Association president and the current Student Government Association executive vice president are the same person, the current Honor Council chair shall serve as a member of the Selection Committee.

Section 3. Duties

A. President

It shall be the duty of the president of the association to preside over all meetings of the association; to preside over all meetings of the Student Government Executive Committee; to serve as an ex officio member of and regularly attend the meetings of the Honor Council; to attend meetings of the Board of Trustees upon invitation; to serve as a member of the Student Life Committee; to review the minutes of the non-executive branches of the association; to appoint a parliamentarian if she so chooses; and to perform other duties that may fall upon her as president of the association.

B. Executive Vice President

It shall be the duty of the executive vice president of the association to serve as chair of the Senate; to assist the president in all student government affairs; to serve as a member of the Student Government Executive Committee; to preside over all meetings of this committee in the absence of the president; and to assume all other powers and duties delegated by the president of the association. A vacancy which occurs in the office of president shall be filled by the executive vice president.

C. Vice President

There shall be one Vice President-Honor Council Chair. It shall be the duty of the Vice President to serve as chair of Honor Council and as a member of the Executive Committee. She shall also perform other duties that may fall upon her as vice president of the association.

D. Secretary

It shall be the duty of the SGA secretary to perform all secretarial duties for the SGA Executive Committee.

E. Treasurer

It shall be the duty of the treasurer of the association to keep a strict and permanent account of all receipts of the association; to submit the records to the Director

of Student Activities for annual audit; to serve as a member of the Executive Committee; and to perform other duties as necessary.

F. Association of Meredith Commuters President

It shall be the duty of the president of the commuter student organization to preside over all meetings of the commuter students; to serve as a member of the Student Life Committee; and to perform other duties that may fall upon her as president of the commuter students.

G. Elections Board Chair

It shall be the duty of the Elections Board chair to serve as chair of the Elections Board and to perform other duties as necessary.

H. Student Life Committee Chair

It shall be the duty of the Student Life Committee chair to serve as chair of the Student Life Committee and to perform other duties as necessary.

I. Residence Hall Board Chair

It shall be the duty of the Residence Hall Board Chair to serve as chair of the Residence Hall Board; to serve as a member of the Student Life Committee; and to perform other duties as necessary.

J. SGA Reporter

It shall be the duty of the SGA reporter to submit articles to the Herald when deemed necessary by the SGA Executive Committee. She shall be appointed from the freshman class, and shall serve as a non-voting member of the SGA Executive Committee.

Article VI - Student Representatives to College Committees

Section 1. Selections

Students shall be recommended to the Academic Dean to be appointed to the following College Committees: Admissions, Convocation, Curriculum, Honors, Instruction, International Studies, Library, Teacher Education, and Food Service.

Recommendations shall be made by application/interview process conducted by the Selection Committee.

Section 2. Duties

It shall be the duty of all student representatives to attend all meetings of their respective committees and prepare a report for the Student Government Association president within one week of the meeting. She shall report in person to the Student Government Association Executive Committee at least once per

semester, or as often as designated by the Student Government Association president.

Article VII - Organization

There shall be a Student Government Executive Committee, a Senate, an Honor Council, a Student Life Committee, an Elections Board, a Commuter Student Association, and a Residence Hall Board.

Article VIII- Student Government

Executive Committee

Section 1. Function.

A. It shall be the function of the Student Government Executive Committee to serve as the executive branch of the association. It shall put into effect such changes in the constitution and the regulations of the association as have been approved by the Senate, the Student Life Committee, the Vice President for Student Development, and the President of the College.

B. It shall act as the coordinating body by keeping itself informed of legislative proposals and judicial decisions. It shall discuss overall policy, including problems arising within the association; proposed legislation; and make other recommendations and suggestions

for appropriate action to the proper board.

C. When the circumstances warrant, the Executive Committee shall summon before the Honor Council any member of the association.

D. When the circumstances warrant, a member of the Student Government Executive Committee may institute a residence hall search.

E. It shall be the function of the Student Government Executive Committee to educate the student body concerning form, function, and regulations of the Student Government Association.

Section 2. Membership

The Student Government Executive Committee shall consist of the president of the association; the executive vice president; the treasurer of the association; the secretary of the Executive Committee; and the chair of the Honor Council.

Section 3. Meetings

The Student Government Executive Committee shall meet regularly to consider the business of that body. During the year there may be joint meetings with the Student Life Committee

and Senate as a place where the Executive Committee can go to obtain more student input if the need arises.

Section 4. Quorum

Two-thirds of the members of the Executive Committee shall constitute a quorum.

Section 5. Advisor

The Director of Student Activities shall serve as advisor.

Article IX - Senate

Section 1. Function

A. It shall be the function of the Senate to

1. Receive recommendations concerning changes in the constitution and regulations of the association.

2. Review organizational constitutions.

Club constitution changes will undergo two readings by the Senate. These readings must take place within two consecutive meetings of the Senate. Passage of the constitution requires a quorum vote.

Changes in legislation/regulations and in organizational constitutions may be proposed to the Senate by:

- a. a Senator

b. a student, or

c. the Student Government Executive Committee

After passage by both the Senate and the Student Life Committee, legislation/regulation changes and organizations' constitutional changes will be referred to the appropriate college vice president for consideration and/or approval.

B. In the event that the Senate deems a required Student Government Association meeting necessary, it may require such a meeting.

C. If a proposal is refused by both the Senate and the Student Life Committee, legislation/regulation changes will be referred to the appropriate college vice president for consideration and/or approval.

Section 2. Membership.

A. Voting Members

Three senators elected from each class by the class, two commuter senators, and one WINGS representative who will be the WINGS vice president or her designee.

B. Non-voting Members

The Chair (who shall vote only in case of a tie); the secretary; and the Director of Student Activities or her designee, who shall serve as an advisor. The two-year terms of the faculty representative and

the advisor shall be on a rotating basis.

Section 3. Duties of the Officers

A. Chair

It shall be the duty of the Executive Vice-President of SGA as chair of the Senate to serve as a non-voting member; to preside over all meetings of the Senate; to call any meetings she may deem necessary; and to appoint committees as needed. She shall serve as a member of the SGA Executive Committee.

B. Secretary of the Senate.

It shall be the duty of the secretary of the Senate to record the proceedings of the meetings of the Senate; to submit minutes to the Director of Student Activities; to serve as a non-voting member; and to submit to the Student Life Committee all recommendations of the Senate concerning changes in the constitution and regulations of the association. She will also record all changes concerning the Student Handbook and forward those changes to the Office of the Dean of Students. She shall also be responsible for appointing a senator to submit an article to the *Meredith Herald* when deemed necessary by the majority of the Senate. The Senate secretary shall be selected by the current and newly elected Student Government Vice President and Senate's Faculty Advisor. The selection

shall be made from the rising sophomore, junior or senior class through an application/interview process.

Section 4. Duties of the Members

It shall be the duty of each member of the Senate to serve as a liaison between her constituents and the Senate by attending her constituents' meetings. It shall also be the duty of each member to serve on subcommittees as appointed by the chair.

Section 5. Attendance

Each Senate member will be allowed one excused and one unexcused absence per semester. In the event of an additional absence, she will automatically be relieved of her position on the Senate by a letter from the Senate chairperson. This attendance policy shall apply only to regularly scheduled meetings.

Section 6. Meetings

The Senate shall meet on the first and third Tuesday of each month at a set time and place. The Senate shall hold special meetings when called by the chair.

Section 7. Quorum

Two-thirds of the voting mem-

bers of the Senate shall constitute a quorum.

Article X - Honor Council

Section 1. Function.

A. It shall be the function of the Honor Council to operate under the premise that the accused is innocent until proven guilty through clear and convincing evidence.

B. It shall be the function of the Honor Council to render a verdict and to impose penalties which may withdraw privileges from any member of the association who has violated the Honor Code. The penalties of suspension and expulsion shall be subject to the approval of the President of the College.

C. It shall be the function of the Honor Council to request that any member of the Student Government Association appear before the board at the hearing of a case to give pertinent information. These witnesses shall have no vote.

D. It shall be the function of the Honor Council, upon unanimous vote of the Quorum Bench, to require the holder of any campus office who has not fulfilled the responsibility of that office to withdraw herself from that office.

Section 2. Membership of Honor Council.

A. Voting members: two representatives elected from the Freshman, Sophomore, Junior and Senior classes; two representatives selected from the commuter student body; four faculty members appointed for a two-year term by the academic dean; and the Honor Council chair who shall cast the deciding vote in the event of a tie vote.

B. Non-voting Members: Support Counselor; Solicitor General; Executive Secretary; Secretary; President of SGA (who may cast the deciding vote in the case of a tie vote and the chair has abstained); and the Dean of Students and/or her designee who shall serve as advisor(s).

C. The minimum number of board members present at any hearing shall be nine and shall constitute a Quorum Bench. These shall include the chair, the executive secretary, the SGA President and the advisor(s) as non-voting members, and five voting members comprised of one faculty representative and four student representatives, all to be scheduled for rotating duty by the chair.

the Honor Council to preside over all meetings, to serve as a non-voting member, and to call necessary meetings of the board. She shall serve as a member of SGA Executive Committee and the Review Board.

D. The Vice Chair

The Honor Council shall select a vice chair, giving special consideration to members with seniority, to assist the chair and to preside over the meetings in the absence of the chair. The vice chair shall fill a vacancy which occurs in the position of the chair.

E. Executive Secretary of the Honor Council

It shall be the duty of the Honor Council executive secretary to record the proceedings and decisions of all meetings of the Council. The executive secretary shall also submit written decisions of the Council to the Dean of Students or her designee, the Vice President for Student Development, Solicitor General, Support Counselor, and Chair.

F. Secretary of the Honor Council

It shall be the duty of the Honor Council secretary to inform Council members of upcoming cases. The secretary does not attend Honor Council hearings except in the absence of the Executive Secretary. The secretary

assists with all Honor Council correspondence and the distribution of Council minutes.

G. Solicitor General

It shall be the duty of the Solicitor General to receive complaints of alleged violations, to investigate all complaints to determine whether there is sufficient evidence to prosecute, to formulate charges after consultation with the Dean of Students (if need be), to prosecute charges, and to inform the accused of her rights upon the reception of the complaint. The Solicitor General may appoint and entrust an assistant to carry out minor procedures.

H. Support Counselor

It shall be the duty of the Support Counselor to obtain and handle facts of the accused's case after notification by the Solicitor General that a summons has been served, to make available to the Solicitor General the facts, evidence, testimony, and names of witnesses in order to create an accurate and balanced presentation, and to support the accused in the trial and in meetings with the Solicitor General as she collects testimony.

I. It shall be the duty of the current officers in consultation with the Dean of Students to fill any vacancies which should occur.

Section 3. Duties of the Officers

A. Chair

It shall be the duty of the chair of

Section 4. Appointment Committee

It shall be the function of the Appointment Committee to select through application process the Solicitor General, Support Counselor and secretaries. The Committee shall be comprised of the current Honor Council Chair, newly elected Honor Council Chair, current Review Board Chair, current SGA President, and the Dean of Students. Appointments shall be made during the week following campus-wide elections. When selecting secretaries the Appointment Committee shall also include the current secretaries.

Section 5. Meetings

The Honor Council shall meet regularly to consider the business of that body. When a case is being considered, the Honor Council shall meet to hear and evaluate evidence, render a verdict and impose a penalty if merited. The Honor Council shall not meet during exam weeks except to hear a case involving a graduating senior.

Section 6. Review Board

A. Appeals from Honor Council

From any determination of a violation and imposition of a penalty by the Honor Council,

with the exception of cases involving automatic campus, the student charged may appeal to the Review Board.

B. Membership and Organization

The Review Board consists of five (5) students elected annually by the student body, and three (3) faculty appointed for overlapping three-year terms, all to be scheduled for rotating duty by the chair. The Chair of the Honor Council or her designee shall serve as a non-voting member; the Dean of Students and/or her designee shall serve as a non-voting member, and as advisor(s). A chair and secretary shall be selected from among the student members through interview process by an Interviewing Committee comprised of the Honor Council Chair, Solicitor General, Support Counselor, SGA President and the Dean of Students. Any vacancies in the Board shall be filled through Interview Committee appointment.

C. The actual number of Review Board members present at any appeals hearing may be nine (9). The Chair of Honor Council and the Dean of Students or her designee shall serve as non-voting members.

D. Quorum

Three (3) student members and one (1) faculty member shall constitute a quorum for an appeals hearing.

Article XI- Student Life Committee

Section 1. Name.

The name of this organization shall be the Student Life Committee.

Section 2. Purpose.

The purpose of the Student Life Committee shall be to direct attention and study to the concerns and well-being of the students at Meredith College. The committee shall give consideration to the social, physical, intellectual, psychological, and spiritual needs of the students. The Student Life Committee may originate amendments to the SGA Constitution in the form of legislation that will require Senate approval. The Student Life Committee shall serve as a forum before which any student or students, faculty or staff may request to appear to discuss matters related to student concerns and student life. The Student Life Committee shall serve in an advisory capacity to the Vice President for Student Development on matters of student life. The Student Life Committee may originate legislation/regulation change and will consider legislation change sent to it by the Senate.

Section 3. Membership

A. Voting Members

The secretary; the SGA President; the Presidents of the Freshman, Sophomore, Junior, and Senior classes; the MCA President, RHB Chair; the MRA President; the MEA President; the Association of Meredith Commuters representative; the WINGS representative; the MIA President; the ABA President; the Publications Board Chair; two Members-At-Large (student representatives holding no elected office, appointed by the Standing Subcommittee); two faculty members who shall serve two year terms; the Director of Student Activities; the Dean of Students, and the Residence Directors (who shall collectively have one vote).

B. Non-voting members:

The chairperson of the Student Life Committee (who shall vote only in the case of a tie), and the Vice President for Student Development who serves as Advisor.

C. In rare cases in which a President has a class conflict that cannot be avoided, a designee may be appointed by that President. This designee will serve on the Student Life Committee for the entire semester.

Section 4. Attendance

Each Student Life Committee

member will be allowed one unexcused and two excused absences per semester. In the event of two unexcused or three excused absences, he/she will automatically be relieved of his/her position on the Student Life Committee by a letter from the Student Life Committee. Upon dismissal, a new member from the constituency of the dismissed will be appointed by the Student Life Committee Chair for the duration of the year. When a member is to be absent, he/she will be expected to provide a substitute, (without vote) so that his/her organization will be represented.

Section 5. Officers

A. The officers of the organization shall consist of a chairperson, a secretary, and a parliamentarian.

B. The chairperson shall be elected from the rising junior or senior class. The secretary shall be appointed by Standing Subcommittee. The Parliamentarian shall be appointed by the Standing Subcommittee.

Section 6. Duties of Officers

A. Chairperson

It shall be the duty of the Chairperson of the Student Life Committee to preside over all meetings of the Student Life

Committee and the Standing Subcommittee; to call any meetings she may deem necessary; and to appoint and oversee all subcommittees. [In the event of her absence, she shall appoint the Parliamentarian of the Student Life Committee to serve as Chairperson for that meeting.] She shall report the activities of the Committee to the SGA at regularly scheduled meetings twice a month. She shall have scheduled bi-weekly meetings with the Vice President for Student Development.

B. Secretary

The secretary shall record and distribute minutes to all Student Life members in addition to the President of the College, the Vice-Presidents for Business and Finance and Academics, and the Senate Chair. She shall also assist the Chairperson in Student Life Committee matters. She shall also record all changes concerning the Student Life Handbook and forward those changes to the Office of the Dean of Students. She shall also submit articles to the Herald for publication when the organization deems it necessary.

C. Parliamentarian

It shall be the duty of the Parliamentarian of the Student Life Committee to advise the Chairperson on questions of procedure in transacting the business of the Student Life Committee. It shall be the duty of the Parliamentarian

to preside at the meetings in the event of the Chairperson's absence.

Section 7. Advisor

The advisor of the Student Life Committee shall be the Vice President for Student Development. The advisor shall advise the committee on procedure, matters of student life, policy, and shall serve to provide information and guidance in the carrying out of the functioning of the Committee. The Advisor shall also seek information and clarification from the committee on campus issues, concerns, and matters of student life.

Section 8. Committees

A. Standing Subcommittee

The Chairperson shall appoint a Standing Subcommittee which shall function on matters of a routine nature as decided by the Student Life Committee as a whole. Any member of the subcommittee has right of appeal to the Student Life Committee. The Standing Subcommittee of the Student Life Committee is composed of the following members: the Chairperson, the secretary, the President of SGA, Sophomore Class President, one of the two faculty members currently serving on the Student Life Committee (one-year term on the Standing Subcommittee,) and

the Vice President for Student Development, who shall serve as a non-voting member.

B. Special Subcommittees

Special subcommittees may be appointed at the discretion of the Chairperson to study any campus concern and report their results to the Student Life Committee members may be appointed to serve on any subcommittee at the discretion of the Chairperson.

C. Working Subcommittees

The Student Life Committee will have two subcommittees that will be formed at the beginning of the year to investigate and provide proposals for their subcommittee goals. The subcommittees will be Committee 1, dealing with Buildings, Grounds, and Security, and Committee 2, dealing with Academic and Student Affairs.

Section 9. Legislation/ Regulation Authority and Non- Regulatory Recommendations

A. Legislation/Regulations

Legislation is any change in the SGA Constitution. Regulations are guidelines or rules not in the SGA Constitution. Legislation/regulation change may be proposed to the Student Life Committee by:

- a. a member of the Student Life Committee,

b. a subcommittee of the Student Life Committee, or

c. any member of the Meredith community.

While being considered, all legislation/regulation will undergo two readings by the Student Life Committee. These must take place within two consecutive meetings of the Student Life Committee.

Passage of legislation requires a quorum vote. After passage by both Senate and the Student Life Committee legislation/regulation changes will be referred to the appropriate college vice president for approval.

B. Non-regulatory Recommendations

The Student Life Committee makes recommendations to the appropriate Vice Presidents of the College in matters concerning all non-regulatory areas of student life and advises the Vice President for Student Development and the President of the College on student affairs and concerns.

Section 10. Meetings

A. Regular meetings

The Student Life Committee shall meet on the second and fourth Tuesday of each month at 5:30 p.m. at a set place.

B. Special meetings

Special meetings may be called by the Chairperson. Any Meredith

Student or faculty member may request a special meeting of the Student Life Committee. The request must be written and given to the Chairperson at least two prior to the date the meeting is requested.

C. Special Attendance

1. Any member of the Meredith College community may observe any meeting of the Student Life Committee except when the Chairperson deems the meeting closed. Unless otherwise stated at the beginning of a meeting, the meeting will be considered open.

2. The Student Life Committee may request the special appearance of designated students, faculty or staff when appropriate to the agenda.

3. A student, faculty member, or staff member may request of the Student Life Committee Chair special permission to appear before the Student Life Committee. [Attendance will be at the discretion of the chairperson].

D. Quorum

Two-thirds of the members shall constitute a quorum.

Article XII- Residence Hall Board

Section 1. Function

It shall be the function of the Residence Hall Board to provide a structure for the governance of residence halls and for planning and implementing creative programming and events; to provide opportunity for staff and residence hall student leadership; to discuss residence hall problems, policies, and procedures; to assess student needs and provide leadership in meeting those needs within the residence hall environment; to encourage campus involvement and residence hall unity; and to support and uphold the Meredith College Honor System.

Section 2. Membership

A. Voting Members

The seven residence hall presidents and the resident assistants.

B. Non-voting members

The RHB Chair (except in the case of a tie vote); the RHB Vice-Chair; the RHB Secretary; the RHB Treasurer; and the Dean of Students and/or her designee(s) who shall serve as advisor; and the Residence Directors who shall attend as resource persons.

Section 3. Members and their duties

A. Chair

It shall be the duty of the Chair of the Board to preside over all meetings of the Executive Committee and of the Full Board monthly meeting; to serve as a non-voting member except in the case of a tie-vote; to call any meeting she may deem necessary; to appoint (following the application/interview process and counsel with the advisor) the vice-chair, the secretary, and the treasurer; and to appoint committees as needed. The chair shall meet with the SGA President early in the fall semester to help determine a budget for RHB. She shall serve as a member of the SGA Extended Executive Committee and shall report to the SGA President at regularly scheduled bi-monthly meetings. She shall serve as a voting member of the Student Life Committee. She, along with the Executive Committee, shall plan and preside over the meeting of the Full Board on the last Monday night of each month.

B. Vice-Chair

The RHB Chair shall select (following the application/interview process) a vice-chair, who is not presently a member of the RHB Executive Committee, to preside over all meetings of the Executive Committee and the Full

Board in the absence of the chair; to serve as a non-voting member except in the case of a tie when the chair is absent and to perform all other duties when the chair is absent. The vice-chair shall be directly responsible for gathering supplies, providing workers, monitoring the use of resources, and maintaining cleanliness in the Resource Room. The vice-chair shall also be responsible for any responsibilities delegated to her by the Chair. A vacancy which occurs in the Office of the chair shall be filled by the vice-chair.

C. Secretary

It shall be the duty of the secretary to record the proceedings and decisions of the Executive Committee and of any RHB business session. It shall be the duty of the secretary to properly distribute the Executive Committee's minutes to each committee member as well as the Vice President for Student Development, the Dean of Students, the Director of Student Activities, the SGA President, and other specified individuals. The secretary shall serve as a non-voting member; and assist the vice-chair in managing the Resource Room; and be responsible for any other duties delegated to her by the chair.

D. Treasurer

It shall be the duty of the treasurer to manage the budget of RHB; to

allocate money to the members of RHB in accordance with the budget; to meet monthly with the Director of Student Activities to balance RHB's books; to receive P.O. requests and to have requests approved by the Director of Student Activities; to receive requests for work to be done in Central Services and to monitor RHB's Central Service account. It shall be treasurer's duty to submit a bi-annual financial report to the Director of Student Activities; to serve as a non-voting member; to aid the vice-chair in managing the Resource Room; to work closely with the SGA Treasurer; and to be responsible for any other duties delegated to her by the chair.

E. Residence Hall Presidents

It shall be the duty of the Residence Hall President to exhibit a strong leadership role in her residence hall and to program, with the input of the resident assistants and the Residence Director, activities for her residence hall; to organize and facilitate one social per semester and one service-learning project, which involves learning about a program or issue and then participating in an activity which deals with the chosen issue or program, with the coordination of the Resident Assistants to ensure residence hall unity; to formulate and work with a residence hall council; to coordinate fire drills; to

assist SGA Executive Officers as requested with hall searches; to assist in the management and supervision of the Resource Room; and to promote a quality and positive residence hall atmosphere and ambiance, working very closely with the Residence Director.

F. Resident Assistants

It shall be the duty of the Resident Assistant to serve as the liaison between her respective hall and RHB; to assist with residence hall programming; to perform duties outlined in the Resident Assistant job description and manual; to maintain a close working relationship with her Residence Director and Residence Hall President.

Section 4. Residence Hall Board Executive Committee

A. Membership

1. Voting members

The seven residence hall presidents.

2. Non-Voting members

Chair, vice-chair, secretary, treasurer, and the Dean of Students or her designee(s) who shall serve as advisor(s).

B. Meeting and Attendance

1. RHB Executive Committee shall meet bi-monthly at a regularly scheduled time and may be called into session

whenever deemed necessary by the Chair.

2. RHB Executive Members shall be permitted one excused absence per semester. Unexcused absences in excess of two shall result in the automatic termination of her position. Vacancies shall be filled by appointment by the chair following the application/interview process and consultation with the advisor. This attendance policy shall apply only to regularly scheduled RHB Executive Committee meetings. When a member is to be absent, she shall provide a substitute (without a vote) to represent her Residence Hall.

3. All RHB Executive Committee members shall attend the Monday evening 5:30 pm staff meetings of the Residence Life Staff. Residence Hall Presidents shall attend the 6:30pm Residence Hall staff meeting in their respective Residence Hall. Excessive absences from staff meetings shall be reviewed by the Executive Committee to determine the need for disciplinary action.

C. Quorum

Two thirds of the voting members of the RHB Executive Committee shall constitute a quorum.

Section 5. RHB Full Board.

1. Meetings

The Residence Hall Board shall meet monthly to consider the business of the Board. This meeting shall be held in conjunction with the regularly scheduled 5:30 pm Residence Life Staff Meeting. This meeting shall be planned and facilitated by the Executive Committee under the leadership of the chair and shall be a forum for ideas, problems, information exchange, and may include a time for fellowship.

2. Quorum

Two-thirds of the voting members of RHB shall constitute a quorum of the Full Board.

Section 6. Advisor

The Advisor(s) of the Residence Hall Board shall be the Dean of Students and/or her designee(s).

Article XIII - Association of Meredith Commuters

Section 1. Function

It shall be the function of the Association of Meredith Commuters to provide the opportunity for Meredith's commuter student population to meet on a regular basis to discuss issues and policies concerning commuter students, and to provide a support group for commuter

students in campus activities. The Director of Student Activities or her designee shall serve as advisor.

Section 2. Officers and Their Duties

A. President

It shall be the duty of the president of the Association of Meredith Commuters to preside over meetings of the commuter students and executive board. The president will serve on the Student Life Committee. The president shall report to the Student Government Association President at regularly scheduled meetings twice a month, and will perform the duties that may fall upon her as the President of the Association of Meredith Commuters.

B. Vice President

It shall be the duty of the vice president of the Association of Meredith Commuters to preside over meetings of the commuter students in the absence of the president of the association, to appoint committees as needed, to reserve speakers when necessary, and to assist the president in all commuter student affairs. A vacancy in the office of the Association of Meredith Commuters President shall be filled by the vice president.

C. Secretary

It shall be the duty of the secretary of the Association of Meredith Commuters to record the proceedings and decisions of all the meetings of the commuter student and executive board; to distribute the minutes to the Student Government Association President, Association of Meredith Commuters Advisor, Vice President for Student Development, Dean of Students, and other specified individuals; and to be responsible for all necessary correspondence.

D. Treasurer

It shall be the duty of the treasurer of the Association of Meredith Commuters to be responsible for getting refreshments when necessary, to plan social events, and to be responsible for planning the luncheons that are sponsored by the Association of Meredith Commuters.

E. Social Co-Chairs

It shall be the duty of the social co-chairs of the Association of Meredith Commuters to be responsible for making publicity for the commuter meetings and other events that the Association of Meredith Commuters sponsor and to distribute them to designated areas. The publicity chair is to be designated as the *Meredith Herald* reporter, which requires the submitting of reports of the

activities and upcoming events of the commuter students.

F. In the week following the second slate election of the president and vice president of the Association of Meredith Commuters, a meeting of the commuter students shall be held for the election of the following officers and representatives:

- 1. Secretary** (See above.)
- 2. Treasurer** (See above.)
- 3. Social Co-Chairs** (See above.)
- 4. Publicity Chair** (See above.)
- 5. Senate representatives**
It shall be the duty of these two representatives to attend Senate meetings of the Student Government Association.
- 6. Elections Board Representative**
It shall be the duty of this representative to attend the meetings of the Elections Board and to make regular reports to the Association of Meredith Commuters concerning the activities of this board.
- 7. Honor Council Representatives**
It shall be the duty of these representatives to attend all

Honor Council hearings requested.

If the positions listed above are not filled by the end of the week of the second slate election, they will be appointed by the new and current presidents and vice presidents.

Section 3. Meetings

There shall be a meeting of the commuter students bi-weekly and whenever deemed necessary by the president of the Association of Meredith Commuters. A meeting must be called by her upon the written request of 10 percent of the commuter students or at the request of the Student Government Executive Committee. There shall also be a meeting of the executive board called by the president at least once per month.



By-Laws

Article I - Elections Systems

Section 1. Elections Board.

A. Membership

There shall be an Elections Board composed of a chair elected by the student body, two representatives selected by each class, and two commuter representatives. A secretary shall be selected by a committee composed of the current Elections Board chair, the newly-elected Elections Board chair, and the current secretary. The Director of Student Activities or her designee shall serve as advisor.

B. Duties

1. It shall be the duty of the Elections Board to supervise the process of campus-wide elections.

2. It shall be the duty of the Elections Board to supervise all class elections.

3. It shall be the duty of the Elections Board to check the eligibility (academic and social), classification, and point status of all students who file for office,

4. It shall be the duty of the Elections Board Chair to report the activities of the Board to the president of SGA.

Section 2. Methods of Filing.

A. Students shall file for candidacy with the Elections Board prior to the date specified by the Elections Board. Campaign posters are allowed provided they meet the regulations set by the Elections Board.

1. Each candidate may have two posters, not to exceed 11 x 14 inches, on each hall, (making a maximum total of eight per residence hall) in addition to those on students' doors.

2. No posters or table fliers are allowed in the dining hall or on doors entering the dining hall. Also, no posters are allowed in class buildings, Johnson Hall, or on any glass door entering Cate Center or the Library. Table tents are allowed in Le Greenhouse and dining hall.

3. Flier distribution at each door in the residence hall and door campaigning are allowed.

4. Specialty campaigning must be cleared with the Elections Board,

B. Candidates will file for various offices according to the following:

1. Campus-wide Election
Student Government
Association President*
Executive Vice President of
SGA*
Chair of Honor Council*

Treasurer of SGA*
Secretary of SGA
Chair of Elections Board*
President of Association of
Meredith Commuters**#
Chair of Residence Hall Board**#
Chair of Student Life Committee*
Meredith Christian Association
President*
Meredith Christian Association
Vice President*
Meredith Entertainment
Association President*
Meredith Entertainment
Association Vice President*
Meredith Recreation
Association President*
Meredith Recreation
Association Vice President*
Residence Hall Presidents (7)
Vice President of Association of
Meredith Commuters**#
Review Board Members (5)
Chief College Marshal (+)
Chief Student Advisor

2. Class Elections

Class President*
Class Vice President*
Class Secretary*
Class Treasurer*
Class Historian*
Class Cornhuskin' (Co-)Chair(s)
Class Stunt (Co-)Chair(s)
Honor Council Representatives
(2 per class)
Elections Board Representatives
(2 per class)
Class Marshals (2 per class)
Class Senators (3 per class)

*Students who file for these offices are required to present a speech to the student body prior to the voting of the particular election which pertains to that office.

(**) Resident students may not file for these offices.

Commuter students may not file for these offices.

(+) The Chief College Marshal must have served as a marshal at Meredith at least one year prior to this selection.

Co-Chair positions shall be limited to Cornhuskin' and Stunt.

C. Students ineligible for filing. A student who is on reprimand or probation with reduction of social privileges, or a rising junior or senior who does not have at least a 2.25 GPA, or a rising sophomore who does not have at least a 2.0 GPA, may not hold any of the positions previously specified in Section 2, Part B. Students who will not be attending classes at Meredith during both semesters of the term of office are also ineligible to file. Should circumstances prevent an elected officer from attending classes at Meredith during her term, she must notify the Student Government Executive Committee as soon as she is

aware of this situation. Any student who files for a residence hall office must have lived in the residence hall for at least one full semester immediately preceding the elections. Likewise, any student who files for a commuter office must have been a commuter student at least one full semester immediately preceding the election.

D. Classification of Offices

Candidates will file for various offices according to the class status outlined below:

1. The following are to be elected from the incoming Senior Class:

President of Student
Government Association
Chief College Marshal
Chief Student Advisor
Presidents of the Senior
Residence Halls

2. The following are to be elected from the incoming Junior Class:

Executive Vice President of
Student Government
Association
Treasurer of Student
Government Association
Presidents of Junior Residence
Halls

3. The following are to be elected from the incoming Senior or Junior Class:

President of Meredith Christian
Association

President of Meredith Entertainment Association
President of Meredith Recreation Association
Chair of Honor Council
Chair of Residence Hall Board
Chair of Elections Board
Chair of Student Life Committee
President of Association of Meredith Commuters

4. The following is to be elected from the incoming Senior, Junior, or Sophomore Class:
Vice President of Meredith Christian Association

5. The following are to be elected from the incoming Junior or Sophomore Class:
Vice President of Meredith Entertainment Association
Vice President of Meredith Recreation Association
Vice President of Association of Meredith Commuters

6. The following are to be elected from the incoming Sophomore Class:
Secretary of SGA Executive Committee
Presidents of Sophomore Residence Halls

E. Policy for Major Offices
No student shall hold more than one major campus office during a school term. Those offices

classified as major offices are listed below:
Student Government Association President
Executive Vice President of SGA
Chair of Honor Council
Chair of Residence Hall Board
Chair of Student Life Committee
Chair of Elections Board
Secretary of SGA Executive Committee
Residence Hall Presidents
Chief Student Advisor
Treasurer of Student Government Association
President of Association of Meredith Commuters
Vice President of Association of Meredith Commuters
President of Meredith Entertainment Association
Vice President of Meredith Entertainment Association
President of Meredith Christian Association
Vice President of Meredith Christian Association
President of Meredith Recreation Association
Vice President of Meredith Recreation Association
Class Presidents
Vice Presidents
Class Senators

Section 3. Elections Procedure

A. Validation of Elections

For any election to be valid, the Elections Board must supervise the election.

B. Validation of Ballots.
Valid ballots must include every candidate's name and a line for write-in candidates for each office listed.

C. Eligibility to Vote.
All students enrolled at Meredith at the time elections and run-offs are held are eligible to vote.

D. Election.

1. Majority vote is 51% of the total number of ballots returned and constitutes election in all cases except the following:
 - a. When the number of candidates is the same as the number of positions for a particular office, and the candidates have more votes than any write-in candidate, the candidates are elected.
 - b. When the number of candidates with a majority (51%) exceeds the number of positions for a particular office, candidates with 51% shall be voted on in a run-off election. This procedure is possible only for offices with more than one position (example: senators).
2. Run-off.
 - a. **Eligibility for Run-off.**
 1. In the case a run-off is needed for offices with one position, the following vote-

tallying procedure shall be used. Using each prospective run-off candidate's total votes, begin with the highest total and add in respective order towards the lowest total until their combined total equals 51% or more of the votes cast (Example: A had 55 votes; B had 60 votes; C has 61 votes; and D has 59 votes). If the majority of the ballots returned is 125 (51% of 245 returned votes), 61 votes and 60 votes would first be added. This does not reach the majority, therefore, 59 votes would be added to the previous total, now equaling 180 votes which goes over the majority (therefore, candidates B, C, and D would be in the run-off).

2. In the case of a tie vote for the last candidate to complete the 51%, all tied candidates will be included in the run-off election.

3. If 51% is not attained by any candidate, in offices with more than one position, all candidates will be in the run-off.

4. If 51% is attained by one candidate, in offices with more than one position available, then all remaining candidates will be in the run-off.

b. Election Run-off Decision. The election run-off will be by plurality, which is a margin of one or more votes.

c. In the event of a tie in the election run-off, the tie will be referred to the Advisory Council for a decision by secret ballot. The Elections Advisory Council decision is final.

d. Candidates total votes will not be disclosed unless by written request by the candidate, who may receive only her total.

e. By written request to the Chair of the Elections Board, a candidate may request within 24 hours of the posting time of the results a recount of the votes for the office for which she filed. At that time, the Chair will contact the members of the Elections Board, the Advisor, and the involved candidates. (If it occurs during class elections, the Chair will only contact those members of the Board that represent that particular class.) The members of the Elections Board, in the presence of the Elections Board Chair and the Elections Board Advisor, will then recount the votes of that particular office. The Elections Board Chair will contact the candidates in question to inform them of the recount results. The results of the recount shall be

considered final and shall be posted.

E. Appointments

Unfilled offices shall be filled through an open application and interview process within each organization. Class status may be disregarded for appointments, except in class offices. Appointed rising sophomores must have a 2.0 GPA and rising juniors and seniors must have a 2.25 GPA, while all must fulfill other election requirements. If no one applies for unfilled positions, the senior officer of the organization, in consultation with the advisor, has the power of appointment. The Elections Board must be notified one week after class elections regarding said appointments. If the offices of Chief Student Advisor or Chief College Marshal are unfilled, the SGA Executive Committee shall appoint these.

Section 4. Election Contests

A. Election Advisory Council

1. Membership

The Election Advisory Council will be composed of the Elections Board Chair (non-voting mediator), the Elections Board Advisor (non-voting), and the SGA Executive Committee.

2. Duties.

a. It shall be the duty of the Election Advisory Council to

investigate and rule on any election contestation.

b. It shall be the duty of the Election Advisory Council to make sure correct contesting procedures are followed.

c. It is the duty of the Election Advisory Council to see that contesting procedures are handled expediently but not at the expense of fair and just decision.

d. It is the duty of the Election Advisory Council to notify the Elections Board, the involved candidates and the contestants of the decisions reached.

e. It shall be the duty of the Election Advisory Council to cast the deciding vote by secret ballot in the event of a tie in a run-off election.

3. Powers

a. The Election Advisory Council shall have the power to uphold or overrule the Elections Board's decision in the event of contestation.

b. The Election Advisory Council shall have the power to uphold the contestation and proposed solution of the contestants and instruct the

Elections Board to act accordingly.

c. The Elections Advisory Council shall have the power to uphold the contestation but propose a reasonable compromise to be executed by the Elections Board.

d. The decision made by the Election Advisory Council is final.

B. Eligibility.

Any voter(s) or candidate(s) may contest an election.

C. Procedures.

1. A written notice of contest must be given to the Elections Board Chair within 24 hours of the official posting time.

2. The notice of contestation must include:

a. Exactly what about the election is being contested.

b. The reasons of the contestation.

c. The name(s) of the contestant(s). The first name listed will be recognized as the chief contestant.

d. The contestant's proposed solution to the action or ruling being contested.

3. The Elections Board Chair must expediently contact the following:

a. All the Elections Board members.

b. All the involved candidates.

c. The SGA Executive Committee.

d. The Director of Student Activities or her designee.

4. The Elections Board Chair must call a meeting of the Elections Advisory Council within 48 hours of the notification of the contestation.

a. No involved contestant or candidate may participate in this meeting without invitation from the council.

b. No contestant or involved candidate may under any circumstances be involved in the voting of the meeting.

5. The chief contestant and involved candidates must expediently be sent a written notification of the decision reached by the Election Advisory Council.

Section 5. Vacancies

A. A vacancy in the office of

president or chair of any branch of SGA shall be appointed by the SGA Executive Committee, except for the associations which have an elected vice president, who shall fill the presidency.

B. A vacancy in the position of resident hall president which occurs during the summer shall be filled by appointment by the president of SGA and the chair of the Residence Hall Board after consultation with the Dean of Students.

Section 6. Assumption of Duties

Officers shall assume their duties after the installation which shall be no later than April 30, with the exception of Honor Council which shall train during April and May, and assume their duties in August.

Section 7. Removal from Office

A. An elected or appointed rising sophomore must maintain at least a 2.0 cumulative GPA during her term, or her term in office will be terminated. An elected or appointed rising junior or senior must maintain at least a 2.25 cumulative GPA during her term, or her term in office will be terminated.

B. Upon request from the president/chair or advisor of an

organization, it will be the function of the Honor Council upon unanimous vote of its Quorum Bench, to require the holder of any campus office who has not performed her duties as outlined in her job description to withdraw from that elected campus office.

Article II- Meeting, Order For Business, And Quorum

Section 1. Meetings of the Association

A. Scheduled Meetings. The ten o'clock hour on the first, third, and fifth Fridays shall be reserved for the purpose of student forums or special meetings to be presided over by the President of the Association in conjunction with the Senate Chair.

B. Called Meetings. The president of the Association may call a meeting of the Association at any time. A meeting must be called by her at the written request of 10 percent of the members. This request must state the object of the meeting. In the event that the Senate deems a required Student Government Association meeting necessary, it may require such a meeting.

C. Course in Freshman and Transfer Training.

There shall be a special course of training in student government

for the freshmen and transfer students at the beginning of their first semester. Attendance at these meetings shall be required. One call down will be given for failure to attend. An examination shall be given at the end of the course.

Anyone failing to take the test or failing the test the first time will be given a second chance to pass it. Failure to take it or failure to pass it a second time will result in two call downs. One additional call down will be given each week the girl does not take the test or fails it.

Section 2. Order for Business

All business meetings of the Association and its governing bodies shall be conducted according to Robert's Rules of Order as revised in the by-laws.

Section 3. Quorum

One-tenth of the members of the Association shall constitute a quorum for the transaction of ordinary business if a quorum is not present and if the one-tenth rule is invoked by the student government president and approved by a majority of those present.

Article III- Procedures

Section 1. Legislation/

Regulation Procedure

A. Origin of Legislation/Regulation Proposals

Legislation/Regulation proposals shall originate in either the Senate or the Student Life Committee.

Proposals may be submitted:

1. To the Senate by:

- a. a Senator
- b. a student or
- c. the SGA Executive Committee

2. To the Student Life Committee by:

- a. a member of the Student Life Committee
- b. a subcommittee of the Student Life Committee or
- c. any member of the Meredith community

B. Consideration of Legislation/ Regulation Proposals.

1. Consideration by the Senate and the Student Life Committee

All proposals will be submitted to one body for approval and will then be sent to the second body for approval. When both the Senate and the Student Life Committee have approved the legislation/regulation by a 2/3 vote, the legislation/regulation will be sent to the appropriate

college vice president for approval.

a. 1. If not voted upon in the body where it originates within three academic weeks, the proposal dies.

2. If not voted upon in the second body within three academic weeks after being submitted to the body, the proposal is automatically approved.

b. 1. If vetoed or amended by the second body, the proposal returns to the originating body.

2. The proposal may be submitted by the originating body to the second body as many as two times.

c. 1. In the event of a second veto by the second body, a conference committee will be appointed by the chairs of the bodies to study the proposal and reach a compromise within an academic week of the committee's formation.

2. A proposal from the conference committee will be submitted to the originating body to follow the legislation/regulation procedure with the following exceptions:

a. 1. If vetoed by the originating body, the

proposal dies.

2. If vetoed by the second body, the proposal will be sent back to the conference committee for its second and final consideration before being resubmitted to the originating body.

3. If vetoed a second time by the second body, the proposal dies.

b. Neither body may amend the conference committee's proposal.

2. Consideration by the appropriate college vice presidents
All proposals will be submitted to the appropriate college vice president after approval by both the Senate and the Student Life Committee.

a. All legislation will be submitted to the Vice President for Student Development.

1. If legislation is approved, it shall be sent to the appropriate channels through which it will take effect.

2. If amended by the Vice President for Student Development, the proposal goes back first to the originating body and upon approval then to the second

body. An explanation of the Vice President for Student Development's action must be sent to the Senate, the Student Life Committee, and the SGA President.

3. If legislation is vetoed, the Vice President for Student Development will inform the originating body of the rationale for the veto. With this information the originating body can improve future deliberations.

4. If legislation is not acted upon within a two week period, a special conference of the Senate Chair, the Student Life Committee Chair, the SGA President, and the Vice President for Student Development to discuss the legislation shall be called by the chair of the originating body the following week.

b. All regulation shall be submitted to the appropriate college vice president.

1. If regulation is approved, it shall be sent to the appropriate channels through which it will take effect.

2. If amended by a college vice president, the regulation goes back first to the

originating body and upon approval to the second body. An explanation of the college vice president's action must be sent to the Senate, the Student Life Committee, and the SGA President.

3. If regulation is vetoed, the appropriate college vice president will inform the originating body of the rationale for the veto. With this information the originating body can improve future deliberations.

4. If regulation is not acted upon within a two week period, a special conference of the Senate Chair, the Student Life Committee Chair, the SGA President, and the college vice president to discuss the regulation shall be called by the chair of the originating body the following week.

Section 2. Judicial Procedure.

A. Preliminary Procedure.

This procedure shall be followed by the Honor Council in the preliminary investigation of cases.

1. Initiation of Charges

a. When an accusation is made to the Solicitor General by a member of the College community (any

student, faculty member, administrator, staff member, or person directly serving the College), a thorough investigation of the charges shall be undertaken by the Solicitor General.

b. Formal charges following investigation shall be served on the accused by the summons signed by the Solicitor General.

c. The summons shall be delivered to the accused by the Solicitor General in person, in private, and in writing at least seven days prior to the time set for trial.

d. The summons shall specify the charge, the time and place of trial.

e. The Solicitor General shall notify the secretary who shall then notify the chair, Support Counselor, and the Dean of Students of the initiation of formal charges.

f. Prior to any discussion of the alleged offense between the accused and the Solicitor General, or any college official investigating the matter, the accused shall be informed of her rights. Failure to inform the accused of her rights shall cause all incriminating statements made by her prior to such time

to be inadmissible in any proceeding on the alleged offenses.

g. The Solicitor General shall present the accused with the alternatives open to her in responding to the formal charge after informing her of the following rights granted under this instrument:

1. The right to written notification of hearing, time, place, and charge before the hearing.

2. The right to be presumed innocent until proven guilty through clear and convincing evidence.

3. The right to refuse to respond to questions that would tend to be self-incriminating.

4. The right to a fair, impartial, confidential trial.

5. The right to a speedy trial.

6. The right to the services of the Support Counselor, if she so chooses, or a counsel of her own choosing from among the students presently enrolled at the College who have no formal legal training.

7. The right to present material and character witnesses from members of

the Meredith College community only, and to testify and present evidence in her own behalf. Written testimony from off-campus persons may be presented at the hearing.

8. The right to separate trial upon request.

9. The right to know the evidence and to face witnesses testifying against her.

10. The right to question any material witnesses or to challenge and rebut any evidence.

11. The right to plead innocent without fear of being tried for lying in relation to that plea if proven guilty. (This does not disallow being tried for lying if the accused lies in order to support a plea.)

12. The right to a tape of the presentation at the hearing, if notification is given within 48 hours of the trial, for the benefit of the accused in an appeal to the Review Board.

13. The right to immediate oral notification of the Honor Council's decision regarding verdict and penalty. If the accused is not waiting, the

chair will write or call the accused person at the first opportunity. The accused will receive a written notification of verdict and penalty from the secretary.

14. The right to be free from re-trial under this procedure for the same offense, after acquittal under this procedure.

15. The right to submit an appeal within 48 hours of the Honor Council hearing.

16. The right to waive any of the above rights after explanation of the possible consequences, provided that the waiver is made of the accused's own free will and in writing.

h. If the accused fails to appear before the Honor Council and the Honor Council chooses to proceed with the hearing, all hearing-related rights shall be automatically waived, and the defendant may be subject to a more severe penalty if deemed appropriate by the council.

i. In response to the accused's right to the service of the Support Counselor:

1. If the accused waives her right to the service of the Support Counselor, the

Solicitor General and the accused shall have the preliminary conference at which time the Solicitor General shall obtain the facts of the case and a plea from the accused. (This is the end of preliminary procedure if the accused waives this right.)

2. If the accused exercises her right to the service of the Support Counselor, the Support Counselor and the accused have a preliminary meeting to discuss the facts and determine the plea. The next step in this case is the preliminary conference.

3. Service of a Support Counselor is not available during the summer.

2. Preliminary Conference

a. In order to enable the accused to prepare a defense, a preliminary conference must take place at least ninety-six (96) hours before the trial. However, upon request for waiver by the accused, trial may be held in a period either less than or greater than ninety-six (96) hours. Request for departure from the time requirement shall be filed by the accused with the Solicitor General.

b. The Support Counselor and the accused shall meet with the Solicitor General for the

preliminary conference within twenty-four hours following the serving of the summons, at which time the plea and facts shall be presented to the Solicitor General. The Solicitor General shall explain the charge and the nature of the evidence against the accused.

c. The plea presented to the Solicitor General during the preliminary conference cannot be changed within the immediate twenty-four hour period prior to the hearing.

d. Upon revelation of the facts of the case, any material or character witnesses shall be served with a written summons by the Solicitor General and the Support Counselor to appear at the hearing. Failure to comply with such a summons is a violation of the Honor Code and shall be treated as such. No witness may appear in a hearing who has not been officially summoned by the support counselor or the Solicitor General.

B. Jurisdiction

1. After completion of the preliminary procedures, the case is presented to the Honor Council. During the presentation of a case, any member of the Honor Council may question a student but only in

areas directly related to the case. The five voting members of Honor Council, who serve on a rotating basis shall determine the verdict, and render appropriate penalties by simple majority. In the event of a tie vote on either accepting a plea or rendering a decision by voting members of the Honor Council, the Chair of the Honor Council shall cast the deciding vote. In case the Chair should abstain, the SGA President will cast the deciding vote. The accused is notified of the verdict and penalty in writing as quickly as possible by the secretary of Honor Council. The secretary of the Honor Council also notifies the accuser (in an academic case, the professor involved) and the Dean of Students of the verdict and penalty. In the event of suspension or expulsion, if after a 48-hour period following her notification the student has not appealed, the decision will be submitted to the President of the College for final approval.

2. The student may appeal any Honor Council decision except cases involving an automatic campus or cases of remand or cases resulting in an Honor Council penalty of five call-downs or less. The route of appeal begins with the Review Board, whose action is final

except in cases of remand or cases involving suspension or expulsion. Only cases involving suspension or expulsion may be appealed beyond the Review Board to the President of the College.

3. A tape will be made of the hearing (not including the deliberation), and the accused will be allowed a copy at her own expense. This tape is for the benefit of the accused in an appeal to the Review Board. If she fails to give notice of desiring a copy of the tape within 48 hours of oral notification of the Honor Council verdict and penalty, the tape will no longer be made available to the student.

4. In the event that a student fails to respond to her summons to appear before the Honor Council, the Honor Council may choose to proceed with the hearing without the defendant present. Such action by the defendant shall be considered a violation of the Honor Code and deserving of a penalty.

Section 3. Review Board

A. Method of Appeals to Review Board

A student may appeal to the Review Board by giving written notice of her appeal to the Dean of Students within 48 hours of the

Honor Council hearing. The notice of appeal must plainly identify the charge from which the appeal is taken and state the reason for the appeal.

The Review Board hearing shall occur on the Friday following the receipt of the notice of appeal unless pre-empted by another student appeal, in which case the hearing would be held during the following week.

B. Record of Appeals.

The appeal is considered solely on the record of the Honor Council proceedings. (This record consists of the summons, the digest of proceedings, and the tape recording of the proceedings. The Honor Council Secretary shall be responsible for making the Honor Council records available to the Review Board 48 hours before the review.)

C. Consideration of Appeal; Scope of Review

1. Consideration of Appeal

The Review Board shall consider the appeal based solely on the record. It shall not receive any new evidence. It may permit written briefs, oral arguments, or both, by the student charged or the Support Counselor, and the Solicitor General upon their requests. Such briefs and arguments shall be confined to matters considered by the Review Board to be

within the scope of its review as defined in the following paragraph. Appellant shall have a maximum of five minutes to present her appeal.

2. Scope of Review

Review of hearing is confined to the questions: (1) whether there is clear and convincing evidence in the record to support the verdict and/or penalty; and (2) whether the hearing was free of substantial error prejudicial to the student charged which would have affected the outcome. Review of the penalty imposed is confined to the question of its essential appropriateness in total context.

D. Determination of Appeal; Notice of Action.

1. Determination of Appeal

Members of the Board sitting on an appeal shall review all records of the Honor Council proceedings and any written briefs. The members sitting on an appeal shall together then hear such oral arguments as are received, and the Board shall reach a decision. A majority vote shall decide the action on the appeal both in respect of the finding of violation and of the imposition of penalty. Decision shall be rendered within seven (7) days after receipt of the appeal unless an extension is deemed necessary by the Review Board.

2. Notice of Action

Written Notice of Action taken on an appeal shall be given in person by the secretary of the Board to the student charged within 24 hours of the Board's Decision.

E. Action Available to Review Board

On the basis of its review of the record and its consideration of any briefs and arguments received, the Review Board may: (1) affirm both the findings of violation and the penalty imposed; (2) remand for a rehearing if it determines that substantial error prejudicial to the student charged on the question of violation was committed at the hearing; (3) reverse and dismiss the charge if it determines that there is not substantial evidence on the record to support a finding of violation; (4) affirm the finding of violation, but reduce the penalty to one deemed more appropriate than that imposed; or (5) where violation was admitted, reduce the penalty to one deemed more appropriate.

F. Finality of Action on Appeal by Review Board

The action of the Review Board is final except in cases of remand, and except for the right of the student charged to appeal to the President of the College in cases provided in paragraph G.

G. Appeal to President of the College

In cases wherein the Review Board affirms a penalty of suspension or expulsion, the student charged may appeal the penalty to the President of the College within 48 hours of the Review Board's decision. The student shall present her appeal in writing to the Vice President for Student Development who shall then present the appeal accompanied with relevant case documents to the President. Review is based solely on the record of the appeal presented before the Review Board, plus any written brief filed with the Review Board by the student charged. The President of the College may, in conference with the student charged, hear and consider oral argument but may not consider any new evidence. Review by the President of the College is confined solely to the question of the appropriateness of the penalty in total context. The President of the College shall reach a decision and give formal written notice within ten days after receiving the notice of appeal. He may affirm the imposition of penalty by the Review Board or change it to one deemed by him to be more appropriate. The action of the President of the College is final.

Section 4. Student Life Committee Procedure.

A. The SLC forwards reports and approved legislative proposals to the Vice President for Student Development. After the approved recommendations have been acted upon, the status of the recommendations and the actions taken shall be reported by the Vice President for Student Development.

B. The Student Life Committee shall invite persons to come and express concerns about aspects of Meredith student life. This is the fact finding authority of the Student Life Committee.

C. The committee acts as an advisory agency to the Vice President for Student Development and to the President of the College, and acts as a policy suggesting body when the situation warrants.

D. The Student Life Committee seeks ways to rid itself of routine matters which should be handled by its subcommittee. The committee is informed by the chairman in advance of all topics on the agenda and suggests routine topics for consideration by its subcommittee.

E. The subcommittee chairman will report to the Student Life Committee on final actions taken by the subcommittee; these

recommendations will be forwarded to the Dean of Students, the Vice President for Student Development, and to the President.

Article IV - Amendments

An amendment may be proposed by a Senator, a petition of the student body, the Executive Committee or the Student Life Committee. Ratification of an amendment shall require approval by the Senate, the Student Life Committee, and the Vice President for Student Development.



Undergraduate Academic Calendar

Fall Semester 1992-93

Arrival of new students
Registration
Freshmen register
Classes begin
Opening Convocation
Last day to add a course
Last day to drop a course without paying
Labor Day Holiday - No classes held
Last day to make grading changes
Last day to drop with a "W" grade
Midterm: Autumn recess begins at 5:00 p.m.
Classes resume at 8:00 a.m.
Cornhuskin: No classes after 5:30 p.m.
Thanksgiving recess begins at 1:00 p.m.
Last day to withdraw from a course
Classes resume at 8:00 a.m.
Last day of classes
Reading day: music juries
Final Examinations

Thursday, August 13
Monday, August 23
Tuesday, August 24
Wednesday, August 25
Monday, August 30
Tuesday, August 31
Tuesday, August 31
Monday, September 6
Wednesday, September 22
Wednesday, September 22
Friday, October 15
Wednesday, October 20
Thursday, November 4
Wednesday, November 24
Wednesday, November 24
Monday, November 29
Wednesday, December 8
Thursday, December 9
Friday, December 10 - Saturday, December 18

Summer School

First session begins	May 30
First session ends	June 17
Second session begins	June 20
Holiday	July 4
Second session ends	July 9
Third session begins	July 11
Third session ends	July 29

Spring Semester

Registration
Classes begin
Holiday - Martin Luther King Day
Last day to add a course
Last day to drop a course without paying
Last day to make grading changes
Last day to drop with a "W" grade
Midterm reports due at Noon
Midterm: Spring recess begins at 5:00 p.m.
Classes resume at 8:00 a.m.
Easter recess begins at 5:30 p.m.
Classes resume at 8:00 a.m.
Last day to withdraw from a course
Last day of classes
Reading Day: music juries
Final Examinations
Commencement

Tuesday, January 11
Wednesday, January 12
Monday, January 17
Tuesday, January 18
Tuesday, January 18
Wednesday, February 9
Wednesday, February 9
Wednesday, March 9
Friday, March 11
Monday, March 21
Thursday, March 31
Tuesday, April 5
Thursday, April 21
Monday, May 2
Tuesday, May 3
Wednesday, May 4 - Thursday, May 12
Sunday, May 15

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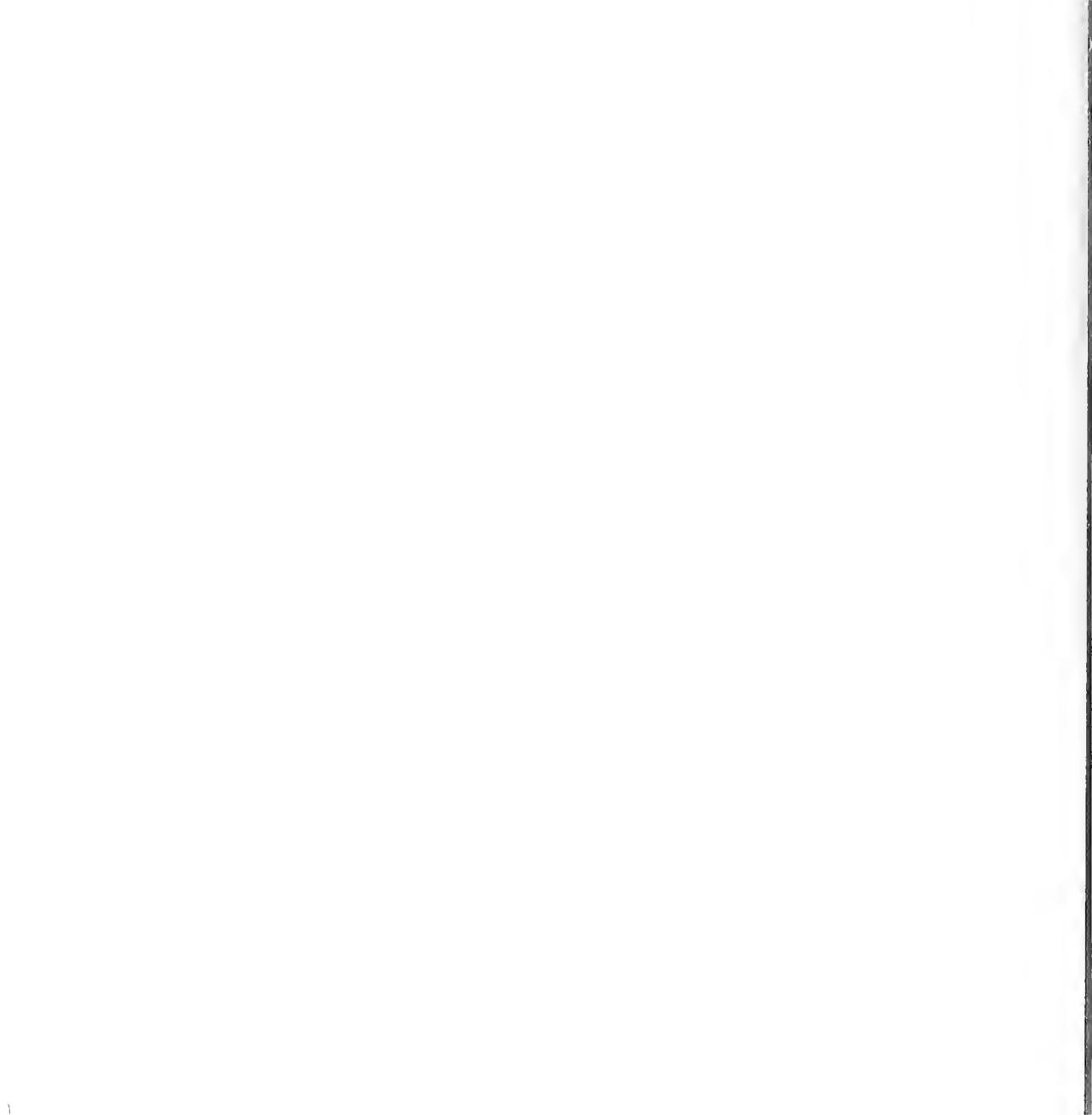
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